



**THE VILLAGE OF HAWTHORN WOODS  
VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, JANUARY 27, 2025**

**5:00PM**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. RECOGNITION**

- A. Recognition of St. Matthew Lutheran Church and School

**IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**V. PRESENTATION**

- A. Approval of a Resolution in Recognition of the Retirement of Director of Parks and Recreation, Brian Sullivan

**VI. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

- A. Mayor's Report -----Dominick DiMaggio, Mayor
  - 1. Approval of the Mayor's Monarch Proclamation
  - 2. Appointment of Terry Mills to the Zoning Board of Appeals
- B. Sustainability Committee -----Mary Kay Kolseth, Chair  
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair  
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison
  - 1. Approval of an Ordinance Granting an Amendment to a Special Use and Special Use Planned Unit Development and Approval of Architectural Plans and Elevations in Connection with Certain Townhome Parcels Located in Phases 1 and 2 of the Hawthorn Woods Country Club Subdivision—MI Homes
- E. Finance Committee ----- Jayne Kosik, Chair
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair  
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

## VII. NEW BUSINESS

### A. Consent Agenda

1. Approval of the November 25, 2024 Village Board Meeting Minutes
2. Approval of the December 5, 2024 Special Village Board Meeting Minutes
3. Approval of Bills List Dated January 2025
4. Approval of Paid List Dated January 2025
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods – Title 6, Subsection 6-3-1.N.5 – Lagoon Drive Parking  
*Text amendment provides for no parking on the even side of Lagoon Drive by the ponds.*
6. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods by Amending Title 8, Section 8-1-2C, R106.2.2.1, Residential Driveway Connections to Public Streets
7. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Metropolitan Alliance of Police  
*Ordinance provides for a three-year contract with the Metropolitan Alliance of Police.*
8. Approval of an Ordinance Authorizing the Village to Enter Into an Agreement with Sensys Gatso USA, Inc., A Delaware Corporation with a Principal Business Address at 900 Cummings Center, Suite 316-U, Beverly, MA 01915 (“Sensys Gatso”) for Red-Light Cameras
9. Approval of an Ordinance Authorizing the Execution of a Renewal Discounted Statement of Work Agreement—Civic Plus  
*Ordinance provides for discounted pricing with Civic Plus, host of the Village’s website.*
10. Approval of an Ordinance Authorizing the Mayor to Enter into an Agreement With Lake County Stars Baseball Team
11. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Yoga Instruction with Tracey Kreiling of Hawthorn Woods, Illinois
12. Approval of an Ordinance Authorizing the Execution of an Agreement with J&M Displays, Inc. for the Third of July, 2025 Independence Day Celebration Fireworks Display
13. Approval of an Ordinance Making a Substitution as to the Primary Member of the LakeComm Board  
*Ordinance No. 2394-24 enabled the Village to become LakeComm members with primary and alternate members being appointed to the LakeComm Board. This ordinance makes a substitution as to the primary member.*
14. Approval of an Ordinance Authorizing the Execution of the Secure Act Election for MissionSquare Plan Services Agreement
15. Approval of a Resolution Recognizing National Engineer’s Week 2025

16. Approval of a Resolution—Village of Hawthorn Woods International Dark Skies Week Proclamation
17. Approval of a Resolution Making a Determination Relative to the Ratification and Approval, Release of Executive Session Minutes and Destruction of Executive Session Tapes Pursuant to the Illinois Open Meetings Act

**B. Items for Separate Action**

1. Approval of an Ordinance Authorizing the Execution of a Certain Development Agreement—PAWS Chicago—55 Pine Grove Boulevard, Hawthorn Woods, IL
2. Approval of an Ordinance Authorizing the Village to Enter Into an Amended and Restated Agreement with the County of Lake for Retail Sanitary Sewer Service
3. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Chapter 2—Adding Section 3-2-4, Municipal Grocery Retailers' Occupation Tax and a Municipal Grocery Service Occupation Tax

**VIII. OLD BUSINESS**

- A. None this month

**IX. ADMINISTRATION ANNUAL REPORTS**

- A. Annual Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
1. Chief Administrative Officer's Annual Report – Donna Lobaito, RMC, CMC
    - a. Disposal of Records Certificate
  2. Chief Financial Officer's Annual Report – Katreina Koprowski, MBA, MSA
  3. Public Safety Director/Interim Chief of Police's Annual Report – John Malcolm
  4. Director of Public Works/Village Engineer's Annual Report – Erika M. Frable, PE
  5. Director of Community Development's Annual Report – Chris Heinen
  6. Director of Community Engagement's Annual Report – Amy Mason, MPA, CPRP

**X. EXECUTIVE SESSION**

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

**XI. ADJOURNMENT**