

**THE VILLAGE OF HAWTHORN WOODS**  
**MINUTES OF THE SPECIAL FINANCE COMMITTEE MEETING**  
**June 25, 2018**

- I. Meeting was called to order by Jayne Kosik at 6:20 pm. Members present were Chairperson Trustee Jayne Kosik, Trustee Kelly Corrigan, Trustee Steve Riess, and Surinderpal Kalra. Also present CFO Kristin Kazenas. Chuck Schulte was absent.
- II. No public present at the meeting
- III. Motion to approve the minutes from May 14, 2018 meeting was made by Surinderpal Kalra and seconded by Steve Riess. With a roll call vote, the motion carried unanimously.
- IV. Report from CFO/Human Resource Director
  - A. No action
  - B. No action
- V. New Business
  - A. Motion to recommend approval of the May 2018 financial statements to the Board was made by Kelly Corrigan and seconded by Steve Riess. With a roll call vote, the motion carried unanimously. It was discussed that the review and approval of the March 2018 financials had been tabled at the May meeting. Since the financial statements are cumulative it was unanimously decided that the committee would not take action for the March & April 2018 financials separately as the information was reviewed and discussed as presented in the May 2018 financials.
  - B. No action
  - C. Motion to recommend approval of budget amendment to the Board was made by Jayne Kosik and seconded by Steve Riess. With a roll call vote, the motion carried unanimously.
- VI. Old Business
  - A. No action – CFO Kazenas reported that Christopher Burke Engineering would be presenting the updated report at the July 9, 2018 meeting.
  - B. No action.
- VII. Adjournment

With no further business to discuss, a motion was made by Kelly Corrigan and seconded by Surinderpal Kalra, to adjourn the meeting at 7:00 pm. The motion carried by unanimous voice acclamation.

*Respectfully submitted by: Kelly Corrigan*