



**SPECIAL PLAN COMMISSION
VILLAGE OF HAWTHORN WOODS
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
OCTOBER 1, 2009
7:30 P.M.**

MINUTES

I. Call to Order and Roll Call

Attending: Susy Rein, Chairperson
Phil LaGro
Dave Lindquist
Jim Kaiser
John Kosik
Devlin Endres

Absent: Mike Salvi

Also

Attending: Donna Lobaito, Chief Administrative Officer

II. Approval of Minutes of the September 3, 2009 Special Meeting

Motion by LaGro, second by Kosik to approve the minutes of the September 3, 2009 Special meeting.

Roll call vote:

Ayes: Endres, Kosik, LaGro, Kaiser

Nays: None

Absent: Salvi

Abstain: Lindquist

Motion carried.

III. Department Head Report

Ms. Lobaito mentioned that she and Ms. Newton, Chief Operating Officer, had been very busy meeting with developers and property owners regarding potential development within the Village. She also mentioned that she had attended the 96th annual IML Conference in Chicago at the end of September and sat in on a ZBA/Plan Commission session which pertained to zoning variances and special use permits. She distributed to the members the information she collected from the session.

IV. Public Hearing

B. None this month

V. Old Business

A. None this month

VI. New Business

A. FY 2010 Budget

Ms. Lobaito introduced Kristin Kazenas, Interim Finance Director, to the members of the Plan Commission. Ms. Lobaito mentioned that Ms. Kazenas will be coming onboard at Hawthorn Woods full-time as of January 1, 2010, and that the Village will be in very good hands with Ms. Kazenas heading up the Finance Department.

Ms. Lobaito reviewed the Building and Zoning portion of the budget with the Plan Commission members. She mentioned that the new administration is taking the appropriate portions of the budget to each committee for their review and recommendation to the Village Board.

It was noted that dues to the American Planning Association should be added to the budget.

Ms. Kazenas addressed the question as to where the revenue sources associated with the building department were in the budget. She stated that the Community Development fund was established a couple years ago as a means of segregating the one time revenues from the General Fund. She noted that employee salary and benefits are listed here in the General Fund because employees are needed in the building department office regardless of building activity, however, another thought is that the salary and benefits for the building department should be listed in the Community Development where the revenues are found. She commented that there would be further discussion with the Finance Committee regarding this issue.

Trustee Riess stated that whatever decision is made by the Finance Committee, it would be relayed back to the Plan Commission members.

Ms. Kazenas invited the Plan Commission members to the Committee of the Whole meeting on October 19th at 7:30 p.m.

Motion by Kaiser, second by Lindquist to recommend the Building and Zoning portion of the budget to the Village Board with the inclusion of the APA dues.

Roll call vote:

Ayes: Endres, Kosik, LaGro, Kaiser, Lindquist

Nays: None

Absent: Salvi

Abstain: None

Motion carried.

VII. Discussion Item

A. Comprehensive Plan – October 17th Public Workshop

Ms. Rein commented that she and Ms. Lobaito met earlier in the week to discuss the plans for the 1st annual Fall Family Fun Fest which will include the workshop on resident input on the Comprehensive Plan update. She said that COO Pam Newton has asked that we keep the forum simple. She asked the members to show up by 8:30 a.m. and we should be finished by 12:30 p.m.

Name plates for Plan Commission members and staff will be present. Ms. Rein stated that the members of the Plan Commission may have to act as scribes to gather information. The members were also asked to bring their Comprehensive Plans and read the portion of the plan that pertains to their table.

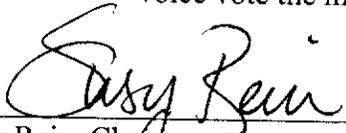
The Commission discussed the recent actions of the Village Board as it pertains to the DiMucci property and as a result, it was recommended that there be language in the Comprehensive Plan update that reflects our desire to work in cooperation with the County on the development of that property.

Ms. Lobaito will discuss with Mayor Mancino whether a fall Town Hall meeting will be held. The commission members stated this would be another good avenue to collect feedback from residents about future development. A separate mailing was also discussed.

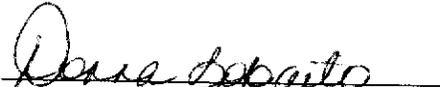
Mr. Lindquist commented that he does not like the idea of the downtown area being split by Midlothian Roads. He suggested the idea of rerouting Fairfield Road to make the downtown property more pedestrian safe, which he said makes for a successful downtown.

VIII. Adjournment

Motion by Kaiser, second by Kosik to adjourn the meeting at 9:15 p.m. On a voice vote the motion carried unanimously.



Susy Rein, Chairperson



Donna Lobaito, Chief Administrative Officer