

**THE VILLAGE OF HAWTHORN WOODS  
MINUTES FOR THE FINANCE COMMITTEE  
MONDAY, February 10, 2014**

- I. Meeting was called to order at 5:31 PM by Chairperson, Trustee Peter Ponzio. Members present were, Trustee Kelly Corrigan, Trustee Steve Riess, and Surinderpal Kalra. Chuck Schulte was absent. Also present Chief Financial Officer Kristen Kazenas and Director of Parks & Recreation Brian Sullivan. (Jayne Kosik arrived at 6:23 pm)
- II. No public present
- III. Motion to approve the minutes from the November 14, 2013 made by Peter Ponzio, second by Surinderpal Kalra. With a roll call vote the motion carried unanimously.
- IV. CFO Kazenas reviewed the 2013 Annual report and January 2014 monthly report. No action needed.
- V. New Business:
  - A. A motion by Steve Riess and second by Kelly Corrigan with a roll call vote the motion carried unanimously.
  - B. A motion by Steve Riess and second by Surinderpal Kalra with a roll call vote the motion carried unanimously.
  - C. A motion by Kelly Corrigan and second by Peter Ponzio with a roll call vote the motion carried unanimously.
  - D. A motion by Steve Riess and second by Surinderpal Kalra with a roll call vote the motion carried unanimously.
  - E. CFO Kazenas reviewed the 2013 audit schedule with the committee. No action needed
  - F. A motion by Kelly Corrigan and second by Peter Ponzio, discussion to have two secretaries and a decision to have Kelly Corrigan and Jayne Kosik share the responsibility for the remainder of 2014, with a roll call vote the motion carried unanimously.
- VI. Old Business:
  - A. The committee discussed the challenges regarding road maintenance especially with the additional wear due to the extreme winter temperatures and snow/ice events. It was agreed to put this item on the March agenda as an action item.
  - B. CFO Kazenas updated the committee on the 2014 Employee Benefits. Since the last meeting the Linden Group was able to restructure and provide a more cost competitive benefit program that was within the budget constraints so it went to the Village Board in January 2014 and was ratified.
- VII. With no further business the meeting was adjourned at 6:50 pm with a motion by Kelly Corrigan and a second by Surinderpal Kalra motion carried with a unanimous voice acclamation.

*Anna A. Ponzio*  
3/3/14

Finance Committee Meeting Date: 2/10/14 Time: 5:31

Committee Members:

Meeting Attendance	III			No Action IV.			V A			V B			V C.			V D.			No Action VI E.			V F.		
	Motions	Votes		Motions	Votes		Motions	Votes		Motions	Votes		Motions	Votes		Motions	Votes		Motions	Votes		Motions	Votes	
Roll Call	1st	2nd	Y/N	1st	2nd	Y/N	1st	2nd	Y/N	1st	2nd	Y/N	1st	2nd	Y/N	1st	2nd	Y/N	1st	2nd	Y/N	1st	2nd	Y/N
Kelly Corrigan	✓		Y				✓	Y			Y	✓		Y				Y				✓		Y
Surinderpal Kalra	✓	✓	Y					Y		✓	Y			Y		✓	Y							Y
Jayne Kosik	Absent																							Y
Peter Ponzio	✓	✓	P					Y			Y		✓	Y			Y						✓	Y
Steve Riess	✓		Y				✓	Y	✓	Y			Y	✓	Y			Y						Y
Chuck Schulte																								

Adjourn 6:50

all in favor  
YES

Kelly C. } after-note  
Jayne K. }

Also Present: CFO, K Kazenas  
Direct. P & R B. Sullivan