



## SWIMMING POOL REQUIREMENTS

All contractors and subcontractors doing business in the Village of Hawthorn Woods must be registered with the Village. The term "contractor" and "subcontractor" shall include, but not be limited to: any homeowner or company who undertakes to construct, alter, improve, install, repair, remodel, rehabilitate, renovate or move any land, house, building or other structure (of any kind or nature, whether residential or not) or any fixture or any other item that is located on or in the ground and/or attached to something that is located on or in the ground.

The Village of Hawthorn Woods requires that a permit be obtained prior to the installation of a pool, which is subject to the following requirement below. Permit submissions will be accepted either electronically or on paper.

### REQUIREMENTS

- All pools shall be in-ground and located in rear yard only
- For all pool regulations refer to Village Code Section 8-3-1 through 8-3-18.
- In the case of corner lots only, a landscape plan must be submitted

### CHECKLIST FOR OBTAINING A BUILDING PERMIT

The following information is required to obtain a building permit. Incomplete or inaccurate information will delay the processing of your permit.

- Obtain contractor/subcontractor registration through the Village
- Completed building permit application, and proposal/scope of work
- (2) sets of pool plans stamped by a licensed Illinois Architect
- (2) copies of a plat of survey with proposed pool and appurtenances shown. Survey must reflect current site conditions, building and septic locations. See village code section 8-3-5 for additional plan requirements
- (2) copies of site development/grading plans prepared by a registered professional Engineer. See section 8-6-3 of the village code.
- Lake County Health Department well and septic approval required.

## INSPECTIONS

- Pool Footing (pre-pour)
- Grading
- Underground Electric
- Deck Base Bonding
- Underground Plumbing
- Fence Footing
- Final Electric
- Final Plumbing
- Final Building

To schedule an inspection 24 hours in advance, please contact the Building Department by 3:30pm Monday - Friday at either: 847.847.3586 or 847.847.3537. Our walk in business hours are Monday- Friday, 8am - 4pm. Note: There will be a re-inspection fee if the inspector is unable to provide approval and must perform another inspection. Re-inspection fees will be deducted from the refundable bond.

The information in this handout is intended to be general in nature and is not a substitute for applicable Village codes or ordinances. Please visit our website at [www.vhw.org](http://www.vhw.org) and review our **current building regulations located in section 8-1-1**, prior to construction.

