



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, SEPTEMBER 23, 2024**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS AND INTRODUCTIONS

- A. Approval of a Resolution in Recognition for the Retirement of Nick Glauner, Department of Public Works
- B. Certificates of Appreciation
 - 1. Maggie Kidd—Girl Scout Troop 1897 Silver Award Cadette
 - 2. Aarna Patel—Girl Scout Troop 1897 Silver Award Cadette
 - 3. Rosey Madulara—Hawthorn Woods Community Bank
- C. Introduction of Alexis Alt, Teen Miss Ela Township; Meghan Zaehler, Junior Miss Ela Township; and Zoey Kumar, Little Miss Ela Township

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
 - 1. Reappointment of Joe Blanchette to the Board of Police Commissions for a Three-Year Term
- B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
 - 1. Approval of the July 2024 Financial Statements
 - 2. Approval of Budget Transfers
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the July 22, 2024 Village Board Meeting Minutes
2. Approval of Bills List Dated September 2024
3. Approval of Paid List Dated September 2024
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Municipal Occupation Taxes—Repeal and Replace 3-2-1—Non-Home Rule Municipal Retailers’ Occupation Tax and Non-Home Rule Municipal Service Occupation Tax; and Repeal and Reserve Section 3-2-2 *Non-home rule communities now have the authority to implement a local sales tax without need for referendum approval. This text amendment provides for an additional 1% Municipal Retailers’ Occupation Tax and Municipal Service Occupation Tax.*
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 4, Chapter 9—Public Camping *Text amendment would provide for the prohibition of public camping on public property.*
6. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Hawthorn Woods Public Works Concrete Slab for Cold Storage Building to Total Pro Construction Inc. *The Village solicited bids on September 13, 2024 for the concrete slab for the Cold Storage Building and Total Pro Construction Inc. is the responsive low bidder.*
7. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement for Local Fund Match of Federal Funds for the Indian Creek Road Resurfacing Project from Gilmer Road to East Village Limits in the Amount of \$74,800.00 *Attached is BLR Form 05310C – Joint Funding Agreement for Federally Funded Construction and BLR Form 05530 – Local Agency Engineering Services Agreement that were both previously executed along with other necessary documents in order to meet IDOT’s anticipated schedule.*
8. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Chicago Drone Light Shows
9. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Midwest Sport Surfaces L.L.C *Additional work to be performed at Heritage Oaks Park tennis court and pickleball courts.*
10. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Sports Instruction with Amazing Athletes of Lincolnshire, Illinois

11. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Performing Arts Instruction with Cricket Theatre of Lake Zurich, Illinois
12. Approval of an Ordinance Authorizing the Execution of an Audit Closure Report—Azavar—Municipal Utility Tax Audit Closure Report
The Village Code imposes a Municipal Utility Tax on electricity services in the Village of Hawthorn Woods. This audit report outlines the remuneration to the Village based upon an audit conducted by Azavar of ComEd's billing system for municipal utility taxes on electric service that was not collected and remitted by ComEd to the Village.
13. Approval of an Ordinance Authorizing the Purchase of a 2023 Ford Explorer—Sutton Ford
14. Approval of a Resolution Proclaiming the Week of September 23 – 29, 2024 National See Tracks? Think Train Week

B. Items for Separate Action

1. Approval of an Ordinance Accepting the Hawthorn Trails Phase 3 Assignment and Assumption Agreement Between Hawthorn 45 LLC and Quentin 37, LLC
The Assignment and Assumption Agreement must be put in place that assigns, grants, conveys and transfers to Assignee all of Assignor's right to the Improvement Agreement. The original Subdivision Improvement Agreement for Hawthorn Trails Phase 3 was entered into with Hawthorn 45 LLC (the Assignor). Quentin 37, LLC (the Assignee) is currently the owner of the Hawthorn Trails Phase 3 property and it is being developed by the Icon Development Group.
2. Approval of Ordinance Accepting Letter of Credit #945 in the amount of \$391,185.96 for Hawthorn Trails Phase 3 Subdivision Improvements and Accepting Letter of Credit #946 in the amount of \$126,795.91 for Hawthorn Trails Phase 3 Landscape Improvements
Developer is providing LOC #945 and #946 and requesting release of Bond #1150206 and Bond #1152011.
3. Approval of an Ordinance Releasing of Bond #1150206 in the amount of \$391,185.96 for Hawthorn Trails Phase 3 Subdivision Improvements and Bond #1150211 in the amount of \$126,795.91 for Hawthorn Trails Phase 3 Landscape Improvements

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC
 - 2. Chief Financial Officer’s Report – Katreina Koprowski, MBA, MSA
 - 3. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
 - 4. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
 - 5. Director of Parks and Recreation’s Report – Brian J. Sullivan, MPA, CPSI, CPRP
 - 6. Director of Community Development’s Report – Chris Heinen
 - 7. Director of Community Engagement’s Report – Amy Mason, MPA, CPRP

IX. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

X. ADJOURNMENT