



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, MAY 21, 2024**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

- A. Approval of a Resolution in Appreciation of David Lindquist for his Years of Service to the Village of Hawthorn Woods as a Member of the Planning, Building and Zoning Commission and Zoning Board of Appeals
- B. Presentation of the Annual Comprehensive Financial Report as of December 31, 2023—
Nick Bava, Sikich
- C. Lake Zurich Area Chamber of Commerce Service Recognition Award—Pamela O. Newton

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor's Report -----Dominick DiMaggio, Mayor
 - 1. Appointment of Mary Kay Kolseth as Chair of the Sustainability Committee
 - 2. Appointment of Teresa Nortillo to the Planning, Building and Zoning Commission
 - 3. SRACLC Presentation—John Buckner, Executive Director
- B. Sustainability Committee -----John Bickley, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
 - 1. Approval of the March 2024 Financial Statements
 - 2. Acceptance of the Annual Comprehensive Financial Report as of December 31, 2023

3. Acceptance of the Auditor’s Communication to the Board of Trustees as of December 31, 2023
 4. Approval of the Annual Treasurer’s Report for the Year Ended December 31, 2023
 5. Approval of Authorized Financial Institutions
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the April 15, 2024 Village Board Meeting Minutes
2. Approval of Bills List Dated May 2024
3. Approval of Paid List Dated May 2024
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 8, Section 8-1-1, Appendix N—Approved and Prohibited Exterior Building Materials
The Village has several buildings located on properties zoned M – Municipal District and used for the purposes of public works equipment and storage. This revision eliminates the restrictions on exterior building materials in the M – Municipal District, enabling the upkeep of current buildings and the construction of new ones.
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 8, Section 8-1-5, Subsection 903.2, Where Required
The change of this amendment will allow certain types of buildings without the burden of a fire sprinkler system, and without jeopardizing life or fire safety.
6. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
7. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement with Do Art Productions
8. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement for Construction Observation—Christopher B. Burke Engineering, Ltd.—Community Park Parking Lot
Attached is a proposal for construction engineering services for the Community Park Parking Lot that must be ratified. The construction engineering will be funded with State of Illinois funds that the Village received from Senator McConchie’s office.
9. Approval of an Ordinance Authorizing the Execution of an Agreement for Construction Observation—Christopher B. Burke Engineering, Ltd.—2024 Street Program
Attached is a proposal for construction engineering services for the 2024 Road Program. The construction engineering will be funded with Road Referendum Road Tax.

10. Approval of an Ordinance Authorizing the Village to Enter into an Intergovernmental Agreement With the Village of Lake Zurich Regarding the Use of the Village of Lake Zurich Police Holding Facility
11. Approval of a Resolution Proclaiming the Week of June 17-23, 2024 as National Pollinator Week
12. Appointment of Katreina Koprowski as Representative to the Special Recreation Association of Central Lake County (SRACLC)

B. Items for Separate Action

1. None this month

VII. OLD BUSINESS

1. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC
 - a. Approved Record Disposal Certificate—Local Records Commission
 2. Chief Financial Officer’s Report – Katreina Koprowski, MBA, MSA
 3. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
 4. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
 5. Director of Parks and Recreation’s Report – Brian J. Sullivan, MPA, CPSI, CPRP
 6. Director of Community Development’s Report – Chris Heinen
 7. Director of Community Engagement’s Report – Amy Mason, MPA, CPRP

IX. EXECUTIVE SESSION

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Executive Session Minutes – 5 ILCS 120/2(c) 21

X. ADJOURNMENT