



**THE VILLAGE OF HAWTHORN WOODS  
VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, NOVEMBER 24, 2025**

**5:00PM**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. PRESENTATIONS**

- A. Presentation of Certificate of Appreciation—Karen Johanson

**IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**V. PUBLIC HEARING**

- A. Truth in Taxation Public Hearing

**VI. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
- B. Sustainability Committee -----Mary Kay Kolseth, Chair  
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair  
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission-----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair  
Jodi McCarthy, Trustee Liaison
  - 1. Approval of the August 2025 Financial Statements
  - 2. Approval of the September 2025 Financial Statements
  - 3. Approval of Budget Amendment – Aquatic Center Debt Payment
  - 4. Approval of Budget Transfer – Community Development
  - 5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Fees for Certain Activities and Purposes
- F. Hawthorn Woods In Bloom Committee-----AJ Balsamo, Chair

## VII. NEW BUSINESS

### A. Consent Agenda

1. Approval of the October 20, 2025 Joint Finance/Committee of the Whole/Village Board Meeting Minutes
2. Approval of Bills List Dated November 2025
3. Approval of Paid List Dated November 2025
4. Approval of an Ordinance Authorizing the Village to Enter into an Agreement between the Village of Hawthorn Woods and the Village of Wauconda Regarding the Use of the Village of Wauconda Police Holding Facility
5. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter into an Agreement with Alliant Insurance Services Inc.
  - Accept the Proposal of Insurance from Alliant Insurance Services, Inc; and
  - Execute “Client Authorization to Bind Coverage”; and
  - Execute “Alliant Insurance Services, Inc Compensation Agreement”; and
  - Expend \$221,062 for Property, Casualty, and Workers Compensation Insurance
6. Approval of Medical, Dental, and Vision Insurance Plans for 2026
7. Approval of an Ordinance Authorizing the Execution of an Agreement with BS&A Software, LLC – Cloud-Based System Upgrade
8. Approval of an Ordinance Amending Title 6, Chapter 8 of the Village of Hawthorn Woods Municipal Code Regarding Age Restrictions to Operate Electric Bicycles and Electric Scooters

### B. Items for Separate Action

1. Approval of an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2026 and Ending December 31, 2026
2. Approval of an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2026 and Ending December 31, 2026, of the Village of Hawthorn Woods, Lake County, Illinois
3. Approval of an Ordinance Authorizing the Acceptance of the Public Improvements for Villas at the Commons – K. Hovnanian T & C Homes of Illinois LLC Upon Receipt of the Maintenance Bond
4. Approval of a Release of Villas at the Commons Bond No. 1155864 in the Amount of \$250,966.73.
5. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement for Purchase of a 2025 Chevrolet Silverado 2500HD – Zeigler Chevrolet Schaumburg

*Attached is an agreement to ratify the purchase of a used 2025 Chevrolet Silverado utilizing CIP – Public Works funds.*

6. Approval of a Resolution for Maintenance Under the Illinois Highway Code for 2026—BLR 14220
7. Approval of a Resolution—Local Public Agency General Maintenance for 2026—BLR 14222
8. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2026—BLR 09150

## **VIII. OLD BUSINESS**

- A. None this month

## **IX. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
  1. Chief Financial Officer’s Report – Katreina Koprowski, MBA, MSA
  2. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
  3. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
    - a. Snow and Ince Plan Manual
  4. Director of Community Development’s Report – Chris Heinen
  5. Director of Parks & Recreation’s Report – Amy Mason, MPA, CPRP

## **X. EXECUTIVE SESSION**

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

## **XI. ADJOURNMENT**