

THE VILLAGE OF HAWTHORN WOODS
MINUTES - FINANCE COMMITTEE MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, IL 60047
February 15, 2022
6:00 P.M. – Via Zoom Teleconference

- I. Meeting was called to order at 6:13 PM by Chairperson Jayne Kosik. Members present were Trustee Jodi McCarthy, Kurt Kolseth, and Surinderpal Kalra. Trustee Steve Riess, Trustee Kathy Bayer and Anne Hurst were absent. Also in attendance was CFO Katreina York, COO Pam Newton, and Chris Heinen, Director of Community Development.
- II. Chairperson Kosik asked if there were any members of the public in attendance who wished to address the Committee. There were no members of the public present. Email and Zoom were monitored throughout the meeting.
- III. A motion was made to approve the minutes from the November 8, 2021 meeting by Kurt Kolseth, seconded by Trustee Jodi McCarthy, and on a roll call vote that motion carried unanimously. Chairperson Jayne Kosik abstained from the vote.
- IV. Chief Financial Officer York provided her CFO report for November 2021 and a 2021 year in review report. She noted that an additional \$31,000 contribution to the Police Pension Fund was approved by the Village Board and paid in December. The additional contribution bought the total for the year to the contribution amount recommended in the actuarial valuation report. The 2021 audit has started, and the report will be presented to the Committee in May. The Village is working on a new return to work policy.

New Business

- V. A. Chris Heinen, Community Development Director, updated the Committee about the Village Board passing an ordinance to allow for cannabis businesses within the Village. With this ordinance passage, the Village has the potential of a cannabis dispensary locating within the Village. With this potential, the Village has the ability to impose an additional tax on adult use cannabis dispensaries. These tax rates can be imposed in 0.25% increments with a maximum of 3.0%. Chris indicated that the Village will need to determine which rate they would like to impose for these potential dispensaries. A certified ordinance imposing the tax must be approved by the Village Board and sent to the Illinois Department of Revenue in order for the Village to collect the tax. Mr. Heinen discussed what other towns are charging. The Committee discussed the issue and supported a 3% tax rate.

B. A motion to recommend approval of the October 2021 Financial Statements was made by Trustee Jodi McCarthy and seconded by Kurt Kolseth. Property tax revenue receipts are trending higher than the prior year. State income tax revenue (LGDF) is trending higher due to taxes on unemployment and increased consumer spending due to fewer Covid restrictions in 2021. Property tax revenue was higher by \$166,035 compared to the same period in 2020. With a roll call vote, the motion carried unanimously.

C. A motion to recommend approval of the November 2021 Financial Statements was made by Trustee Jodi McCarthy and seconded by Surinderpal Kalra. Property tax revenue receipts are trending higher than the prior year. The Village has surpassed budgeted revenue amounts for

state income tax revenue (LGDF), sales tax, cannabis and personal property tax as of November 30, 2021. With a roll call vote, the motion carried unanimously.

D. CFO York briefed the Committee about insurance renewals approved by the Village Board in December. She discussed the new medical plans offered to Village employees and the change in contribution rates. She also discussed the insurance renewal for the Village through Arthur Gallagher noting a decrease in premiums for 2022 over 2021. The Committee thanked her for her efforts in negotiating these renewals.

Old Business

- VI. A. There was no update on SSA 4 debt.
- B. CFO York reported that the Village Board approved the Aquatic Center Revenue Bond refunding in December.
- VII. With no further business to discuss, a motion was made by Kurt Kolseth and seconded by Surinderpal Kalra to adjourn the meeting at 7:21 pm. The motion carried by unanimous voice acclamation.