



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 25, 2022
5:00 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mayor DiMaggio called the meeting to order at 5:01 p.m. Roll call indicated the following members were present: Mayor DiMaggio; Trustees Kaiser, Bayer, McCarthy and Rychlik. Trustees Riess and David were absent.

Also present were Chief Operating Officer Pamela Newton, Chief Administrative Officer and Village Clerk Donna Lobaito, Director of Public Safety/Interim Chief of Police John Malcolm, Parks and Recreation Director Brian Sullivan, Community Development Director Chris Heinen, and Village Attorney Patrick Brankin.

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

None this month.

IV. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor's Report-----Dominick DiMaggio, Mayor

Amy Mason, Assistant Director of Parks and Recreation, spoke to the Board regarding the upcoming Party in the Park event on September 17, 2022. She indicated sponsors are needed.

1. Life Saving Award – Officer Donald Rathje

Director Malcolm provided details of the life saving efforts of Officer Rathje. Officer Rathje was presented with a plaque for his actions.

2. Appointment of Pamela Scaletta to the Hawthorn Woods In Bloom Committee

Motion by Rychlik, second by Bayer to appoint Pamela Scaletta to the Hawthorn Woods In Bloom Committee.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None
Absent: Riess, David
Motion carried.

3. Appointment of DiAnn Meagher to the Hawthorn Woods In Bloom Committee

Motion by McCarthy, second by Kaiser to appoint DiAnn Meagher to the Hawthorn Woods In Bloom Committee.

Roll call vote.
Ayes: Kaiser, Bayer, McCarthy, Rychlik
Nays: None
Abstain: None
Absent: Riess, David
Motion carried.

Mayor DiMaggio noted he met with the Village of Lake Zurich regarding the Flex Property. He also reported on teaming up with the Village of Wauconda regarding the issue of stolen cars and break ins. Mayor DiMaggio reported on last week's America In Bloom activities in the Village as the national judges were in town to tour the Village. Mayor DiMaggio continues to participate in the Rt. 53 task force discussions pertaining to possible commercial and green space opportunities along the former corridor.

Mayor DiMaggio indicated the Village needed to appoint a director to SWALCO. Trustee Bayer volunteered to serve as the Village's director. Ms. Lobaito noted she was appointed the alternate director years ago and would attend the SWALCO meetings until Trustee Bayer is formally appointed by the Board at the September Board meeting.

B. Sustainability Committee-----John Bickley, Chair
Steve Riess, Trustee Liaison
No report this month.

C. Zoning Board of Appeals-----John Kosik, Chair
Cathy Bayer, Trustee Liaison
No report this month.

D. Planning, Building and Zoning Commission-----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

1. Approval of an Ordinance Approving a Certificate of Approval – MI Homes – Advertising signage for marketing of vacant lots located within the Hawthorn Woods Country Club located along Fairfield Road, Gilmer Road and Schwerman Road

Motion by Rychlik, second by Kaiser to approve an Ordinance Approving a Certificate of Approval – MI Homes – Advertising signage for marketing of

vacant lots located within the Hawthorn Woods Country Club located along
Fairfield Road, Gilmer Road and Schwerman Road.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

E. Finance Committee-----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

1. Approval of the May Financial Statements

Motion by Bayer, second by McCarthy to approve the May Financial Statements.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

2. Approval of Budget Transfers

Motion by Rychlik, second by Kaiser to Approve the Budget Transfers.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

3. Recommendation to Dissolve and Close Out the Sister Cities Fund with the
Balance Being Transferred to the General Fund

Motion by Kaiser, second by Bayer to Dissolve and Close Out the Sister Cities
Fund with the Balance Being Transferred to the General Fund.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

4. Recommendation for Audit Services—Sikich

Motion by McCarthy, second by Bayer to approve Audit Services—Sikich.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

F. Hawthorn Woods In Bloom-----Lauren Vondrasek, Chair
James W. Kaiser, Trustee Liaison

Trustee Kaiser provided highlights of the America In Bloom judges visit last week.

G. Public Safety Department-----Mike David, Trustee Liaison

No report this month.

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the June 20, 2022 Special Village Board Meeting Minutes
2. Approval of Bills List Dated July 2022
3. Approval of Paid List Dated July 2022
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods – Title 4, Section 4-3-3 Exemptions
5. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement – The Centaurs
6. Approval of a Resolution – Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2021—BLR 09150
7. Approval of a Resolution – Final Report of Expenditures for 2021—BLR 13510
8. Approval of a Resolution – Municipal Maintenance Expenditure Statement for 2021—BLR 14130

Motion by Rychlik, second by Kaiser to approve the Consent Agenda.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David
Motion carried.

B. Items for Separate Action

1. Motion to Waive the Prohibition of Smoking at Community Park on Saturday, September 17, 2022 for the Party in the Park Event

Motion by Bayer, second by Rychlik to Waive the Prohibition of Smoking at Community Park on Saturday, September 17, 2022 for the Party in the Park Event.

After discussion, there was an amended motion by Bayer, second by Rychlik to include restrictions in designated areas only.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik
Nays: None
Abstain: None
Absent: Riess, David
Motion carried.

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

Ms. Newton highlighted the America In Bloom judges' visit. She thanked Ryan Mathy and John Sanchez for their work leading up to and including the visit. She noted we would get our score at the national event on October 1, 2022. Ryan Mathy will be named our community champion.

- B. Report from the Village Attorney

Mr. Brankin's report will be provided in Executive Session.

- C. Annual Reports from Department Heads

1. Chief Administrative Officer – Donna Lobaito, RMC, CMC
 - a. Chief Administrative Officer's Report

Ms. Lobaito reported that staff has been working on a fees analysis which will first be presented to the Finance Committee with their recommendation going to the Village Board. She also reported on obtaining pricing from three copier vendors as all copiers will be replaced next year.

b. Village Clerk's Report

Ms. Lobaito reported that as requested by the Village Board, her FOIA report has been posted to the Village website and will be sent out once per month via the weekly eBlast.

2. Chief Financial Officer – Katreina York, MBA, MSA
a. Finance Department's Report

Ms. York's report is in the packet.

3. Public Safety Director – John Malcolm
a. Public Safety Department's Report

Director Malcolm reported he is obtaining quotes for security cameras at the Aquatic Center. He also reported on various training efforts of the department. The uniform of former Chief of Police, Jennifer Paulus, has been provided to Dunn Museum for display. The department hosted written exams for potential police officers last Saturday. Director Malcolm also reported on an incident that occurred July 12 and thanked Jan Filenko for her assistance in gathering information pertaining to this incident. Lastly, Director Malcolm reported his staff trains and meets with local schools regarding safety.

4. Director of Public Works/Village Engineer – Erika M. Frable, PE
a. Public Works Department's Report

Ms. Frable's report is in the packet.

5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
a. Parks and Recreation Department's Report

Mr. Sullivan reported a second pickleball court will be installed in Brierwoods Park in September. He also reported on various parks and recreation events, and noted four sessions of swim lessons had been completed this summer. Evening classes are now being held to meet the demand. He noted that \$139,000 in pool passes had been sold this year, exceeding the budgeted amount of \$120,000.

6. Director of Community Development – Chris Heinen
a. Community Development Department's Report

Mr. Heinen reported there has been much interest in commercial and residential development as of late. Tomorrow Wintrust Bank will be before the Planning, Building and Zoning Commission. Additionally, the events

venue is finalizing their engineering plans, and MI Homes is ready to submit plans for their model home in the country club.

Mr. Heinen also reported that Forward Strides Stable is planning to install an indoor venue. Staff has been in discussion with Toll Brothers regarding the density of phases 5 and 6 of the country club. There has been much interest in property at Gilmer and Midlothian, Midlothian and Old McHenry and lots north of the day care at Quentin and Rt. 22.

Mr. Heinen reported he submitted a \$1.5 million grant for sewer and the Village recently learned it has made it through the second round. It is now headed to the US Senate and House for final approval. Lastly, Mr. Heinen continues to reach out to the Albert family regarding potential annexations.

VIII. EXECUTIVE SESSION

A. Probable or Pending Litigation – 5 ILCS 120/2(c) 11

Mayor DiMaggio noted the Board would be entering Executive Session for the purpose of Probable or Pending Litigation with no business being conducted after.

IX. ADJOURNMENT

Motion by Kaiser, second by McCarthy to adjourn the meeting to Executive Session.

Roll call vote.

Ayes: Kaiser, Bayer, McCarthy, Rychlik

Nays: None

Abstain: None

Absent: Riess, David

Motion carried.

The meeting adjourned at 6:21 p.m.

Respectfully submitted,



Donna Lobaito
Village Clerk