2 Lagoon Drive
Hawthorn Woods, Illinois 60047
Phone: (847) 438-5500
Fax: (847) 438-1459

VILLAGE OF HAWTHORN WOODS
TREE REMOVAL APPLICATION

Date Received:	
Permit #:	
Issue Date:	
Replacement Trees Required?	☐ **YES** ☐ **NO**

APPROVAL BY:
Matthew Bartlett, Asst. Director of Public Works

_____

DATE: _____

Applicant's Name:	
Address:	**Email Address:**
Signature:	
Home Phone:	**Cell phone:**
Reason for removal?	
Total # of trees to be removed:	

Species/Type (each tree)	**DHB** = Diameter at Breast Height for each Measurement of the diameter of tree is taken 4.5 feet above grade

Once application is submitted to remove a tree, the Village will inspect the tree(s) by Thursday of each week. The Building Division will then be notified and a permit will be issued. It is the responsibility of the applicant to remove the permitted trees.

- **APPLICATION FEE**: A fee of $25.00 is due at time of application which allows the Village to examine all trees to be removed (dead or alive)

- **PERMIT FEE:** A permit fee of $50.00 per live tree to be removed, however, no permit fee is due if the tree is a Box Elder, Silver Maple, Tree-Of-Heaven, Female Ginkgo, Thorned Honey Locust, Lombardy Poplar, Black Cottonwood, Siberian Elm or Buckthorn**. There is no permit fee if the tree is dead.**

Please provide a sketch of trees to be removed in relation to your home and driveway

(The Village will need this information to perform an inspection of the trees to be removed)