

**THE VILLAGE OF HAWTHORN WOODS**  
**MINUTES OF THE FINANCE COMMITTEE MEETING**  
**July 17, 2017**

Meeting was called to order at 5:50 PM by Trustee Kosik. Present were Trustee Corrigan, Trustee Kosik, Trustee Riess, and Surinderpal Singh Kalra. Also present was CFO Kristin Kazenas. Absent was Chuck Schulte.

Motion was made to approve the 06/19/2017 minutes as published was made by Trustee Riess, seconded by Trustee Corrigan. There being no further discussion, a roll call vote was made and carried unanimously.

CFO Kazenas Provided the CFO report, stating that with the State of Illinois budget being passed, it will have several effects on revenue. For the remainder of 2017, the LGDF (shared state income tax) will remain consistent, and the state will reduce the amount paid for 2018, but make 14 payments meaning it will be revenue neutral. The Village is not affected by the replacement tax changes, but the 4.95 percent income tax withholding from employee paychecks starts immediately and those changes have already been adopted.

The 2018 Budget Calendar is on track currently, and forms have been emailed to ELT and all documents have been updated to reflect the adoption of the new process. CFO Kazenas will forecast revenue for 2018 and this revenue projection will remain unchanged, regardless of the expense budgets presented. This approach helps ensure an achievable balanced budget.

#### **NEW BUSINESS**

##### **June 2017 Financial Statements**

A motion was made by Trustee Corrigan and seconded by Mr. Kalra to approve the June 2017 Financial Statements as published. CFO Kazenas stated that 50 percent of the year has gone by, and we have spent 52.4 percent of budget and received 49 percent of budget. This was pretty much on track as expected for this time of the fiscal year. June shows a deficit because the State of Illinois still has \$155,000 outstanding, but most other revenue is tracking as expected. Expenses are tracking somewhat higher and Legal is at 56 percent of budget because of the ongoing litigation with PML. Technology purchase was as expected, the audit is complete, but Engineering is tracking higher because of the expenses associated with the failure of the Darlington choker. CFO Kazenas stated that further damage had occurred because of the recent heavy rains and flooding, and as a result, we may qualify for some FEMA funding in the restoration of the choker. CFO Kazenas also discussed some additional details regarding the flooding and its impact on staff and hours. There being no further discussion, a roll call vote was made and that motion passed unanimously.

##### **Budget Transfers**

A motion was made by Trustee Riess, and seconded by Trustee Kosik to approve the Year End Fund Balance transfers. CFO Kazenas stated that this action always waits until the completion of the audit process. Since 2012, the remaining funds were being moved into the CIP according to fund policy. It was recommended to follow that process for 2016 as well. There being no further discussion, a roll call vote was made and that motion passed unanimously.

#### **OLD BUSINESS**

##### **Funding Options**

CFO Kazenas discussed funding for the CIP and indicated that FEMA funds may have an impact. The referendum committee process has started and some names have been submitted to Mayor Mancino for consideration.

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There has been no subsequent communications with from the bondholders. The next 12 months will reveal possible outcomes based on tax sales or receipts.

There being no other business before the committee, motion by Trustee Corrigan to adjourn, seconded by Mr. Kalra, and on a voice acclamation, meeting was adjourned at 7:15pm

A handwritten signature in black ink, appearing to read "Jayu Kalra". The signature is written in a cursive, flowing style with a large initial 'J' and 'K'.