



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, NOVEMBER 27, 2023**

5:00PM

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PUBLIC HEARING

- A. A Public Hearing for the Fiscal Year 2024 Village Budget
- B. Truth in Taxation Public Hearing

V. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

- A. Mayor's Report -----Dominick DiMaggio, Mayor
 - 1. Appointment of Trustee Cathy Bayer to the Sustainability Committee
- B. Sustainability Committee -----John Bickley, Chair
Anne Hurst, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison
 - 1. Approval of the August Financial Statements
 - 2. Approval of the September Financial Statements
 - 3. Approval of Budget Transfers
 - 4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Subsection 3-1-20.B. Fee Schedule; Title 11, Section 11-1-1, Fees for Certain Activities and Purposes
 - 5. Approval of the Priority Based Budget
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mayor Dominick DiMaggio, Liaison

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the October 16, 2023 Special Joint Finance/Committee of the Whole and Special Village Board Meeting Minutes
2. Approval of Bills List Dated November 2023
3. Approval of Paid List Dated November 2023
4. Approval of an Ordinance Annexing Property to the Village of Hawthorn Woods—22555 Route 176 LLC – Approximately 2.7 Acres Located at the Intersection of Gilmer Road and Illinois Route 176 (PIN#10-28-100-023)
5. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for STEM, Coding and Robotics Instruction with RoboThink LLC of Lake Bluff, Illinois
6. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Art Instruction with Adrift and Found LLC of Hawthorn Woods, Illinois
7. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement—DeJames Builders Inc.
This agreement will allow for the installation of the electrical service to the entry monument signage located at Quentin and Route 22.
8. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Advanced Business Group, LLC
Agreement provides for the increase in bandwidth at all municipal buildings.
9. Approval of an Ordinance Authorizing the Sale or Disposal of Personal Property Owned by the Village of Hawthorn Woods
10. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Execute a Certain Plat of Easement—School District 95
11. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Execute a Certain Plat of Vacation – School District 95
12. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.— 2024 Street Program Design Engineering Services
Attached is a proposal for design engineering services for the 2024 Road Program which will be funded with CIP and road tax funds.
13. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.—Indian Creek Road Resurfacing/Culvert Replacement/Streambank Stabilization Design Engineering Services
Attached is a proposal for design engineering services for resurfacing, culvert replacement and streambank stabilization of Indian Creek Road. 80% of the resurfacing of Indian Creek will be paid for with Surface Transportation Project funding through Lake County Council of Mayors.

14. Approval of an Ordinance Ratifying a Previously Executed Contract With The Illinois Department Of Central Management Services—Joint Purchasing Requisition For Bulk Rock Salt
15. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter into an Agreement with Alliant Insurance Services Inc.
 - Accept the Proposal of Insurance from Alliant Insurance Services, Inc; and
 - Execute “Client Authorization to Bind Coverage”; and
 - Execute “Alliant Insurance Services, Inc Compensation Agreement”; and
 - Expend \$202,855 for Property, Casualty, and Workers Compensation Insurance
16. Approval of Medical, Dental, and Vision Insurance Plans for 2024
17. Approval of a Resolution for Maintenance Under the Illinois Highway Code for 2024—BLR 14220
18. Approval of a Resolution—Local Public Agency General Maintenance for 2024—BLR 14222
19. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2024—BLR 09150
20. Approval of a Resolution Designating the Hawthorn Tree as the Official Tree of the Village of Hawthorn Woods
21. Approval of a Resolution Designating the Cheyenne Spirit Echinacea Flower as the Official Flower of the Village of Hawthorn Woods

B. Items for Separate Action

1. Approval of Release of Hawthorn Hills cash surety for the bike path in the amount of \$78,005.63 upon receiving a check in the amount of \$13,632.16 to pay for Pulte’s portion of the bike path.
2. Approval of Release of Toll Brothers’ surety upon receiving surety for updated punch list and Phase 5 and 6 improvements
3. Approval of an Ordinance Authorizing the Execution of the Ninth Amendment of the Stonebridge Subdivision Improvement Agreement – HDP Stonebridge LLC
4. Approval of an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024
5. Approval of an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2024 and Ending December 31, 2024, of the Village of Hawthorn Woods, Lake County, Illinois

VII. OLD BUSINESS

1. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer’s Report – Donna Lobaito, RMC, CMC
 - 2. Chief Financial Officer’s Report – Katreina York, MBA, MSA
 - 3. Public Safety Director/Interim Chief of Police’s Report – John Malcolm
 - 4. Director of Public Works/Village Engineer’s Report – Erika M. Frable, PE
 - a. Snow and Ice Plan Manual
 - 5. Director of Parks and Recreation’s Report – Brian J. Sullivan, MPA, CPSI, CPRP
 - 6. Director of Community Development’s Report – Chris Heinen
 - 7. Director of Community Engagement’s Report – Amy Mason, MPA, CPRP

IX. EXECUTIVE SESSION

- A. Probable or Pending Litigation – 5 ILCS 120/2(c) 11; Approval of Executive Session Minutes – 5 ILCS 120/2(c) 21

X. ADJOURNMENT