



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, SEPTEMBER 23, 2025**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. MAYOR'S REPORT

- A. Mayor's Report -----Dominick DiMaggio, Mayor
1. Reappointment of Neil Koplitz to the Hawthorn Woods Police Pension Fund Board
 2. Appointment of Teresa Nortillo to the Planning, Building and Zoning Commission
 3. Presentation of Life-Saving Awards to Officer Mike Rossini and Officer Brian Cvitkovich
 4. Appointment of Danette Russell as Deputy Village Clerk

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. According to Section 1-5-8-b-4, no person shall speak during the Public Comment for more than three (3) minutes. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. PUBLIC HEARINGS AND BOARD ACTION

- A. Public Hearing pertaining to the Annexation Agreement for the Kemper Ridge Subdivision Property
- B. Approval of an Ordinance Adopting a Certain Annexation Agreement with the Village of Hawthorn Woods Located South of Old McHenry Road, North of Illinois Route 22, East of Shinnecock Drive, and West of Old Meadow Trial – M/I Homes of Chicago, LLC
- C. Approval of an Ordinance Annexing Property to the Village of Hawthorn Woods – SJJ One, LLC – Approximately 0.99 Acres Located North of Old McHenry Road and West of Hillcrest Drive (PIN 14-14-201-008)
- D. Approval of an Ordinance Annexing Property to the Village of Hawthorn Woods – M/I Homes of Chicago, LLC – Approximately 56.41 Acres Located South of Old McHenry Road, North of Illinois Route 22, East of Shinnecock Drive, and West of Old Meadow Trial (PINs #14-14-200-015, 14-14-400-014, 14-14-400-019, and 14-14-400-020)

VI. COMMITTEE REPORTS AND OTHER REPORTS

- B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
 - 1. Approval of an Ordinance Granting a Special Use and Special Use Permit for a Planned Unit Development for a Mixed Residential Subdivision, Preliminary Plan and Plat, Preliminary Engineering, Preliminary Landscape Plan, Architectural Plans and Elevations, and Granting Certain Relief from the Village’s Code of Ordinances – M/I Homes of Chicago, LLC - Located South of Old McHenry Road, North of Illinois Route 22, East of Shinnecock Drive, and West of Old Meadow Trail.
- E. Finance Committee ----- Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
 - 1. Approval of the July 2025 Financial Statements
 - 2. Approval of Budget Transfers
 - 3. Approval of 2025 Budget Ordinance – Fund Balance Allocations
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

VII. NEW BUSINESS

- A. Consent Agenda
 - 1. Approval of the July 21, 2025 Village Board Meeting Minutes
 - 2. Approval of Bills List Dated September 2025
 - 3. Approval of Paid List Dated September 2025
 - 4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Chapter 2—Adding Section 3-2-4, Municipal Grocery Retailers’ Occupation Tax and a Municipal Grocery Service Occupation Tax
This ordinance was passed in January 2025 but the Illinois Department of Revenue sent a letter requesting the Village to replace “Section 2” with “Subsection A” in Section 3-2-4 B of the ordinance.
 - 5. Approval of an Ordinance Permitting and Regulating the Use of Non-Registered Motor Driven Vehicles

This ordinance establishes regulations permitting the operation of non-registered motor-driven vehicles, including low-speed electric scooters, bicycles, and electric dirt bikes, within the Village of Hawthorn Woods. The measure provides guidelines for safe and appropriate use.

6. Approval of an Ordinance Authorizing the Execution of an Agreement with HX Home Solutions for the Village Hall/Police Department Siding Replacement
The cedar siding on the Village Hall/Police Department needs to be replaced. We recommend that the Village Board award the project to HX Home Solutions with a not to exceed amount of \$70,000.00.
7. Approval of an Ordinance Authorizing the Execution of an Agreement with Chadwick Contracting Company for the 2025 Pavement Patching Program
The Village performs annual pavement patching on Village streets and Chadwick Contracting Company is the responsive low bidder. They have performed work in the Village to the Village's satisfaction with the last two annual patching programs.
8. Approval of an Ordinance Authorizing the Execution of an Agreement with Ancel Glink – Legal Services
9. Approval of the 2026 Polling Contract for the Hawthorn Woods Aquatic Center
10. Approval of a Resolution Proclaiming the Week of September 15 – 21, 2025 National See Tracks? Think Train Week

B. Items for Separate Action

1. Approval of a Resolution – Resolution for improvement Under the Illinois Highway Code – BLR 09110
This is the resolution for the design engineering for the Acorn/Bruce Circle/Brierwoods STP Resurfacing (Design Engineering Fee: \$30,250)
2. Approval of a Resolution—Local Public Agency Engineering Services Agreement—BLR 05530
This is the resolution for the design engineering for the Acorn/Bruce Circle/Brierwoods STP Resurfacing (Design Engineering Fee: \$30,250)
3. Approval of a Resolution—Resolution for Improvement Under the Illinois Highway Code—BLR 09110
This is the resolution for the design engineering for the 2026 Street Program (Design Engineering Fee: \$23,500)
4. Approval of a Resolution—Local Public Agency Engineering Services Agreement—BLR 05530
This is the resolution for the design engineering for the 2026 Street Program (Design Engineering Fee: \$23,500)

VIII. OLD BUSINESS

- A. None this month

IX. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Financial Officer's Report – Katreina Koprowski, MBA, MSA
 2. Public Safety Director/Interim Chief of Police's Report – John Malcolm
 3. Director of Public Works/Village Engineer's Report – Erika M. Frable, PE
 4. Director of Community Development's Report – Chris Heinen
 5. Director of Parks & Recreation's Report – Amy Mason, MPA, CPRP

X. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

XI. ADJOURNMENT