



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 28, 2025**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. ACCEPTANCE OF ELECTION RESULTS

IV. OATH OF OFFICE

- A. Administration of the Oath of Office – Dominick DiMaggio, Mayor
- B. Administration of the Oath of Office – James W. Kaiser, Trustee
- C. Administration of the Oath of Office – Jodi McCarthy, Trustee
- D. Administration of the Oath of Office – Thomas Rychlik, Trustee

V. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

VI. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
 - 1. Reappointment of Dennis Hoppe to the Police Pension Board for a 2-Year Term
- B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
 - 1. Approval of an Ordinance Granting a Final Plat of Resubdivision—Hawthorn Woods Country Club Townhomes—Approximately 1.34 Acres Located in Phase 1 and Phase 2 of the Hawthorn Woods Country Club
 - 2. Approval of an Ordinance Rezoning Land Within the Village of Hawthorn Woods to AB Agricultural Business District and Granting a Special Use Permit for a Landscaping Contracting Business and Equipment Yard and for a Nursery, Tree or Shrub, Retail or Nonretail, with Greenhouse Buildings—Approximately 4.72 Acres—25635 Fairfield Road, Hawthorn Woods, IL

- E. Finance Committee ----- Jayne Kosik, Chair
 - 1. Approval of the February 2025 Financial Statements
 - 2. Approval of Budget Transfers—Aquatic Center
 - 3. Approval of an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2025 and Ending December 31, 2025
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

VII. NEW BUSINESS

A. Consent Agenda

- 1. Approval of the March 24, 2025 Village Board Meeting Minutes
- 2. Approval of Bills List Dated April 2025
- 3. Approval of Paid List Dated April 2025
- 4. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Skeeter Beater of Hawthorn Woods, Illinois for Mosquito, Flea, and Tick Control at Community Park
- 5. Approval of an Ordinance Authorizing the Execution of a Cable Television Franchise Agreement by and Between the Village of Hawthorn Woods, Illinois and Comcast of Illinois/West Virginia, LLC
The Village’s current franchise agreement with Comcast expires on May 17, 2025. The proposed agreement provides for a continuation of 5% of annual gross revenues franchise fee for a term of 15 years.
- 6. Approval of an Ordinance Authorizing the Execution of a Confidentiality Agreement by and Between the Village of Hawthorn Woods, Illinois and Comcast of Illinois/West Virginia, LLC
This agreement provides for certain information from Comcast to be disclosed to the Village for our inspection and audit of records as it relates to franchise fees.
- 7. Approval of a Resolution Proclaiming Municipal Clerks Week May 4-10, 2025
- 8. Approval of a Resolution Recognizing National Public Works Week 2025—“People, Purpose, Presence”
- 9. Approval of a Resolution Recognizing National Police Week 2025
- 10. Approval of the Hawthorn Woods Employee Handbook Amending Tuition Reimbursement Section
This amendment will revise the Tuition Reimbursement section to include certifications as an approved reimbursement, per the rules and regulations outlined in the Hawthorn Woods Employee Handbook – page 51, Section 8-9, Tuition Reimbursement.

B. Items for Separate Action

1. None this month

VIII. OLD BUSINESS

- A. None this month

IX. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC
 2. Chief Financial Officer’s Report – Katreina Koprowski, MBA, MSA
 3. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
 - a. Approved Records Disposal Certificate—Local Records Commission
 4. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
 - a. IDOT/LCDOT Report
 5. Director of Community Development’s Report – Chris Heinen
 6. Director of Parks and Recreation – Amy Mason, MPA, CPRP

X. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

XI. ADJOURNMENT