



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, MAY 29, 2018
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. PRESENTATION

- A. Administration of the Oath of Office—John Tennant, Commander
- B. Administration of the Oath of Office—Edward Armijo, Sergeant
- C. Presentation of Tree City Award
- D. Presentation of the Comprehensive Annual Financial Report as of December 31, 2017—
Brian LeFevre, Sikich

IV. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

V. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report -----Joseph Mancino, Mayor
 - 1. Reappoint Thomas Rychlik to the Planning, Building and Zoning Commission
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
 - 1. Approval of an Ordinance Granting Variances to Section 9-5B-4.C to Exceed the Maximum Lot Coverage and Sections 9-3-2.E.19 and 9-3.2E.21 to Allow an Accessory Structure and all Appurtenances to Encroach the Rear Yard Setback—Swimming Pool—4 Bedford Court
- D. Planning, Building and Zoning Commission -----Vacant, Chair
Dominick DiMaggio, Trustee Liaison
 - 1. Approval of an Ordinance Granting Preliminary Planned Unit Development Plan Approval, Granting Preliminary Subdivision Plat Approval, Granting Preliminary Engineering Plan Approval, Granting Preliminary Landscape Plan Approval, and Granting Certain Relief From the Village's Zoning Ordinance, Subdivision Control Ordinance, and Building Regulations Ordinance—K.Hovnanian T&C Homes at Illinois

LLC—The Villas at the Commons—Northwest Corner of Midlothian Road and Landover Parkway

- E. Finance Committee -----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
 - 1. Acceptance of the Comprehensive Annual Financial Report as of December 31, 2017
 - 2. Acceptance of the Auditor’s Communication to the Board of Trustees as of December 31, 2017
 - 3. Approval of the Annual Treasurer’s Report for the Year Ended December 31, 2017
- F. Special Census Update-----Mike David, Trustee

VI. NEW BUSINESS

A. Consent Agenda

- 1. Approval of the April 23, 2018 Village Board Meeting Minutes
- 2. Approval of the Bills List Dated May 2018
- 3. Approval of Paid Invoice List Dated May 2018
- 4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 3, Business and License Regulations—Regarding Short Term Rentals
Ordinance provides regulations for short term rentals for a minimum of 12 months.
- 5. Approval of an Ordinance Authorizing the Execution of a Letter of Agreement with Mike Truppa Communications
This agreement engages the consulting services of a communications firm to assist the Village with special projects and initiatives.
- 6. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Lexipol, LLC—Policy Management Software Subscription
Agreement for subscription to Lexipol for updated digital, department specific policies, policy manual management, regular policy updates and certifiable daily training. Paid for with grant funding provided by Illinois Public Risk Fund.
- 7. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement—SportsKids Inc.
- 8. Approval of an Ordinance Authorizing the Execution of an Independent Contractor Agreement—Stars Baseball—Philip Carona
- 9. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
- 10. Approval of a Resolution—Request for Expenditure/Authorization of Motor Fuel Tax Funds—BLR 09150
- 11. Approval of a Resolution—Municipal Maintenance Expenditure Statement—BLR 14310
- 12. Approval of a Resolution—Final Report of Expenditures—BLR 13510

B. Items for Separate Action

- 1. None this month.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 - 1. Approved Record Disposal Certificate—Local Records Commission
 - 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department’s Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 - 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department’s Report
 - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
 - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report
 - 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department’s Report

IX. EXECUTIVE SESSION

- a. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ADJOURNMENT