



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, MARCH 26, 2018
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report -----Joseph Mancino, Mayor
 - 1. Reappointment of Doug Samz to the Board of Trustees of the Police Pension for a Two Year Term
 - 2. Reappointment of Chris Donovan to the Planning, Building and Zoning Commission for a Four Year Term

- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Vacant, Chair
Dominick DiMaggio, Trustee Liaison
 - 1. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Chapter 11—Off Street Parking, Loading and Drive-Through Facility Standards; Section 9-11-3—Additional Regulations, Parking and Chapter 12—Signs, Section 9-12-4—Prohibited Signs and Conditions; Section 9-12-5—Exempt Signs; Section 9-12-6—Temporary Signs and Section 9-12-10—Penalty
 - 2. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Section 9-3-8—Parking of Certain Vehicles Prohibited; Exceptions and Title 11, Subsection 11-1-1.F—General Fees and Charges

- E. Finance Committee -----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
 - 1. Approval of the January 2018 Financial Statement

- F. Special Census Update-----Mike David, Trustee

V. NEW BUSINESS

A. Consent Agenda

1. Approval of the February 26, 2018 Village Board Meeting Minutes
2. Approval of the Bills List Dated March 2018
3. Approval of Paid Invoice List Dated March 2018
4. Approval of an Ordinance Authorizing the Execution of a Certain Master Subscription and Service Agreement—eCivis
Agreement provides for a three-year term renewal subscription to eCivis, the Village's grant research and reporting software. The annual fee is \$2,761.00.
5. Approval of an Ordinance Authorizing the Execution of an Agreement—Scientific Aquatic Weed Control Inc.—Maintenance Services of Village Ponds in Copperfield and Heritage Oaks Parks
Service provides for maintenance of Village ponds in Copperfield and Heritage Oaks parks.
6. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Latest Rumor
7. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Save the Clocktower
8. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Today's Trade
9. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Evo
10. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Hip Pockit
11. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Magic Frank Blues Band
12. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Moon Money
13. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—John Lambert
14. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Comstock Lode
15. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Gray Rock
16. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Second Time Around
17. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—Deja Vu
18. Approval of an Ordinance Authorizing the Execution of an Agreement – Summer Concert—The Bossydog Band

19. Approval of an Ordinance Authorizing the Execution of an Agreement—
Metropolitan Alliance of Police
Ordinance authorizes the execution of the collective bargaining agreement with the Village's Metropolitan Alliance of Police (MAP) police union. This renewal agreement has a 3 year term, expiring December 31, 2020.
20. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Ordinance provides for the disposal of certain obsolete personal property items.
21. Approval of an Ordinance Authorizing the Execution of a Contract with Central Management Services—Joint Purchasing Requisition for Bulk Rock Salt
Staff recommends that the Village solicit bids with Central Management Services for joint purchase of bulk salt for the 2018 – 2019 season.
22. Approval of an Ordinance Authorizing the Execution of a Road Bond Agreement.
The agreement allows Aqua Illinois to utilize Schwerman Road for the construction of a water tower and provides for the requirement of a road bond for any damages to Schwerman Road as a result of construction.
23. Approval of a Resolution \$118,800 to Match Federal Funds for the Schwerman Road Project
This resolution is required to commit the Village to the local share of the cost for construction and construction engineering for Schwerman Road.
24. Approval of an Ordinance Authorizing the Execution of an Agreement With the Illinois Department of Transportation - Construction Engineering Agreement for Federal Participation BLR 05611
This agreement provides for CBBEL to perform construction engineering for the Schwerman Road Improvements project.
25. Acceptance of the NPDES Report Phase II, Permit Year 14 Annual Report
IEPA requires small municipal separate storm sewer systems (MS4's) to have a general NPDES permit to regulate the discharge of storm water from the Village. A requirement of this permit is to submit an annual report summarizing the past year's program.
26. Approval of a Resolution—Arbor Day Proclamation

B. Items for Separate Action

1. None this month.

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL, CM

- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 - 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department’s Report
 - b. Human Resources Department Report
 - 1. Wellness Committee 2017 Annual Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 - 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department’s Report
 - 1. Approval of an Ordinance Authorizing Membership in the Lake County Major Crimes Task Force
 - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department’s Report
 - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Department’s Report
 - 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department’s Report

VIII. EXECUTIVE SESSION

- a. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

IX. ADJOURNMENT