



ELECTRONIC FENCE REQUIREMENTS

All contractors and subcontractors doing business in the Village of Hawthorn Woods must be registered with the Village. The term “contractor” and “subcontractor” shall include, but not be limited to: any homeowner or company who undertakes to construct, alter, improve, install, repair, remodel, rehabilitate, renovate or move any land, house, building or other structure of any kind or nature (whether residential or not), any fixture or item that is located on or in the ground and/or attached to something located on or in the ground.

NOTE: The Village of Hawthorn Woods requires that a permit be obtained prior to the installation of any electronic fence, which is subject to the following requirements below. Permit submissions will be accepted either electronically or on paper.

REQUIREMENTS

- Layout indicated on plat of survey including septic field map, showing right-of-way.
- Electronic fence cannot be placed in right-of-way (22 feet from road edge), culverts or utility easements
- Final site inspection must take place within 30 days of fence installation and while flags are still up. It is the installer’s responsibility to call for inspection within this time frame.
- Failure to obtain required permit shall result in penalties upon the lot owner as per the requirements of the Village Code.
- Call J.U.L.I.E. 48 hours prior to digging, excluding Saturday, Sunday and holidays
1-800-892-0123

CHECKLIST FOR OBTAINING A BUILDING PERMIT

The following information is required to obtain a building permit. Incomplete or inaccurate information will delay the processing of your permit.

- Obtain contractor/subcontractor registration through Village
- Completed building permit application
- Plat of survey showing proposed electric fence location and street right-of-way.

INSPECTION

- Final Site

To schedule an inspection 24 hours in advance, please contact the Building Department by 3:30pm Monday - Friday at either: 847.847.3586 or 847.847.3537. Our walk in business hours are Monday-Friday, 8am - 4pm. Note: There will be a re-inspection fee if the inspector is unable to provide approval and must perform another inspection. Re-inspection fees will be deducted from the refundable bond.

The information in this handout is intended to be general in nature and is not a substitute for applicable Village codes or ordinances. Please visit our website at www.vhw.org and review our **current building regulations located in section 8-1-1**, prior to installation.