



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, APRIL 23, 2018
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PRESENTATION

- A. Presentation of Tree City Award

V. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report ----- Joseph Mancino, Mayor
B. Environmental Committee ----- John Bickley, Chair
Steve Riess, Trustee Liaison
C. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
D. Planning, Building and Zoning Commission ----- Vacant, Chair
Dominick DiMaggio, Trustee Liaison
E. Finance Committee ----- Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
F. Special Census Update----- Mike David, Trustee

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the March 26, 2018 Village Board Meeting Minutes
2. Approval of the Bills List Dated April 2018
3. Approval of Paid Invoice List Dated April 2018
4. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Liquor Licenses—Title 3, Section 3-3-8—License Classifications; Title 3, Sub-Section 3-3-19.B—Exemptions
Text amendment deletes language in the Class E liquor license for the Village's Farmers' Market which allowed for the sale of packaged alcoholic liquor, and adds

language allowing for the sale of alcoholic liquor for consumption on site at the Concerts in the Park and other Village sponsored events.

5. Approval of an Ordinance Authorizing the Execution of an Intergovernmental Agreement Between the Village of Hawthorn Woods and the Illinois Public Risk Fund

Agreement updates the bylaws and pooling agreement for the Village's workers compensation risk pool for State law changes and electronic communication requirements.

6. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Contract for the District 95 Lift Station Standby Generator to Blaze Electric Corporation

The Village solicited bids for the District 95 Lift Station Standby Generator project. A public opening of the submitted bids occurred on March 22, 2018 with three contractors submitting bids. We recommend that the Village award the project to the lowest, responsive company, Blaze Electric Corporation.

7. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Contract for the 2018 Right-of-Way Tree Program to Americana Landscape Group Inc.

The Village solicited bids for the 2018 Right-of-Way Tree Program. A public opening of the submitted bids occurred on April 17, 2018 with five contractors submitting bids. We recommend that the Village award the project to the lowest, responsive company, Americana Landscape Group Inc.

8. Approval of a Resolution Recognizing National Police Week 2018
9. Approval of a Resolution Recognizing National Public Works Week 2018
10. Approval of a Resolution Proclaiming May 6 – 12, 2018 as Municipal Clerks Week

B. Items for Separate Action

1. None this month.

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report
 - b. Village Clerk's Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department's Report

- b. Human Resources Department Report
- c. Risk Management Department Report
- d. Business Continuity Work Group Report
- 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department’s Report
- 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
 - 1. 2018 IDOT/LCDOT Construction Update
- 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report
- 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department’s Report

IX. EXECUTIVE SESSION

- a. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ADJOURNMENT