



THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, NOVEMBER 22, 2021
6:00PM

AGENDA

ZOOM MEETING ID INFORMATION

Join Zoom Meeting

<https://us02web.zoom.us/j/89777911938?pwd=VmhqNkdXVTFrYkNzQllaZ3JFNWk0UT09>

Meeting ID: 897 7791 1938

Passcode: 706527

The meeting will be conducted entirely on Zoom

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PUBLIC HEARING

A. A Public Hearing for the Fiscal Year 2022 Village Budget

V. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS

A. Mayor’s Report -----Dominick DiMaggio, Mayor

- 1. Presentation of Green Business Award to IKL Microgreens
- 2. Appointment of Cathy Bayer to the Finance Committee

B. Sustainability Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison

C. Zoning Board of Appeals -----John Kosik, Chair
Cathy Bayer, Trustee Liaison

D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Thomas Rychlik, Trustee Liaison

E. Finance Committee -----Jayne Kosik, Chair
Jodi McCarthy, Trustee Liaison

- 1. Approval of the August 2021 Financial Statements

2. Approval of the September 2021 Financial Statements
 3. Approval of Budget Transfers
 4. Recommendation to Place Tax Levy Question on 2022 Ballot for Street Maintenance Program
 5. Recommendation to Approve the Call of Aquatic Center Bonds and Refinancing, as Recommended by Finance Committee
- F. Hawthorn Woods In Bloom Committee-----Margo Pelak, Chair
James W. Kaiser, Trustee Liaison
- G. Public Safety Department-----Mike David, Trustee Liaison

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the October 25, 2021 Joint Finance/Committee of the Whole/Village Board meeting
2. Approval of Bills List Dated November 2021
3. Approval of the Paid List Dated November 2021
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1L—Aquatic Center Fees
Text amendment updates the Aquatic Center fees for the 2022 season.
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 1, Section 1-5-2—Meetings of the Board
This text amendment provides for a 5:00 p.m. start time for Village Board meetings.
6. Approval of an Ordinance Authorizing the Execution of the Audit Engagement Letter for the Audit of the Financial Statements for the Year Ended December 31, 2021 – Sikich, LLP
The ordinance authorizes the execution of the audit engagement letter with Sikich, LLP. The Village is in the third year of a three-year contract with Sikich for audit services.
7. Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for 2020—BLR 14230
8. Approval of a Resolution—Municipal Estimate of Maintenance Costs for 2020—BLR 14231
9. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2020—BLR 09150

B. Items for Separate Action

1. Approval of an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2022 and Ending December 31, 2022

2. Approval of an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2022 and Ending December 31, 2022, of the Village of Hawthorn Woods, Lake County, Illinois
3. Approval of an Ordinance Authorizing the Execution of an Agreement – Public Works 2-Ton Truck
Staff recommends the purchase of this truck to replace Truck 812. Truck 812 is a 22 year old truck that is at the end of its' useful life due to continued expense to keep it operational and safe for snow removal.
4. Approval of an Ordinance Authorizing the Execution of the Fourth Amendment of the Stonebridge Subdivision Improvement Agreement—HDP Stonebridge LLC

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report
 - b. Village Clerk's Report
 2. Chief Financial Officer – Katreina York, MBA, MSA
 - a. Finance Department's Report
 3. Interim Chief of Police – Lawrence Maraviglia
 - a. Police Department's Report
 4. Public Safety Director – John Malcolm
 - a. Public Safety Report
 5. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department's Report
 - b. Snow and Ice Plan 2022
 6. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department's Report
 7. Director of Community Development – Chris Heinen
 - a. Community Development Department's Report

IX. EXECUTIVE SESSION

- A. Probable or Pending Litigation (5 ILCS 120/2(c) 11)

X. ADJOURNMENT