



**THE VILLAGE OF HAWTHORN WOODS
SPECIAL VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 1, 2019
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report -----Joseph Mancino, Mayor
 - 1. Appointment of Beryl Ibbotson to the America In Bloom Committee
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Vacant, Chair
Dominick DiMaggio, Trustee Liaison
 - 1. Approval of an Ordinance Authorizing a Special Use Permit for a Home Based Business—Janet Sharlach, 4 Walnut Drive
- E. Finance Committee Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
 - 1. Approval of the October 2018 Financial Statements
 - 2. Approval of the November 2018 Financial Statements

V. NEW BUSINESS

- A. Consent Agenda
 - 1. Approval of the February 25, 2019 Village Board Meeting Minutes
 - 2. Approval of Bills Paid List Dated March 2019
 - 3. Approval of Paid Invoice List Dated March 2019
 - 4. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter into a Weed and Algae Control Agreement with Integrated Lake Management (ILM) of Waukegan, Illinois for Maintenance Services of Village Ponds in Copperfield and Heritage Oaks Parks

5. Approval of an Ordinance Authorizing the Mayor and Chief Operating Officer to Enter Into an Agreement with Apex Landscaping, Inc., for the Maintenance of Village of Hawthorn Woods Islands and Cul De Sacs
6. Approval of an Ordinance Authorizing the Disposal of Personal Property *Ordinance provides for the disposal of personal property no longer necessary or in use by the Village.*
7. Approval of an Ordinance Ratifying and Confirming a Previously Executed Agreement with J & M Displays, Inc. for the Third of July, 2019 Independence Day Celebration Fireworks Display
8. Approval of an Ordinance Providing for the Official Zoning Map of the Village of Hawthorn Woods, Lake County, Illinois *As required annually by 65 ILCS 5/11-13-19, staff seeks Village Board approval of the Village's official zoning map. The only change relates to the rezoning of the Meadowlark Park from R-1 One Family Residence to OS Open Space.*
9. Approval of an Ordinance Authorizing and Confirming the Execution of a Previously Executed Agreement with the Illinois Department of Central Management Services—Joint Purchasing Requisition for Bulk Rock Salt *Ordinance ratifies the Joint Purchasing of Bulk Rock Salt agreement with the Illinois Department of Central Management Services. The deadline for committing to the joint purchase was 5pm on April 1, 2019, so the Village had to commit to the joint bid prior to receiving Village Board approval.*
10. Approval of a Resolution—Arbor Day Proclamation

B. Items for Separate Action

1. Approval of Village-Wide Computer Upgrade Project

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report
 - b. Village Clerk's Report
 - c. Community Development Department Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department's Report
 - b. Human Resources Department Report

- c. Risk Management Department Report
- d. Business Continuity Work Group Report
- 3. Chief of Police – Jennifer R. Paulus, CPC
 - a. Police Department’s Report
- 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
- 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report

VIII. EXECUTIVE SESSION

- A. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

IX. ADJOURNMENT