



**THE VILLAGE OF HAWTHORN WOODS  
VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, MARCH 28, 2022  
5:00PM**

**AGENDA**

**ZOOM MEETING ID INFORMATION**

**Join Zoom Meeting**

**<https://us02web.zoom.us/j/83945131229?pwd=U0dQbXpHMXUvcUozYW53OTB5and5UT09>**

**Meeting ID: 839 4513 1229**

**Passcode: 534298**

**The meeting will be conducted entirely on Zoom**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**IV. PRESENTATION**

- A. Approval of a Resolution in Recognition of the Retirement of Police Officer Edward Armijo

**V. PUBLIC HEARINGS**

- A. A Public Hearing Pertaining to a Fifth Amendment to the Toll, IL Annexation Agreement—Hawthorn Woods Country Club
- B. A Public Hearing Pertaining to the Annexation Agreement for the HH-HW-RE, LLC Property

**VI. MAYOR'S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

- A. Mayor's Report -----Dominick DiMaggio, Mayor
- B. Sustainability Committee -----John Bickley, Chair  
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair  
Cathy Bayer, Trustee Liaison

- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison
  - 1. Approval of an Ordinance—Special Use Permit—Zia West, LLC
- E. Finance Committee ----- Jayne Kosik, Chair  
Jodi McCarthy, Trustee Liaison
  - 1. Approval of the January Financial Statements
  - 2. Approval of an Ordinance Amending the Municipal Code of the Village of Hawthorn Woods by the Addition of Title 3, Chapter 10, Imposing a Food and Beverage Tax and Amending Title 1, Section 1-4-1 by Including Fines for Food and Beverage Tax Violations
- F. Hawthorn Woods In Bloom Committee-----Margo Pelak, Chair  
James W. Kaiser, Trustee Liaison
  - 1. Presentation – Aging in a Changing Region – Living a Lifetime in Hawthorn Woods
- G. Public Safety Department-----Mike David, Trustee Liaison

**VII. NEW BUSINESS**

A. Consent Agenda

- 1. Approval of the February 28, 2022 Village Board Meeting
- 2. Approval of Bills List Dated March 2022
- 3. Approval of the Paid List Dated March 2022
- 4. Approval of an Ordinance Suspending Nepotism Provisions of Personnel Manual  
*Ordinance would allow for the hiring of lifeguards, seasonal workers and interns only as applied to the family members of the Mayor, Board of Trustees or members of any board or commission.*
- 5. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Nature Education Instruction with Ancient Oaks Foundation of Long Grove, Illinois  
*Program to be offered: Wings & Talons Event*
- 6. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Hawthorn Woods Elite Soccer Club  
*Field rental agreement.*
- 7. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Lake County Stars Baseball  
*Field rental agreement.*
- 8. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Lake County Lighting Baseball  
*Field rental agreement.*
- 9. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with the Lake Zurich Lacrosse Club  
*Field rental agreement.*

10. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the 2022-2023 Maintenance of All Village of Hawthorn Woods Islands and Cul De Sacs to Apex Landscaping
11. Approval of an Ordinance Authorizing the Execution of a Certain Reciprocal Agreement on Exchange of Information Between the Village of Hawthorn Woods and the Illinois Department of Revenue  
*This agreement updates the Chief Executive of the Village to Mayor Dominick DiMaggio.*
12. Approval of a Resolution – Arbor Day Proclamation

B. Items for Separate Action

1. Approval of the Release of Toll Brothers Letter of Credit No. SLCMMSP10355, Irrevocable Letter of Credit Related to Fees Due In Regards to the Expansion of the WWRR System

**VIII. OLD BUSINESS**

- A. None this month.

**IX. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
1. Chief Administrative Officer – Donna Lobaito, RMC, CMC
    - a. Chief Administrative Officer’s Report
    - b. Village Clerk’s Report
  2. Chief Financial Officer – Katreina York, MBA, MSA
    - a. Finance Department’s Report
  3. Public Safety Director – John Malcolm
    - a. Public Safety’s Report
  4. Director of Public Works/Village Engineer – Erika M. Frable, PE
    - a. Public Works Department’s Report
  5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
    - a. Parks and Recreation Department’s Report
  6. Director of Community Development – Chris Heinen
    - a. Community Development Department’s Report

**X. EXECUTIVE SESSION**

- A. Personnel (5 ILCS 120/2(c) 1); Probable or Pending Litigation (5 ILCS 120/2(c) 11);  
Approval of Executive Session Minutes (5 ILCS 120/2(c) 21)

**XI. ADJOURNMENT**