



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, NOVEMBER 25, 2019
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PRESENTATIONS

- A. Life-Saving Presentations to Lawrence Marion and Gregg Wangler of White Birch Lakes Subdivision
- B. A Presentation and Resolution Recognizing Outstanding Achievements of the South Lake County Regional Community Emergency Response Team (SLCR CERT)

V. PUBLIC HEARING

- A. A Public Hearing for the Fiscal Year 2020 Village Budget

VI. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report -----Joseph Mancino, Mayor
 - B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
 - C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
 - D. Planning, Building and Zoning Commission -----Jim Merkel, Chair
Dominick DiMaggio, Trustee Liaison
 - E. Finance Committee -----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
- 1. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 4, Section 4-5-7-A—Sewer Charges for Connection to the Lake Zurich System; and Title 4, Section 4-5-8—Bills for Service; Delinquencies
 - 2. Approval of an Ordinance Providing for and Requiring the Submission of the Proposition of Increasing the Limiting Rate for the Village of Hawthorn Woods,

Lake County, Illinois, to the Voters of Said Village at the General Primary Election to be Held on the 17th day of March, 2020

3. Approval of Budget Transfers

- F. Hawthorn Woods In Bloom Committee-----Megan Masana, Chair
James W. Kaiser, Trustee Liaison

VII. NEW BUSINESS

A. Consent Agenda

1. Approval of the October 28, 2019 Village Board Meeting Minutes
2. Approval of Bills List Dated November 2019
3. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1L—Aquatic Center Fees
4. An Ordinance Authorizing The Execution Of A Letter Of Agreement With Mike Truppa Communications
The contract with our Communication Specialist has been reduced from \$60,000 in 2019 to \$25,000 in 2020. Truppa Communications will work on the decommissioning of the Route 53 right of way and the initial proposals for the greenway corridor designation, as well as messaging for other Village matters that arise.
5. Approval of an Ordinance Authorizing the Execution of the Employee Assistance Program Services Agreement—Aurora Health Care, Inc.
6. Approval of Medical, Dental and Vision Insurance Plans for 2020
7. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter Into an Agreement with Arthur J. Gallagher Risk Management Services:
 - Accept the Proposal of Insurance from Arthur J. Gallagher Risk Management Services; and
 - Execute “Client Authorization to Bind Coverage”; and
 - Execute “Gallagher Compensation Agreement”; and
 - Expend \$179,089 for Property, Casualty, and Workers Compensation Insurance*Ordinance provides for the general liability, workers compensation, auto liability, umbrella, crime bonds, cyber liability and compensation for the Village’s insurance broker, Arthur J Gallagher Risk Management Services, Inc. The total insurance cost of \$179,089 represents a 5.5% increase. Included in this total is \$15,949 service fee for Arthur J Gallagher Risk Management Services, Inc. which represents the sixth consecutive year of a zero percent increase.*
8. Approval of an Ordinance Adopting a Complete Street Policy
Staff recommends the approval of a Complete Streets Policy. The approval of a Complete Streets Policy will earn the Village 50 points of 200 points when applying for future federal funding through the Lake County Council of Mayors for road improvements. America in Bloom also credits municipalities that have an approved Complete Streets Policy.

9. Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for 2020—BLR 14230
10. Approval of a Resolution—Municipal Estimate of Maintenance Costs for 2020—BLR 14231
11. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds for 2020—BLR 09150
12. Approval of an Ordinance Ratifying and Confirming the Execution of the Previously Executed Engagement Letter for Professional Services – Chapman and Cutler LLP

Engagement letter for special counsel to assist with the Election Ordinance for the question of increasing the Village of Hawthorn Woods' limiting rate at the March 17, 2020 general primary election.

B. Items for Separate Action

1. Approval of an Ordinance Imposing a Moratorium on Recreational Cannabis Business Pursuant to Public Act 101-0027 While the Village of Hawthorn Woods Reviews Possible Text Amendments as Part of the Village Code in the Village of Hawthorn Woods
2. Approval of an Ordinance Adopting an Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2020 and Ending December 31, 2020
3. Approval of an Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing January 1, 2020 and Ending December 31, 2020, of the Village of Hawthorn Woods, Lake County, Illinois
4. An Ordinance Authorizing the Execution of a Certain Master Power Supply Agreement

VIII. OLD BUSINESS

- A. None this month.

IX. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report
 - b. Village Clerk's Report
 - c. Community Development Department Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department's Report

- b. Human Resources Department Report
- c. Risk Management Department Report
- d. Business Continuity Work Group Report
- 3. Chief of Police – Jennifer R. Paulus, CPC
 - a. Police Department’s Report
- 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
 - 1. Snow and Ice Plan 2020
- 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report

X. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

XI. ADJOURNMENT