



**THE VILLAGE OF HAWTHORN WOODS
PLANNING, BUILDING AND ZONING COMMISSION
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, FEBRUARY 23, 2021
6:30 P.M.**

MINUTES

I. CALL TO ORDER AND ROLL CALL

Mr. Merkel called the meeting to order at 6:32 p.m. Roll call indicated the following members were present: Mr. Sedlacek, Mr. Voltattorni, Mr. Donovan, Mr. Tisci, Mr. Merkel, and Ms. Bayer. Absent: Mr. Lindquist.

Also present were Trustee Liaison Thomas Rychlik, Chief Administrative Officer/Village Clerk Donna Lobaito, Staff Planner Kate Portillo, and Village Attorney Nicholas Standiford.

Ms. Lobaito noted that due to the ongoing pandemic, and pursuant to the Governor's executive order, it is not prudent or practical to meet in person. As such, the meeting was being held via Zoom, and Ms. Lobaito was present at Village Hall.

Cathy Bayer, new member of the Planning, Building and Zoning Commission, introduced herself to the commissioners.

II. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE COMMISSION

None this month.

III. APPROVAL OF MINUTES

- A. Approval of Minutes of the January 12, 2021 Planning, Building and Zoning Commission Meeting

Motion by Donovan, second by Sedlacek to approve the minutes of the January 12, 2021 Planning, Building and Zoning Commission meeting.

Roll call vote:

Ayes: Sedlacek, Voltattorni, Donovan, Bayer, Tisci, Merkel

Nays: None

Abstain: None

Absent: Lindquist

Motion carried.

IV. NEW BUSINESS

- A. Countryside Meadows Homeowners Association—Consideration of a Request for the Authorization of an Amendment to a Certificate of Approval for the Addition of Architectural Lighting to the Neighborhood Identification Monument Sign

Ms. Portillo reported that Matt Kovalsky of the Countryside Meadows homeowners' association is the petitioner. She noted Countryside Meadows had previously been granted a certificate of approval for their monument sign, but there was not an electrical component to that certificate. The homeowners' association would like to amend the certificate of approval. Ms. Portillo informed the commissioners that the standards that relate to a certificate of approval have been met.

Ms. Portillo reported that at the time of application, the applicant provided two models of lights, but model #NL-12SQU12VX has since been withdrawn because it is not compliant with the Dark Skies standards. Model #NL-5R2U12VX will be used exclusively for the signage lighting as it meets code. Ms. Portillo recommended that a condition of the approval should include the exclusive use of this model because the plans had not been updated.

Mr. Kovalsky said there will be a total of four lights used. Mr. Standiford shared his screen so that the commissioners could see the lighting plan. Mr. Kovalsky said the light in the middle will be eliminated, and two lights added on either side. Mr. Kovalsky shared his screen with the updated, accurate plan.

Motion by Sedlacek, second by Donovan to recommend the approval of an amendment to a certificate of approval for the addition of architectural lighting to the neighborhood identification monument sign at Countryside Meadows based upon the drawing site plan shared by Mr. Kovalsky dated February 23, 2021.

Roll call vote:

Ayes: Sedlacek, Voltattorni, Donovan, Tisci, Bayer, Merkel
Nays: None
Abstain: None
Absent: Lindquist

V. ADJOURNMENT

Motion by Voltattorni, second by Donovan to adjourn the meeting.

Roll call vote:

Ayes: Sedlacek, Voltattorni, Donovan, Tisci, Bayer, Merkel
Nays: None
Abstain: None
Absent: Lindquist

Motion carried.

Motion carried and the meeting adjourned at 6:48 p.m.

Respectfully submitted,



Donna Lobaito
Chief Administrative Officer/Village Clerk