



THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, NOVEMBER 23, 2020
5:00PM

VIA TELECONFERENCING ON ZOOM
Join Zoom Meeting

<https://us02web.zoom.us/j/83756003476?pwd=WkxuVDdzRC93TW9KZVVzRXI0dVZ2UT09>

Meeting ID: 837 5600 3476
Passcode: 704554

AGENDA

- I. CALL TO ORDER AND ROLL CALL
- II. PLEDGE OF ALLEGIANCE
- III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PUBLIC HEARING

- A. A Public Hearing for the Fiscal Year 2021 Village Budget

V. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Dominick DiMaggio, Mayor
 - 1. Appointment of Thomas Rychlik as Village Trustee
 - 2. Administration of the Oath of Office to Thomas Rychlik
 - 3. Appointment of Jodi McCarthy to the Finance Committee
 - 4. Appointment of Sean Sornsin to the Finance Committee
 - 5. Appointment of Kiran Chaudhari to the Finance Committee
 - 6. Appointment of Kurt Kolseth to the Finance Committee
 - 7. Appointment of Jill Mark to the Sustainability Committee
 - 8. Appointment of Mary Kay Kolseth to the Sustainability Committee
- B. Sustainability Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Jodi McCarthy, Trustee Liaison

- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Jodi McCarthy, Trustee Liaison
- E. Finance Committee ----- Jayne Kosik, Chair
 - 1. Approval of Budget Transfers
- F. Hawthorn Woods In Bloom Committee-----Margo Pelak, Chair
James W. Kaiser, Trustee Liaison

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the October 26, 2020 Special Village Board Meeting Minutes
2. Approval of Bills List Dated November 2020
3. Approval of the Paid List Dated November 2020
4. Approval of an Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance—Amends Title 10, Section 10-4-2A
The new Watershed Development Ordinance includes amendments that pertain to increased rainfall, site design options for stormwater detention, hydrologic soil groups, wetlands, sediment and erosion control, definitions, and administrative items. The Village is required to adopt the new WDO by January 18, 2021 in order to remain a certified community.
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1L—Aquatic Center Fees
Text amendment updates the Aquatic Center fees for the 2021 season.
6. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-2—Draw Down Deposit Agreement
Text amendment restores the required deposit amounts back to where they were prior to the economic downturn.
7. Approval of a Resolution Authorizing the Sale of Surplus Real Estate
Pursuant to 65 ILCS 5/11-76-4.1, resolution authorizes the sale or public auction of surplus public real estate. Once passed, this resolution will be published in the local newspaper.
8. Approval of an Ordinance Authorizing the Chief Operating Officer to enter into an agreement with Ela Township – Intergovernmental Agreement for the Use of the Equipment Between Ela Township Highway Department & Village of Hawthorn Woods Public Works
The agreement allows for shared use of equipment and vehicles between the two departments.
9. Approval of an Ordinance Authorizing the Execution of the Audit Engagement Letter for the Audit of the Financial Statements for the Year Ended December 31, 2020 – Sikich, LLP
The ordinance authorizes the execution of the audit engagement letter with Sikich, LLP. The Village is in the second year of a three-year contract with Sikich for audit services.
10. Approval of Medical, Dental and Vision Insurance Plans for 2021

11. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter Into an Agreement with Arthur J. Gallagher Risk Management Services:
 - Accept the Proposal of Insurance from Arthur J. Gallagher Risk Management Services; and
 - Execute “Client Authorization to Bind Coverage”; and
 - Execute “Gallagher Compensation Agreement”; and
 - Expend \$186,232 for Property, Casualty, and Workers Compensation Insurance

Ordinance provides for the general liability, workers compensation, auto liability, umbrella, crime bonds, cyber liability and compensation for the Village’s insurance broker, Arthur J Gallagher Risk Management Services, Inc. The total insurance cost of \$186,232 represents a 3.9% increase. Included in this total is \$16,427 service fee for Arthur J Gallagher Risk Management Services, Inc.
12. Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for 2020—BLR 14230
13. Approval of a Resolution—Municipal Estimate of Maintenance Costs for 2020—BLR 14231
14. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2020—BLR 09150
15. Approval of a Resolution Making a Determination Relative to the Release of Executive Session Minutes and Destruction of Executive Session Tapes Pursuant to the Illinois Open Meetings Act

B. Items for Separate Action

1. Approval of an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2021 and Ending December 31, 2021
2. Approval of an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2021 and Ending December 31, 2021, of the Village of Hawthorn Woods, Lake County, Illinois

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 - c. Community Development Department Report

2. Chief Financial Officer – Katreina York, MBA, MSA
 - a. Finance Department’s Report
3. Chief of Police – Jennifer R. Paulus, CPC
 - a. Police Department’s Report
4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
 1. Snow and Ice Plan 2021
5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report

IX. EXECUTIVE SESSION

- A. Setting the Price for Sale or Lease of Property Owned by the Public Body (5 ILCS 120/2(c) 6, and Probable or Pending Litigation (5 ILCS 120/2(c) 11)

X. ADJOURNMENT