



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
JANUARY 21, 2014
7 P.M.**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

A. Mayor's Report ----- Joseph Mancino, Mayor

B. Planning, Building and Zoning Commission ----- Susy Rein, Chair
Dominick DiMaggio, Trustee Liaison

1. Approval of an Ordinance Rezoning Land Within the Village of Hawthorn Woods—
Vince Nora—Approximately 13.8 Acres; 24666 N. Gilmer Road, PIN# 14-11-200-018

C. Public Safety and Judicial ----- Gene Gewalek, Chair
Neil Morgan, Trustee Liaison

D. Parks and Recreation ----- Vacant, Chair
Vacant, Trustee Liaison

E. Environmental Committee ----- John Bickley, Chair
Steve Riess, Trustee Liaison

F. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison

G. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

H. Public Works Committee ----- Vacant, Chair
Trustee Liaison, Vacant

V. NEW BUSINESS

A. Consent Agenda

1. Approval of Minutes from the November 18, 2013 Village Board Meeting
2. Approval of Paid Invoice List Dated January, 2014

3. Approval of Bills List Dated January, 2014
4. Approval of a Resolution Ratifying and Confirming the Execution of a Previously Executed Employment Contract—Brian Sullivan CPRP, MBA, Director of Parks and Recreation
Resolution ratifies the employment contract with Brian Sullivan CPRP MBA, Director of Parks and Recreation.
5. Approval of a Resolution Ratifying and Confirming the Execution of a Previously Executed First Amendment to the Master Power Supply Agreement Between the Village of Hawthorn Woods, Illinois and FirstEnergy Solutions Corp.
Municipal electric aggregation contract with FirstEnergy Solution is extended for a 36 month term at a rate of 5.48 cents per KWh for standard power, less than the current ComEd rates, and an optional 5.56 cents per KWh for 100% renewable energy.
6. Approval of a Resolution Authorizing the Execution of a Certain Agreement with Sikich, LLP—Audit Services
The Village is in the first year of a three year agreement with Sikich, LLP. The engagement letter outlines the audit services provided for the fiscal year ended December 31, 2013.
7. Approval of a Resolution Authorizing the Chief Operating Officer to Enter Into an Authorized Provider Agreement with the American Red Cross
Agreement permits the Aquatic Center swim instructors to teach Red Cross certified swim lessons.
8. Approval of a Resolution Authorizing the Mayor and Village Clerk to Enter Into an Intergovernmental Agreement with the State Comptroller's Office Regarding Debt Recovery
Agreement is standard State of Illinois intergovernmental agreement all participating local governments are required to sign to participate in the local debt recovery program. Similar agreements were approved by the Village Board in February 2012 and June 2012. This agreement reflects updates for the Comptroller's new on-line portal IDROP which will improve the communication between the Village and the Comptroller's Office.
9. Approval of a Resolution Authorizing the Termination of a Certain Agreement with Armor Systems Corporation
Resolution terminates the collection agency agreement with Armor Systems. Past due accounts will be collected using the Illinois Comptroller's Local Debt Recovery Program at no cost to the Village.
10. Approval of a Resolution Authorizing the Mayor and Village Clerk to Enter Into an Agreement with Emergency Communications Network, LLC—CodeRED Emergency Notification Service Agreement
Contract renewal for emergency telephone notification system. Vendor changed from Global Connect to Code Red in 2013.
11. Approval of a Resolution Authorizing the Chief Operating Officer to Execute the Lake County Municipal League Intergovernmental Agreement for Joint Purchasing
This is the second year that Lake County Municipal League is organizing a Purchasing Cooperative and will competitively bid various services. Entering this agreement will allow Hawthorn Woods to participate in the joint purchasing cooperative.

12. Approval of a Resolution Authorizing the Chief Operating Officer to Execute the Letter of Commitment for Joint Purchasing with the Lake County Municipal League
The Village will submit a Letter of Commitment indicating which services to participate in the joint purchasing cooperative, upon the Village approving the Lake County Municipal League IGA. The Village expects to participate in the Crack Sealing and Pavement Marking bid only for 2014.
13. Approval of Medical, Dental and Vision Insurance Plans for 2014
Staff recommends renewing the medical insurance with Blue Cross Blue Shield, adding three additional lower-cost medical options with the Blue Choice network, renewing dental insurance with Guardian and renewing the vision insurance with VSP, reflecting an estimated increase of \$6,743, or 2.99%, from the previous year's cost.
14. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1F—General Fees and Charges—Administrative Hearing Fees
Allows for an additional \$10 Administrative Hearing Fee for those found liable for violations.
15. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 1, Section 1-5-6A—Rules Created; Title 1, Section 1-5-6B—Rules of Procedure Applicable to Plan Commission, Zoning Board of Appeals, and Architectural Review Commission
Amendments allow for people to speak or ask questions at public hearings without acknowledging their support for or against an application.
16. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 2, Section 2-5-4A, and Public Safety and Judicial Committee Meetings; and Title 2, Section 2-7-4A, Property and Public Works Committee Meetings
Amendment provides for quarterly meetings of the Public Safety and Judicial Committee and the Property and Public Works Committee; all approved with the 2014 meeting calendar.

B. Items for Separate Action

VI. OLD BUSINESS

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer—Pam Newton
 1. Village Operations
 - a. Approval of a Resolution Recognizing Hawthorn Woods as One of the Ten Safest Cities in Illinois
 - b. Lake County 2040 Transportation Plan
 2. Economic Development Department Report
- B. Report from the Village Attorney—Patrick Brankin
- C. Reports from Department Heads
 1. Chief Administrative Officer—Donna Lobaito
 - a. Building Department Report
 - b. Village Clerk's Department Report

2. Chief Financial Officer/Human Resources Director—Kristin Kazenas
 - a. Finance Department Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
3. Chief of Police—Jennifer Paulus
 - a. Police Department Report
4. Director of Public Works/Village Engineer—Erika Frable
 - a. Public Works Report
 - b. Snow and Ice Removal Update
5. Director of Parks and Recreation—Brian Sullivan
 - a. Parks and Recreation, and Special Events
 - b. Comprehensive Plan Update

VIII. EXECUTIVE SESSION

- A. Discussion of Probable or Pending Litigation (5 ILCS 120/2(c) 11) and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21), Purchase of Property (5 ILCS 120/2 (c) 5)

IX. ADJOURNMENT