



**THE VILLAGE OF HAWTHORN WOODS  
VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, JANUARY 23, 2023  
5:00PM**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**IV. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
  - 1. Approval of a Resolution of Appreciation—Police Officer Brian Cvitkovich
  - 2. Administration of the Oath of Office—Sgt. Michael Viramontes
  - 3. Administration of the Oath of Office—Sgt. Michael Behan
  - 4. Administration of the Oath of Office—Officer Patrick Pagliuco
  - 5. Administration of the Oath of Office—Officer Karolina Kulczyk
  - 6. Appointment of Nick Blackshaw to the Planning, Building and Zoning Commission
  - 7. Appointment of Anne Hurst as Trustee Liaison to the Sustainability Committee
  - 8. Approval of the Mayor’s Monarch Proclamation
- B. Sustainability Committee -----John Bickley, Chair
- C. Zoning Board of Appeals -----John Kosik, Chair  
Cathy Bayer, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair  
Jodi McCarthy, Trustee Liaison
- F. Hawthorn Woods In Bloom Committee-----Lauren Vondrasek, Chair  
James W. Kaiser, Trustee Liaison
- G. Public Safety Department

**V. NEW BUSINESS**

- A. Consent Agenda
  - 1. Approval of the November 28, 2022 Village Board Meeting Minutes
  - 2. Approval of Bills List Dated January 2023

3. Approval of Paid List Dated January 2023
4. Approval of an Ordinance Authorizing the Execution of an Employment Agreement—Amy Mason, Director of Community Engagement
5. Approval of an Ordinance Authorizing the Execution of an Certain Agreement—Commonwealth Edison Company and Azavar Audit Solutions, Inc.  
*This settlement relates to an audit conducted by Azavar that found tax remittances were due to the Village from address errors in ComEd's system.*
6. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement With the Hawthorn Woods Elite Soccer Club
7. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement With the Lake Zurich Lacrosse Club
8. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement With the Lake County Stars Baseball
9. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for a Workshop of Wings and Talons Instruction With the Ancient Oaks Foundation of Lake Zurich
10. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 5, Section 5-4-3—Dog Licenses Required  
*Text amendment removes the requirement for the purchase of dog tags.*
11. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Subsection 11-1-1.F.19—Vendor Fees, and Title 11, Subsection 11-1-1F.20—Golf Outing Fees  
*Ordinance amends fees for vendors to attend community special events and fees for golf outing registrations.*
12. Approval of a Resolution of Support for the Rt. 53 Task Force Recommendations Transferring Land from the Illinois Department of Transportation to the Illinois Department of Natural Resources
13. Approval of Brian Sullivan to Attend and Vote at the Illinois Association of Park District's Annual Business Meeting
14. Authorization to Join the Transportation Alliance of Lake County for One Year
15. Approval of a Resolution Recognizing National Engineer's Week 2023

B. Items for Separate Action

1. None this month

**VI. OLD BUSINESS**

- A. None this month.

**VII. ADMINISTRATION ANNUAL REPORTS**

- A. Annual Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

- B. Report from the Village Attorney
- C. Reports from Department Heads
  - 1. Chief Administrative Officer – Donna Lobaito, RMC, CMC
    - a. Chief Administrative Officer’s Annual Report
    - b. Village Clerk’s Annual Report
  - 2. Chief Financial Officer – Katreina York, MBA, MSA
    - a. Finance Department’s Annual Report
  - 3. Public Safety Director/Interim Chief of Police – John Malcolm
    - a. Public Safety’s Annual Report
  - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
    - a. Public Works Department’s Annual Report
  - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
    - a. Parks and Recreation Department’s Annual Report
  - 6. Director of Community Development – Chris Heinen
    - a. Community Development Department’s Annual Report
  - 7. Director of Community Engagement – Amy Mason, MPA, CPRP
    - a. Community Engagement Department’s Report

**VIII. EXECUTIVE SESSION**

- A. Probable or Pending Litigation – 5 ILCS 120/2(c) 1; Approval of Executive Session Minutes (5 ILCS 120/2(c) 21)

**IX. ADJOURNMENT**