



THE VILLAGE OF HAWTHORN WOODS  
SPECIAL VILLAGE BOARD MEETING  
VILLAGE HALL  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, SEPTEMBER 27, 2021  
5:00PM

AMENDED AGENDA

**ZOOM MEETING ID INFORMATION**

<https://us02web.zoom.us/j/87410423326?pwd=VXINSIFUSitIZXNVcmExWStFaGJzZz09>

Meeting ID: 874 1042 3326

Passcode: 856452

The meeting will be conducted entirely on Zoom

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**IV. MAYOR’S REPORT, COMMITTEE REPORTS AND OTHER REPORTS**

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
  - 1. September Garden of the Month Winner
  - 2. 2021 Aquatic Center Life Saves by Katie Fuchs and Lizzy Allore
  - 3. Appointment of Jodie Clute to the Sustainability Committee
  - 4. Appointment of Audrey Massel to the Planning, Building and Zoning Commission
  - 5. Appointment of Cathy Bayer as Trustee Liaison to the Zoning Board of Appeals
- B. Sustainability Committee -----John Bickley, Chair  
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair  
Thomas Rychlik, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair  
Thomas Rychlik, Trustee Liaison
- E. Finance Committee -----Jayne Kosik, Chair  
Jodi McCarthy, Trustee Liaison
  - 1. Approval of the July Financial Statements
- F. Hawthorn Woods In Bloom Committee-----Margo Pelak, Chair  
James W. Kaiser, Trustee Liaison

G. Public Safety Department-----Mike David, Trustee Liaison

## V. NEW BUSINESS

### A. Consent Agenda

1. Approval of the July 26, 2021 Special Village Board Meeting Minutes
2. Approval of the August 9, 2021 Special Village Board Meeting Minutes
3. Approval of Bills List Dated September 2021
4. Approval of the Paid List Dated September 2021
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 6, Chapter 3 – Parking Regulations, Section 1— Prohibited Parking Areas; Added New Sub-Section 6-3-1-N.7—Kruckenberg Road  
*Ordinance prohibiting parking on Kruckenberg Rd. from Midlothian Rd. to Pacific Ave.*
6. Approval of an Ordinance Authorizing the Execution of a Real Estate Donation Agreement  
*This agreement facilitates the donation of land located at the southwest corner of Gilmer and Hawley from Mr. Peter Kappos to the Village of Hawthorn Woods*
7. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter into an Intergovernmental Agreement Between Ela Township Highway Department & Village of Hawthorn Woods Public Works  
*The agreement allows for shared use of equipment and vehicles between the two departments.*
8. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter into an Intergovernmental Agreement Between Illinois Department of Transportation & Village of Hawthorn Woods  
*The agreement provides for the maintenance and apportionment of energy costs for traffic control devices located on State highways within or near the Village.*
9. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter into an Agreement with the Lake Zurich Lacrosse Club
10. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement for Drama/Theatre Instruction with Cricket Theatre of Lake Zurich
11. Approval of an Ordinance Adopting the Village’s Flag Display Policy  
*Policy pertains to outdoor display of flags on flag poles located on Village owned property. Flags would be limited to Federal, State and Village or Village awarded flags.*
12. Approval of an Ordinance for the Approval and Submittal of an Application for an Open Space Land Acquisition and Development Grant (OSLAD) with the Illinois Department of Natural Resources to Provide Matching Grant Funding for the Replacement of Playground Equipment at Woodland Park

13. Approval of a Resolution Proclaiming the Week of October 23 – 31, 2021 Red Ribbon Week
14. Approval of an Amended Return to Work Guidelines

B. Items for Separate Action

1. None this month

**VI. OLD BUSINESS**

- A. None this month

**VII. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
  1. Chief Administrative Officer – Donna Lobaito, RMC
    - a. Chief Administrative Officer’s Report
    - b. Village Clerk’s Report
  2. Chief Financial Officer – Katreina York, MBA, MSA
    - a. Finance Department’s Report
  3. Chief of Police – Jennifer R. Paulus, CPC
    - a. Police Department’s Report
  4. Director of Public Works/Village Engineer – Erika M. Frable, PE
    - a. Public Works Department’s Report
  5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
    - a. Parks and Recreation Department’s Report
  6. Director of Community Development – Chris Heinen
    - a. Community Development Department’s Report

**VIII. EXECUTIVE SESSION**

- A. Personnel (5 ILCS 120/2(c) 1); and Probable or Pending Litigation (5 ILCS 120/2(c) 11)

**IX. ADJOURNMENT**