



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL EMERGENCY VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, MARCH 17, 2020
12:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report -----Dominick DiMaggio, Mayor
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Liaison
- D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Dominick DiMaggio, Liaison
- E. Finance Committee -----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
- F. Hawthorn Woods In Bloom Committee-----Megan Masana, Chair
James W. Kaiser, Trustee Liaison

V. NEW BUSINESS

A. Consent Agenda

1. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Lake County Health Department and Community Health Center—Memorandum of Understanding Concerning the Provision of Emergency Medical Prophylaxis
MOU between the Village and Lake County Health Department to provide a location for mass distribution of emergency medical prophylaxis should it be available and necessary for a public health crisis.
2. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement with Bellefeuil, Szur & Associates, Inc. (BSA)—Software License Agreement
Agreement will provide for the conversion of various Village computer applications to BS&A.

3. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement—
Porter Lee
Police Department property and evidence software annual maintenance agreement
4. Approval of an Ordinance Authorizing the Mayor to Enter Into an Agreement—
J & M Displays
5. Approval of an Ordinance Ratifying a Previously Executed Agreement—
GovHR—CFO Search
This agreement is a limited scope recruitment proposal with Gov HR to conduct a nationwide search to recruit and fill our vacant CFO position with a total price proposal of \$17,000.
6. Approval of an Ordinance Ratifying a Previously Executed Agreement—
E360—Human Resources Services
While a national search is underway for our next CFO, this proposal provides an HR consultant onsite in a part-time capacity to assist with the regulatory requirements and special projects as assigned. This agreement includes a 30 day notification to terminate the agreement and includes a flat monthly retainer of \$3,600.
7. Approval of a Resolution Approving an ICMA-RC Plan Coordinator Change Form
Form assigns the Finance Office Manager as the Plan Coordinator with ICMA-RC.
8. Approval of an Ordinance Authorizing the Mayor to Enter Into an Assignment and Assumption of Agreements—High Pointe Estates Subdivision
9. Authorization from the Board to Release the Taylor Morrison Performance Bond #SU1151374 Upon Delivery of a Replacement Performance Bond from M/I Homes in a Form that is Acceptable to the Village Attorney—High Pointe Estates Subdivision
10. Approval of a Declaration of Local State of Emergency

B. Items for Separate Action

1. None this month.

VI. OLD BUSINESS

- A. None this month.

VII. ADJOURNMENT