



**ZONING BOARD OF APPEALS
VILLAGE OF HAWTHORN WOODS
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
JULY 9, 2009
7:30 P.M.**

MINUTES

I Call To Order and Roll Call

The meeting was called to order at 7:35 PM.

Attending: Susy Rein, Chairperson
Phil LaGro
Jim Kaiser
John Kosik

Absent: Mike Salvi
Larry Goebel
Tony Mancini

Also
Attending: Donna Lobaito, Assistant Village Administrator
Chris Miller, Village Planner

II. Approval of the minutes from the June 11, 2009 Meeting

Motion by Kosik, second by Kaiser to approve the minutes of the June 11, 2009 meeting.
On a voice vote the motion carried unanimously.

Mr. Salvi arrived at 7:36 p.m.

III. Public Hearing

A. None this month

IV. New Business

A. None this month

V. Old Business

A. None this month

Ms. Rein informed the Board that she met with Ms. Newton, the Village's new Chief Operating Officer, and that Ms. Newton is meeting with all committees to introduce herself. In their conversation, Ms. Rein stated that Ms. Newton is requesting two procedural changes to the work performed by the committees. First, she has asked that each committee appoint a member to be responsible for taking the meeting minutes. Secondly, she is asking that either committee chairpersons or a member of the committee be present at each Village Board meeting.

The Board discussed the amount of detail to go into the minutes.

Motion by Salvi, second by Kaiser to handle the task of minute taking/preparation on a rotational basis utilizing a template that will be prepared by Mr. LaGro.

Roll call vote:

Ayes: Rein, LaGro, Kosik, Salvi, Kaiser

Nays: None

Abstain: None

Absent and not voting: Goebel and Mancini

Motion carried.

Ms. Newton arrived at 8:00 p.m.

Ms. Newton was introduced to the members of the Zoning Board of Appeals. She thanked the Board members for welcoming her to the meeting and mentioned both she and Mayor Mancino want to empower the Village committees by asking them to prepare the minutes and also send representation to the Village Board meetings. The new administration recognizes the value of the members who volunteer for our various committees and believe that by having their presence at Village Board meeting as well as the minutes being prepared by their membership gives them a voice.

She mentioned that the agenda would be set by Susy Rein, Chairperson and Donna Lobaito, staff liaison.

Motion by Salvi, second by Kaiser to rotate attendance at Village Board meetings in order to represent various events and proceedings of the ZBA/Plan Commission.

Roll call vote:

Ayes: Rein, LaGro, Kosik, Salvi, Kaiser

Nays: None

Abstain: None

Absent and not voting: None *See roll call minutes*
Motion carried.

Motion by Kosik, second by LaGro to move the ZBA/Plan Commission meetings to the first Thursday of the month.

Roll call vote:

Ayes: Rein, LaGro, Kosik, Salvi, Kaiser

Nays: None

Abstain: None

Absent and not voting: None *See roll call minutes*

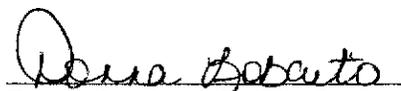
Motion carried.

VI. Adjournment

Motion by LaGro, seconded by Kosik to adjourn the meeting at 8:29 pm. On a voice vote the motion carried unanimously.



Susy Rein, Chairperson



Donna Lobaito, Chief Administrative Officer