



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, SEPTEMBER 24, 2018
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PUBLIC HEARING

- A. A Public Hearing for the Consideration and Authorization to Terminate the Special Use Permit, Ordinance No. 1382-11, Granted by the Village of Hawthorn Woods to Pugsley & LaHaie and Apex Landscaping, Inc.

V. ITEMS FOR SEPARATE ACTION

- A. Approval of an Ordinance Terminating Ordinance Number 1382-11, Entitled, “An Ordinance Granting A Special Use Permit—Pugsley & LaHaie—Approximately 11 Acres Located on the Southeast Corner of Quentin and Old McHenry Roads” Thereby Revoking the Special Use Permit Granted Therein
- B. Pool Cover Appeal—61 Deer Point Drive
- C. Approval of an Ordinance Authorizing the Execution of an Indemnification Agreement—Taylor Morrison—High Pointe Estates

VI. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Joseph Mancino, Mayor
 - 1. Welcome and Introduction of Boy Scout Troop #92 and Cub Scout Pack #92
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Vacant, Chair
Dominick DiMaggio, Trustee Liaison

E. Finance Committee -----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison

1. Approval of the July 2018 Financial Statements
2. Approval of Budget Transfers
3. Approval of an Ordinance Amending the Annual Budget for the Village of Hawthorn Woods, Lake County, Illinois for the Fiscal Year Commencing January 1, 2018 and Ending December 31, 2018.

VII. NEW BUSINESS

A. Consent Agenda

1. Approval of the August 20, 2018 Special Village Board Meeting Minutes
2. Approval of the Bills List Dated September 2018
3. Approval of Paid Invoice List Dated September 2018
4. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Front Range Environmental—Brierwoods Preserve Wetland Maintenance
Front Range Environmental Services of McHenry, IL is to provide herbicide treatments and to remove dead cattails as well as introduce new native plugs to improve the emergence of native plants, grasses, and sedges to an identified area of the Brierwoods Preserve wetland.
5. Approval of an Ordinance Authorizing the Execution of an Agreement with Christopher B. Burke Engineering, Ltd.—Updating Village Code and Engineering Details
Sections of the Village Code are out of date and require updating to reflect current engineering standards and practices. We recommend that the Village award the update of these standards and details to Christopher B Burke, Ltd.
6. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Contractual Building Cleaning and Custodial Services to Perfect Cleaning Service Corp.
The Village solicited bids for the Contractual Building Cleaning and Custodial Service A public opening of the submitted bids occurred on September 13, 2018 with four contractors submitting bids, of which two were considered responsive. We recommend that the Village award the project to the lowest, responsive bidder, Perfect Cleaning Service.

VIII. OLD BUSINESS

A. None this month.

IX. ADMINISTRATION REPORTS

A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 - 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department’s Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 - 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department’s Report
 - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
 - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report
 - 1. Meadowlark Park Update
 - 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department’s Report

X. EXECUTIVE SESSION

- a. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

XI. ADJOURNMENT