



**THE VILLAGE OF HAWTHORN WOODS  
SPECIAL VILLAGE BOARD MEETING  
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS  
MONDAY, OCTOBER 23, 2017  
7:00PM**

**AGENDA**

**I. CALL TO ORDER AND ROLL CALL**

**II. PLEDGE OF ALLEGIANCE**

**III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD**

*At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.*

**IV. PRESENTATION**

- A. Approval of a Resolution Recognizing the Life Saving Efforts of Police Officer Alex Miller

**V. MAYOR'S REPORT AND COMMITTEE REPORTS**

- A. Mayor's Report -----Joseph Mancino, Mayor
- B. Environmental Committee -----John Bickley, Chair  
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair  
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Vacant, Chair  
Dominick DiMaggio, Trustee Liaison
1. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Chapter 18—Solar Energy Systems
- E. Finance Committee -----Jayne Kosik, Chair  
Kelly Corrigan, Trustee Liaison
- F. Special Census Update-----Mike David, Trustee

**VI. NEW BUSINESS**

- A. Discussion on Building Codes Update
- B. Consent Agenda
1. Approval of the September 25, 2017 Village Board Meeting Minutes
2. Approval of the Bills List Dated October 2017
3. Approval of Paid Invoice List Dated October 2017

4. Approval of an Ordinance Authorizing the Adoption of the 2017 Lake County All Natural Hazards Mitigation Plan  
*The Lake County All Natural Hazards Mitigation Plan (ANHMP) has been approved by the Illinois Emergency Management Agency and the Federal Emergency Management Agency. Adopting the ANHMP makes Hawthorn Woods eligible for mitigation grant funds from FEMA.*
5. Approval of an Ordinance Authorizing the Chief Operating Officer to Enter Into a Three Year Agreement with Dustbusters, Inc. for Village Hall and Police Department Cleaning Services  
*Ordinance approves a three year agreement for cleaning services at Village Hall and the Police Department. The new agreement includes a 3% annual increase.*
6. Approval of a Resolution Proclaiming the Week of October 23 - 31, 2017 as Red Ribbon Week

C. Items for Separate Action

1. Approval of Budget Transfers

**VII. OLD BUSINESS**

- A. None this month.

**VIII. ADMINISTRATION REPORTS**

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
  1. Village Operations Report
- B. Report from the Village Attorney
- C. Reports from Department Heads
  1. Chief Administrative Officer – Donna Lobaito, RMC
    - a. Chief Administrative Officer's Report
    - b. Village Clerk's Report
  2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
    - a. Finance Department Report
    - b. Human Resources Department Report
    - c. Risk Management Department Report
    - d. Business Continuity Work Group Report
  3. Chief of Police – Jennifer R. Paulus
    - a. Police Department Report
  4. Director of Public Works/Village Engineer – Erika M. Frable, PE
    - a. Public Works Department Report
  5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
    - a. Parks and Recreation Report
  6. Director of Community Development – Michael Cassata, AICP
    - a. Community Development Department Report

**IX. EXECUTIVE SESSION**

1. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

**X. ADJOURNMENT**