



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JUNE 24, 2024**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATIONS

- A. Presentation of Certificate of Appreciation—Lauren Vondrasek
- B. Presentation of Certificate of Appreciation—Barbara Vondrasek

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
 - 1. Reappointment of Dennis Hoppe to the Police Pension Fund Board
- B. Sustainability Committee -----Mary Kay Kolseth, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
 - 1. Approval of an Ordinance for Rezoning Newly Annexed Land Within the Village of Hawthorn Woods to AB Agricultural Business District—22555 Route 176 LLC—Intersection of Gilmer Road and Illinois Route 176, Approximately 2.49 Acres
 - 2. Approval of an Ordinance Granting an Amendment to the Special Use Permit for the Hawthorn Woods Country Club for: I) Approval of Final Plats of Resubdivision of Hawthorn Woods Country Club Phase 5 and Phase 6; II) Approval of an Amendment to the Special Use and Special Use Planned Unit Development for Hawthorn Woods Phase 5 and Phase 6 as Set Forth on the Plans and Materials Submitted with the Application; and III) Approval of Architectural Plans and Elevations for Hawthorn Woods Phase 5 and Phase 6—MI Homes

10. Acceptance of the NPDES Report Phase II, Permit Year 21 Annual Report
IEPA requires small municipal separate storm sewer systems (MS4's) to have a general NPDES permit to regulate the discharge of storm water from the Village. A requirement of this permit is to submit an annual report summarizing the past year's program and to discuss the program in a public meeting.
11. Approval of the Popular Annual Financial Report for the Year Ended December 31, 2023

B. Items for Separate Action

1. High Pointe Estates—Final Acceptance and Release of Maintenance Bond
2. Approval of an Ordinance Authorizing the Execution of an Agreement for Construction Observation—Christopher B. Burke Engineering, Ltd.—Indian Creek Road Culvert Replacement/Streambank Stabilization Project Phase III Engineering Services
Attached is a proposal for construction engineering services for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project. The construction engineering will be funded with Road Referendum Road Tax.
3. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Award and Execute the Contract for Indian Creek Road Culvert Replacement/Streambank Stabilization Project to Campanella & Sons, Inc. in an amount not to exceed \$683,605.00 for the Alternate 1 Bid
Attached are the bid results and the recommendation to award this project to Campanella & Sons. This project will be paid for with Road Referendum Road Tax.
4. Approval of an Ordinance Authorizing the Mayor and the Village Clerk to execute a Grant of Perpetual Easement Agreement for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project for replacement of the culvert.
Existing property owner owns to the center line of Indian Creek Road. The Village requires a permanent easement to replace the large diameter culvert.
5. Approval of an Ordinance Authorizing the Mayor and the Village Clerk to execute a Temporary Construction Easement Agreement for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project for replacement of the culvert.
The Village must stabilize the creek downstream of the replacement of the culvert and a temporary construction easement is needed to perform the streambank stabilization.
6. Approval of an Ordinance Authorizing the Mayor and the Village Clerk to execute a Temporary Construction Easement Agreement with Bryan Smith of 16 Seneca W for the Indian Creek Road Culvert Replacement/Streambank Stabilization Project.

The Village must stabilize the creek downstream of the replacement of the culvert and a temporary construction easement is needed to perform the streambank stabilization.

7. Approval of an Ordinance Authorizing the Mayor and Village Clerk to execute an Intergovernmental Agreement between the Lake County Stormwater Management Commission and the Village of Hawthorn Woods for the Indian Creek Stabilization Project

The Village is receiving a grant from the Lake County Stormwater Commission in the amount of \$64,325.00 for the stabilization of Indian Creek 250 feet downstream of the culvert replacement.

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC
 2. Chief Financial Officer’s Report – Katreina Koprowski, MBA, MSA
 3. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
 4. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
 5. Director of Parks and Recreation’s Report – Brian J. Sullivan, MPA, CPSI, CPRP
 6. Director of Community Development’s Report – Chris Heinen
 7. Director of Community Engagement’s Report – Amy Mason, MPA, CPRP

IX. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

X. ADJOURNMENT