



**THE VILLAGE OF HAWTHORN WOODS  
HAWTHORN WOODS IN BLOOM COMMITTEE MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
JUNE 28, 2023  
6:00 P.M.**

**MINUTES**

**I. CALL TO ORDER AND ROLL CALL**

Ms. Vondrasek called the meeting to order at 6:02 p.m. Roll call indicated the following members were present: Bob Riddle, Beryl Ibbotson, Lauren Vondrasek, Appaji Valavala, Margo Pelak, Karen Johanson, Pam Scaletta, and DiAnn Meagher. Absent were Samina Imtiaz, Farah Laman, Sally Folkes, and Megan Masana.

Trustee Liaison Present: James W. Kaiser

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Parks and Recreation Director Brian Sullivan.

**II. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMITTEE**

None this month.

**III. APPROVAL OF MINUTES DATED APRIL 26, 2023**

Motion by Johanson, second by Valavala to approve the minutes of the April 26, 2023 Hawthorn Woods In Bloom Committee.

Roll call vote.

Ayes: Ibbotson, Vondrasek, Riddle, Pelak, Johanson, Valavala, Scaletta, Meagher

Nays: None

Absent: Imtiaz, Laman, Folkes, Masana

Motion carried.

**IV. ANNOUNCEMENTS AND UPDATES**

**A. Chief Operating Officer—Pamela Newton**

Ms. Newton provided an update to the committee on the upcoming America In Bloom advisor's visit in July. She invited the Committee to Mayor DiMaggio's home on July 10, 2023 for a reception for the advisors. She also discussed the immediate planting and weeding needs to prepare for the visit.

Ms. Newton also mentioned the opportunity for some Committee members to become "Friends of the Committee" to help with quorum issues for those who have had difficulty making the meetings. To date, Beth Ann Dodge and Tosi Ufodike are interested.

Electronic attendance was discussed. Ms. Lobaito will send the section of the Village Code allowing for electronic attendance to the committee members.

B. Parks and Recreation Update—Brian Sullivan

Mr. Sullivan updated the committee on the new garden in Community Park and the weeding that has taken place. The Leo and Naomi Burnett Garden will be planted soon and he asked that committee members be present planting the garden as the AIB advisors arrive. Mr. Sullivan also reported on the pollinator plantings for the entrance to Heritage Oaks Park. Staff is working to complete Phase 2 of the Indian Creek Preserve for the August 10<sup>th</sup> dedication. Fifty-six trees have been planted in town this year.

**V. COMMITTEE CHAIR UPDATES/IDEAS**

A. Flowers and Landscape—Beryl Ibbotson

Ms. Ibbotson reported that the police department garden has been planted and weeded.

B. Celebrate Heritage—Megan Masana

No report this month.

C. Monarch Butterflies/Pollinators—Lauren Vondrasek

Ms. Vondrasek reported on the hanging baskets, and that Ms. Ibbotson distributed seed packets that she and Mr. Sullivan assembled.

D. Urban Forestry—Lauren Vondrasek

Ms. Vondrasek noted the Leo and Naomi Burnett Garden will need mulch.

E. Fundraising and Special Events—Bob Riddle

Mr. Riddle provided a report on popcorn sales at the Concerts in the Park and the Party in the Park. He will explore the possibility of popcorn sales at our movie events.

F. Garden of the Month—Karen Johanson

Ms. Johanson indicated that she, Ms. Scaletta and Ms. Meagher drove the Village looking for potential Garden of the Month candidates. They are in receipt of one application from the public. She noted that people do not seem to know about the Hawthorn Woods In Bloom committee.

Ms. Ibbotson left the meeting at 6:52 p.m.

G. Public Relations—Margo Pelak

Ms. Pelak discussed the Hawthorn Woods In Bloom brochure. She is going to add a QR code to the brochure.

**VI. NEW BUSINESS**

A. America In Bloom Judges Visit

1. Agenda for Visit
2. Visit Preparation
3. Volunteers Needed

These items were discussed earlier in the meeting.

**VII. ADJOURNMENT**

Motion by Riddle, second by Pelak to adjourn the meeting.

Roll call vote.

Ayes: Riddle, Pelak, Johanson, Vondrasek, Valavala, Scaletta, Meagher

Nays: None

Absent: Imtiaz, Ibbotson, Folkes, Masana

Motion carried.

The meeting adjourned at 7:02 p.m.

Respectfully submitted,



Donna Lobaito  
Village Clerk

The next meeting will be held on October 25, 2023