



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, MAY 27, 2025**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

- A. Certificate of Appreciation – Mary Kay Kolseth
- B. Certificate of Appreciation – Jodi Clute
- C. Presentation of the Annual Comprehensive Financial Report as of December 31, 2024 – Brian LeFevre, Sikich

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
 - 1. Appointment of AJ Balsamo as Chair of the Hawthorn Woods in Bloom Committee
- B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
 - 1. Approval of an Ordinance Granting a Certificate of Approval – Hawthorn Woods Country Club for a New Roof – Hawthorn Woods Country
- E. Finance Committee ----- Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
 - 1. Approval of the March 2025 Financial Statements
 - 2. Acceptance of the Annual Comprehensive Financial Report as of December 31, 2024
 - 3. Acceptance of the Auditor’s Communication to the Board of Trustees as of December 31, 2024

- F. Hawthorn Woods In Bloom Committee----- Vacant, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department----- Mayor Dominick DiMaggio, Liaison

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the April 28, 2025 Village Board Meeting Minutes
2. Approval of Bills List Dated May 2025
3. Approval of Paid List Dated May 2025
4. Approval of an Ordinance Amending the Village Code of Hawthorn Woods – Title 3, Chapter 4 – Peddlers and Solicitors; and Titla 11, Section 11-1-1F – General Fees and Charges
Text amendment provides for updates to the solicitor ordinance, most notably, it now includes the requirement that solicitor applicants submit for fingerprinting and a criminal background examination. Title 11, Fees, is also updated to provide for the cost of these services.
5. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
6. Approval of an Ordinance Authorizing the Execution of an Agreement – Party in the Park – Winnie Cooper
7. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Youth Soccer Instruction with Hawthorn Woods Elite Soccer of Wauconda, Illinois
8. Approval of an Ordinance Authorizing the Execution of an Agreement with Special Recreation Association of Central Lake County for Vehicle Use
9. Approval of an Ordinance Authorizing the Mayor to Enter To Enter Into an Agreement with Kaplan Paving of Hawthorn Woods, Illinois for Excavation and Paving of Path at Meadowlark Park

B. Items for Separate Action

1. None this month

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC

2. Chief Financial Officer's Report – Katreina Koprowski, MBA, MSA
3. Public Safety Director/Interim Chief of Police's Report – John Malcolm
4. Director of Public Works/Village Engineer's Report – Erika M. Frable, PE
5. Director of Community Development's Report – Chris Heinen
6. Director of Parks and Recreation – Amy Mason, MPA, CPRP

IX. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

X. ADJOURNMENT