



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 21, 2014
7:00 P.M.**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information, if requested.

IV. PRESENTATIONS

- A. Presentation of a Certificate of Achievement – Jesse Schmidt, Girl Scout Gold Award
- B. Presentation and Resolution—Appreciation to Michael Salvi, Planning, Building and Zoning Commissioner

**V. PUBLIC HEARING FOR THE FIRST AMENDMENT TO ANNEXATION AGREEMENT—LAKE ZURICH COMMUNITY UNIT SCHOOL DISTRICT
To be continued to a future date.**

VI. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report ----- Joseph Mancino, Mayor
 - 1. Appointment of Kristin Kazenas as the Continuing Disclosure Agent, and Pamela Newton as Alternate
- B. Planning, Building and Zoning Commission ----- Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison
- C. Public Safety and Judicial ----- Gene Gawalek, Chair
Neil Morgan, Trustee Liaison
- D. Environmental Committee ----- John Bickley, Chair
Steve Riess, Trustee Liaison
- E. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- F. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of the February, 2014 Financial Statements
2. Approval of the March, 2014 Financial Statements
3. Approval of the April, 2014 Financial Statements
4. Approval of the May, 2014 Financial Statements
5. Approval of a Resolution Authorizing the Adoption of the Village of Hawthorn Woods, Illinois Municipal Securities Continuing Disclosure Policies and Procedures

G. Public Works Committee ----- Vacant, Chair
Trustee Liaison, Vacant

VII. NEW BUSINESS

A. Consent Agenda

1. Approval of Minutes from the June 16, 2014 Village Board Meeting
2. Approval of Paid Invoice List Dated July, 2014
3. Approval of Bills List Dated July, 2014
4. Approval of a Resolution Authorizing the Chief Operating Officer to Award and Execute the Contract for the 2014 Crack Sealing Project to Behm Pavement Maintenance, Inc.
The Village participated in a Lake County Municipal League Cooperative Purchasing Program in order to jointly bid crack sealing with other Lake County Communities. There were twelve communities that participated in the cooperative purchasing program. Behm Pavement Maintenance, Inc. submitted the lowest responsive bid to complete the work. We recommend that the Village award the project to Behm Pavement Maintenance, Inc.
5. Approval of a Resolution Authorizing the Mayor and Village Clerk to Award and Execute the Contract for the Hawthorn Woods Lake View Storm Sewer Replacement project to Mark Meade Excavators, Inc.
The Village solicited bids to replace storm sewer on Lake View Road. A public opening of the submitted bids occurred on July 15, 2014 with four contractors submitting bids. We recommend that the Village award the project to the lowest, responsive bidder, Mark Meade Excavators, Inc.
6. Approval of a Resolution Designating July, 2014 as Parks and Recreation Month
7. Approval of an Ordinance of the Village of Hawthorn Woods, Lake County, Illinois, Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics, and other Workers Employed on Public Works of Said Village
The ordinance adopts the prevailing rate of wages as required by 820 ILCS 130/0.01 et seq., The Prevailing Wage Act.

B. Items for Separate Action

VIII. OLD BUSINESS

IX. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer—Pam Newton

1. Village Operations
2. Economic Development Department Report

B. Report from the Village Attorney—Patrick Brankin

C. Reports from Department Heads

1. Chief Administrative Officer—Donna Lobaito
 - a. Building Department Report
 - b. Village Clerk's Report
2. Chief Financial Officer/Human Resources Director—Kristin Kazenas
 - a. Finance Department Report
 - i. Review of 2015 Budget Calendar
 - b. Human Resources Department Report
 - i. Approval of a Revision to the Building Department Organizational Chart and Job Descriptions
 - c. Risk Management Department Report
3. Chief of Police—Jennifer Paulus
 - a. Police Department Report
4. Director of Public Works/Village Engineer—Erika Frable
 - a. Public Works Report
5. Director of Parks and Recreation—Brian Sullivan
 - a. Parks and Recreation Report
 - b. Special Events Report

X. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11) and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21), Purchase of Property(5 ILCS 120/2(c) 5), Sale or Lease of Property (5 ILCS 120/2(c) 6)

XI. ADJOURNMENT