



**THE VILLAGE OF HAWTHORN WOODS  
VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, FEBRUARY 26, 2024**

**5:00PM**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. PRESENTATIONS**

- A. Administration of the Oath of Office – Police Officer Ramon Carreno
- B. Approval of a Resolution in Recognition of the Retirement of Police Records/Office Manager and Deputy Village Clerk, Jan Filenko
- C. Approval of a Resolution of Appreciation—Police Officer Brian Cvitkovich

**IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
  - 1. Appointment of Trustee Farah Laman to the Planning, Building and Zoning Commission
  - 2. Reappointment of Thomas Stevens to the Board of Police Commissioners
  - 3. Reappointment of Harry Mazzone to the Board of Police Commissioners
- B. Sustainability Committee -----John Bickley, Chair  
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair  
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair  
Jodi McCarthy, Trustee Liaison
  - 1. Approval of an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024

2. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Subsection 3-10-5.A—Food and Beverage Tax; and Amending Title 11, Subsection 11-1-1.F.19—Vendor Fees
  3. Approval of the October 2023 Financial Statements
  4. Approval of the November 2023 Financial Statements
  5. Dissolvement of the Aquatic Center 2011 Bond Reserve and the Aquatic Center 2011 Debt Service Funds
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair  
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

## VI. NEW BUSINESS

### A. Consent Agenda

1. Approval of the January 22, 2024 Village Board Meeting Minutes
2. Approval of Bills List Dated February 2024
3. Approval of Paid List Dated February 2024
4. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
5. Approval of an Ordinance Providing for the Official Zoning Map of the Village of Hawthorn Woods, Lake County, Illinois  
*Updates include the annexation and zoning of the Borrego property and the rezoning of the donated Kirshner property from R-1 to OS.*
6. Approval of an Ordinance Authorizing the Execution of an Agreement—Doyle Signs, Inc.—Construction of an Entry Monument Sign  
*Entry sign to be located at the northeast corner of Rt. 22 and Quentin Road.*
7. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the 2024-2025 Contract for Maintenance of All Village of Hawthorn Woods Islands and Cul De Sacs to Apex Landscaping
8. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with the Lake County Stars Baseball
9. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Lake Zurich Lacrosse
10. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Hawthorn Woods Elite Soccer Club
11. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with the Hawthorn Woods Cricket Club
12. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Big D and the Nomads
13. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Face N Time
14. Approval of an Ordinance Authorizing the Execution of an Agreement—Summer Concert—Save the Clocktower

15. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—Out of Storage Band
16. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—FunkTonic
17. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—Second Time Around
18. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—Comstock Lode
19. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—Déjà Vu
20. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—John Lambert
21. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—Saturday June Band
22. Approval of an Ordinance Authorizing the Execution of an Agreement—  
Summer Concert—Bossydog
23. Approval of an Ordinance Authorizing the Execution of an Agreement—Party  
In the Park Concert—Oh Yes
24. Approval of an Ordinance Authorizing the Execution of an Agreement—Party  
In the Park Concert—Winnie Cooper Band
25. Approval of an Ordinance Suspending Nepotism Provisions of the Personnel  
Manual  
*Due to the continued tight labor pool, this ordinance would extend the provision  
approved the last two years to allow for the hiring of lifeguards, seasonal  
workers and interns only as applied to the family members of the Mayor, Board  
of Trustees or members of any Village board or commission.*
26. Approval of an Amended Personnel Manual—Compensatory Time

#### B. Items for Separate Action

1. Approval of an Ordinance Authorizing the Chief Operating Officer to Award  
and Execute the Hawthorn Woods Public Works Cold Storage Building  
Construction project to FBi Buildings in the amount of \$127,275.  
*The Village solicited bids for the Hawthorn Woods Public Works Cold Storage  
Building Construction project. A public opening of the submitted bids occurred  
on February 15, 2024 with four contractors submitting bids. We recommend  
that the Village award the project to the lowest, responsive company, FBi  
Buildings. Please note that this award is for the “shell” of the building. Public  
Works will still need to solicit proposals from contractors to install each of the  
following in order to complete this project: Electrical, Insulation, Concrete  
Floor and Garage Door Installation. Each of these items are expected to cost  
more than \$1,000 and less than \$20,000. The total cost of this project is  
expected to be approximately \$164,000.*

2. Approval of a Resolution Formally Objecting to the Rate Increase Request by Aqua Illinois to the Illinois Commerce Commission

**VII. OLD BUSINESS**

1. None this month

**VIII. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
  1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC
  2. Chief Financial Officer’s Report – Katreina Koprowski, MBA, MSA
  3. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
  4. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
  5. Director of Parks and Recreation’s Report – Brian J. Sullivan, MPA, CPSI, CPRP
  6. Director of Community Development’s Report – Chris Heinen
  7. Director of Community Engagement’s Report – Amy Mason, MPA, CPRP

**IX. EXECUTIVE SESSION**

Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Approval of Executive Session Minutes – 5 ILCS 120/2(c) 21

**X. ADJOURNMENT**