



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 21, 2025**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

- A. Presentation of Certificate of Achievement—Jenna Snyder
- B. Presentation of Certificate of Achievement—Yadilinna Ufodike
- C. Presentation of Certificate of Achievement—Jerri Alles & Dave Hanley

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
 - 1. Appointment of Katreina Koprowski as the Village Clerk
- B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
 - 1. Approval of the May 2025 Financial Statements
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

VI. NEW BUSINESS

- A. Consent Agenda
 - 1. Approval of the June 23, 2025 Village Board Meeting Minutes

2. Approval of Bills List Dated July 2025
3. Approval of Paid List Dated July 2025
4. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Hawthorn Woods Elite Soccer Club
5. Approval of an Ordinance Authorizing the Mayor to Enter Into a Memorandum of Understanding Between the Joint Emergency Telephone System Board of Lake County and the Village of Hawthorn Woods
6. Approval of an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois For the Fiscal Year Commencing January 1, 2025 and Ending December 31, 2025

B. Items for Separate Action

1. Approval of An Ordinance Authorizing the Chief Operating Officer to Waive the Sealed Bid Process for the Award and Execute the Contract for the MPI Joint Bid: Pavement Rejuvenation Contract to Corrective Asphalt Materials, LLC
The Village of Winnetka performed joint bidding for Pavement Rejuvenating in February 2024 and obtained sealed bids from Corrective Asphalt Materials, LLC. Corrective Asphalt Materials is the only company that performs the work meeting the specifications required by the Village. Staff believes that the original joint bidding process that included bidding for nine communities for a total estimated cost of \$752,000 would provide the Village with a better unit cost than the Village bidding this project out separately. The Village expects to spend \$83,041 to apply 66,433 SY of material and it is our opinion that if we bid this independently, we would receive much higher bids. Corrective Asphalt Materials, LLC is willing to honor the 2025 unit costs in the joint bid through Village of Winnetka.
2. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Authorized Expense with Rush Trucks of Huntley, Illinois for the Repair of Truck 22
Truck 22 was sent to Rush Trucks to diagnose issue and determine cause of failure. Upon diagnosis, it was determined by Rush Trucks that Cylinder #6 required replacement, as well as replacement of the cylinder head requiring new intake manifold and #6 injector at a cost of \$29,785.26. The Village approved Rush Trucks to continue the repair and Village staff seeks ratification of this repair.
3. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.—Professional Engineering Design Services Acorn, Bruce Circle N & Brierwoods Resurfacing Project (LCCOM project)

This is a Lake County Council of Mayors project that is required to follow IDOT's letting process, which is lengthy. We would need to design this project in 2025, so that we meet the letting deadline of April 24, 2026. Design engineering is 100% funded by Village.

4. Approval of an Ordinance Adopting the Village of Hawthorn Woods Building Code
5. Approval of an Ordinance Adopting the Village of Hawthorn Woods Fire Code
6. Approval of an Ordinance Adopting the Village of Hawthorn Woods Fuel Gas Code
7. Approval of an Ordinance Adopting the Village of Hawthorn Woods Mechanical Code
8. Approval of an Ordinance Adopting the Village of Hawthorn Woods Property Maintenance Code
9. Approval of an Ordinance Adopting the Village of Hawthorn Woods Residential Building Code
10. Approval of an Ordinance Adopting the Village of Hawthorn Woods Electric Code
11. Approval of an Ordinance Adopting the Village of Hawthorn Woods Accessibility Code
12. Approval of an Ordinance Adopting the Village of Hawthorn Woods Illinois Energy Conservation Code
13. Approval of an Ordinance Adopting the Village of Hawthorn Woods Plumbing Code

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Financial Officer's Report – Katreina Koprowski, MBA, MSA
 2. Public Safety Director/Interim Chief of Police's Report – John Malcolm
 3. Director of Public Works/Village Engineer's Report – Erika M. Frable, PE
 4. Director of Community Development's Report – Chris Heinen
 5. Director of Parks & Recreation's Report – Amy Mason, MPA, CPRP

IX. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5
ILCS 120/2(c) 21

X. ADJOURNMENT