

THE VILLAGE OF HAWTHORN WOODS
MINUTES OF THE FINANCE COMMITTEE MEETING
July 9, 2018

Meeting was called to order at 6:01 PM

In attendance were CFO Kristin Kazenas, Public Works Director Erika Frable, Trustee Kelly Corrigan, Trustee Jayne Kosik, Trustee Steve Riess, Surinderpal Kalra and Chuck Schulte. Also in attendance were Lee Fell and John Lapaglia of Christopher B. Burke Engineering, LTD.

A motion was made by Trustee Corrigan to approve the minutes as published for the June 25th Special Meeting of the Finance Committee, and seconded by Mr. Kalra. On a roll call vote, that motion carried.

Lee Fell provided details regarding the pavement management report, indicating that this report covered 52 miles of village roads but excluded 2.5 miles of roadway that had not yet been officially accepted by the Village. Mr. Fell indicated that this report was an update from the 2013 report and that in 2013 the average road had a rating of 3.9 (1 being perfect) while the current average roadway had a rating of 5.1 (10 being undriveable) Mr. Fell suggested that if we move forward with the outlined road improvement and continuous maintenance plan that all corrugated metal pipe could be replaced in year one. It was suggested that of the \$27 Million suggested to do this project, \$19.6 would be spent on road improvements, \$2.7 on culvert replacement, 3.4 on routine upgrades, and 1.2 million on continuous upkeep. A discussion was held regarding about how the future continuous maintenance would work and what might change if certain roads were allocated as FAU routes. A discussion was held regarding tax line item / new tax rate vs. General Obligation bonds and the benefits of each. A discussion was held regarding the referendum issue that must be placed on the ballot and which election period should be considered. Ms. Kazenas thanked Mr. Fell and Mr. Lapaglia for their time and they departed at 6:34 PM. Ms. Frable also departed at that time.

Ms. Kazenas provided the CFO report and the migration of Inland Bank's money management system over to a secure portal via the web. Ms. Kazenas outlined the Pension Fund Financial Statements, indicating the fund balance had increased \$127,000 from village contributions and returns on investments. A discussion was held regarding what information should be published on the web and how current that data should be.

Ms. Kazenas outlined the June 2018 financial statements indicating income and associated balances were trending higher than last year because the State of Illinois was current on it's obligations and because of the prepayment of property taxes by some village residents. Expenses were trending as expected and budgeted. The Aquatic Center was at 61 percent of expected revenue and that weather might improve total revenue or cause it to diminish. Daytime party rentals were already at 100 percent of expected while night time rentals were below expected. Snacks were on target. Salaries were trending on budget. Overall, the Aquatic Center was expected to operate at a loss for 2018. A motion was made to approve the June Financial Statements was made by Trustee Riess, seconded by Mr. Kalra, and on a roll call vote, that motion carried.

A discussion was held regarding alternative PR choices for the tax referendum ballot question since Baum was no longer part of the process.

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A discussion was held regarding upcoming finance committee dates, including an August special meeting and who might be able to attend. Ms. Kazenas will let everyone know if an August special meeting is required.

Ms. Kazenas reported that there were no changes or updates regarding SSA4.

A motion was made by Trustee Corrigan to adjourn, seconded by Mr. Schulte, and the meeting was adjourned at 7:25 PM.