

THE VILLAGE OF HAWTHORN WOODS
MINUTES - FINANCE COMMITTEE MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, IL 60047
June 14, 2021
6:00 P.M. – Via Zoom Teleconference

- I. Meeting was called to order at 6:05 PM by Chairperson Jayne Kosik. Members present were Trustee Jodi McCarthy, Kurt Kolseth, and Surinderpal Kalra. Trustee Steve Riess and Sean Sornsin were absent. Also in attendance was CFO Katreina York.
- II. Trustee Kosik asked if there were any members of the public in attendance who wished to address the Committee. Members of the public present were Anna Pieta, Larry Friedrichs and Anne Hurst. These members of the public addressed the Committee regarding the agenda item “The Road to Sustainable Streets.” Email and Zoom were monitored throughout the meeting.
- III. A motion was made to approve the minutes from the May 10, 2021 meeting by Trustee McCarthy, seconded by Surinderpal Kalra, and on a roll call vote that motion carried unanimously.
- IV. Chief Financial Officer York provided her CFO report for May, indicating that as part of the BS&A invoicing implementation, the Village took credit card payments in May and customers can now pay by credit card online. She also reported that the Aquatic Center was now open, and attendance had been good. The opening was delayed one week. She also noted that the Village received tax payments from Lake County in May and June.

COO Pam Newton joined the meeting.

New Business

- V. A motion to recommend approval of the April 2021 Financial Statements was made by Kurt Sornsin and seconded by Chairperson Jayne Kosik. Trustee McCarthy asked CFO York about the American Rescue Plan funds. CFO York said the payments will be received in two installments; one installment expected to be received in late summer. The funds can be used over several years. She will provide more detail as the funds are received and how the funds can be spent at a future meeting. Trustee McCarthy asked about trends in revenue noting that revenue from the police department is trending lower than budget while overtime is trending higher. CFO York said she will provide additional revenue trend analysis at the next meeting and will ask Chief of Police Jennifer Paulus to attend the next Finance meeting to address Trustee McCarthy’s questions. With a roll call vote, the motion carried unanimously.
- VI. Jeff Schuppel of Bridgeport Partners made a presentation to the Committee regarding “The Road to Sustainable Streets.” Mr. Schuppel’s presentation focused on the opportunity for the Village to implement a plan for sustainable streets since 2021 is the final levy year for the SSA 1/2/3 bonds. Total bond levy is approximately \$803,000 annually. He also noted that the Village’s EAV has grown over the years resulting in almost 10% of the Village’s tax base not paying for the roads.

Mr. Schuppel recommended replacing the expiring SSA 1/2/3 levies with a dedicated Street/Road levy beginning with the 2022 levy year. Based on a \$900,000 levy, the tax rate would be approximately \$0.185. The best opportunity to bring the proposed Street/Road levy to referendum would be in the Spring 2022. The Committee discussed the analysis noting that some SSA's would see a reduction in taxes and others would see an increase in taxes. Discussion also focused on increasing the amount of the levy to the amount per year projected to be needed in the Pavement Management Report issued several years ago due to the deteriorating condition of some roads. Discussion also focused on if the rate can change several years in the future. The issue will be discussed further at upcoming meetings.

- VII. A brief discussion was held by Chairperson Kosik regarding taking minutes for the meetings. This discussion was tabled to the Fall as many Committee members are new to the Committee.

Old Business

- VIII. There was no discussion on SSA 4 debt.

- IX. With no further business to discuss, a motion was made by Kurt Kolseth and seconded by Surinderpal Kalra to adjourn the meeting at 7:59 pm. The motion carried by unanimous voice acclamation.