



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, MAY 19, 2015
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. ADMINISTRATION OF THE OATH OF OFFICE—NEWLY ELECTED OFFICIALS

IV. PRESENTATION

- A. Recognition of Alexander Heraty, Jack Dahlinger and Nicholas Lopinski – Eagle Scouts
- B. Presentation of the Comprehensive Annual Financial Report as of December 31, 2014—
Brian LeFevre

V. PUBLIC HEARING

- A. A Public Hearing for the Annexation Agreement with Hidrogo Property

VI. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

VII. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Joseph Mancino, Mayor
- B. Public Safety and Judicial -----Gene Gawalek, Chair
Neil Morgan, Trustee Liaison
- C. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- D. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
 - 1. Approval of an Ordinance Granting a Certain Variation—Inez Horcher—Shed
Variation—1 Victoria Lane
 - 2. Approval of an Ordinance Granting a Certain Variation—Todd Ferguson—Fence
Variation—9 Turnbury Court

E. Planning, Building and Zoning Commission -----Susy Rein, Chair

Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Granting a Certificate of Approval for a Certain Sign—Wifler Law Group—Cherry Hill Plaza—Northeast Corner of Gilmer Road and Midlothian Road
2. Approval of an Ordinance Adopting a Certain Annexation Agreement—Hidrogo Property—25706 N. Gilmer Road
3. Approval of an Ordinance Annexing Property to the Village of Hawthorn Woods—Hidrogo Property—Approximately 1.6 Acres Located at 25706 N. Gilmer Road (PIN#14-03-200-024)
4. Approval of an Ordinance Rezoning Land within the Village of Hawthorn Woods to AB Agricultural Business District—Hidrogo Property—Approximately 1.6 Acres Located at 25706 N. Gilmer Road (PIN#14-03-200-024)
5. Approval of an Ordinance Granting Certain Variations—Hidrogo Property—25706 N. Gilmer Road
6. Approval of an Ordinance Granting a Certain Variation—Hidrogo Property—25706 N. Gilmer Road
7. Approval of an Ordinance Granting Special Use Permits for a Landscape Contracting Business, Accessory Structures and Parking Setbacks—Hidrogo—25706 N. Gilmer Road

F. Finance Committee -----Peter Ponzio, Chair

Kelly Corrigan, Trustee Liaison

1. Approval of the February, 2015 Financial Statements
2. Approval of the March, 2015 Financial Statements
3. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1.B.13—General Planning/Development—Capital Improvement and Community Development Fee
4. Approval of an Ordinance Authorizing the Execution of a Certain Contingent Fee Professional Services Agreement with Azavar Audit Solutions
Agreement provides for Azavar Audit Solutions to perform data audits of fees, ordinances, contracts, franchise agreements, utility taxes, telecommunications taxes on a contingency basis. If new revenues are discovered as a result of the data audits, the Village will pay Azavar Audit Solutions 45% of the new revenues for a period of 34 months. If no new revenues are discovered, the Village will not pay any fees.
5. Approval of an Ordinance Authorizing the Execution of a Certain Master Subscription and Service Agreement – eCivis
Agreement provides for a 2-user license for eCivis grants software. This software contains a proprietary database of available grants on a local, state and national level. In addition, the software contains grant management features, from applications to final reporting of expenditures. The total cost is \$2,400 annually for a three year term.
6. Approval of an Ordinance Authorizing the Execution of a Certain Reciprocal Agreement on Exchange of Information between the Village of Hawthorn Woods and the Illinois Department of Revenue
Agreement provides for sharing of confidential sales tax revenue information with the Illinois Department of Revenue.

7. Approval of a Resolution Supporting Preservation of Local Funds
Resolution requests that the State of Illinois not significantly reduce the Local Government Distributive Fund (shared income tax revenue) received by the Village of Hawthorn Woods.

VIII. NEW BUSINESS

A. Consent Agenda

1. Approval of the April 21, 2015 Special Village Board Meeting Minutes
2. Approval of Paid Invoice List Dated May, 2015
3. Approval of Bills List Dated May, 2015
4. Approval of an Ordinance Authorizing the Execution of an Employment Agreement—Michael Cassata, AICP, Director of Community Development
5. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Ordinance provides for the disposition of certain obsolete equipment owned by the Village.
6. Approval of an Ordinance Authorizing the Execution of a Certain Amendment to an Agreement among the Villages of Lake Zurich, Hawthorn Woods and Kildeer Regarding Use of Lake Zurich Gas Pumps and Fuel
Approves the agreement to participate in a three-party fuel agreement between Lake Zurich, Hawthorn Woods and Kildeer.
7. Approval of an Ordinance Authorizing the Acceptance of a Certain Proposal—Parks Identification Sign Program—Openwood Studios, Inc.
Provides for the installation of Park and Aquatic Center identification signs.
8. Approval of a Resolution Recognizing National Public Works Week 2015
Public Works Week 2015 runs May 17th through May 23rd.
9. Approval of a Resolution Proclaiming May, 2015 as Motorcycle Awareness Month
10. Acceptance of the Comprehensive Annual Financial Report as of December 31, 2014
11. Acceptance of Auditor's Communication to the Board of Trustees as of December 31, 2014
12. Approval of an Ordinance Establishing an Affordable Housing Plan Update for the Village of Hawthorn Woods Pursuant to the "Affordable Housing Planning and Appeal Act" (310 ILCS 67/1 et seq.)

B. Items for Separate Action

1. Approval of an Ordinance Authorizing the Acceptance of a Proposal with Christopher B. Burke Engineering, Ltd.—Onondaga Drive Culvert Replacement Engineering Services
Provides design, permitting and construction observation for the replacement of Onondaga Drive culvert.

IX. OLD BUSINESS

A. None this month

X. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
 - 1. Monthly Update – Village Operations
- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer – Donna Lobaito
 - a. Village Clerk’s Department Report
 - 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report
 - 1. Approval of an Ordinance Authorizing the Execution of an Intergovernmental Agreement between the Village of Hawthorn Woods and the Illinois Public Risk Fund
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report
 - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report
 - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report
 - 6. Planning Manager – Michael Cassata, AICP
 - a. Community Development Department Report
 - 1. Economic Development Report
 - 2. Building Division Report

XI. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

XII. ADJOURNMENT