



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, SEPTEMBER 25, 2017
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PRESENTATION

- A. Recognition of Matt Bartlett, American Public Works Association National Award Winner—The Community Involvement Award
- B. Hawthorn Woods Water Dragons Swim Team—Presentation of Trophy

V. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Joseph Mancino, Mayor
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Vacant, Chair
Dominick DiMaggio, Trustee Liaison
 - 1. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Chapter 18—Renewable Energy Systems
- E. Finance Committee -----Jayne Kosik, Chair
Kelly Corrigan, Trustee Liaison
 - 1. Approval of the July 2017 Financial Statements
 - 2. Approval of the August 2017 Financial Statements
 - 3. Approval of an Ordinance Authorizing the Execution of an Underwriter Engagement Agreement with George K. Baum & Company
- F. Special Census Update-----Mike David, Trustee

VI. NEW BUSINESS

- A. Discussion on Building Codes Update

B. Consent Agenda

1. Approval of the July 24, 2017 Village Board Meeting Minutes
2. Approval of the Bills List Dated September 2017
3. Approval of Paid Invoice List Dated September 2017
4. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Crossmatch—Livescan Technology
Agreement with Crossmatch for Livescan electronic fingerprint submission funded in part by Com Ed Powering Safe Communities grant award of \$9,348.90.
5. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Agreement—Christopher B. Burke Engineering, Ltd.—Professional Engineering Design Services for Schwerman Road Resurfacing Project
Staff recommends that the Village Board ratify the agreement for design services for Schwerman Road.
6. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Contract—John Lambert—Summer Concert
Ordinance ratifies a previously executed agreement with John Lambert for the August 18, 2017 concert in Community Park.
7. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Independent Contractor Agreement—Smiling Shamrock Art Studio
An ordinance authorizing the retention of Shamrock Art Studios of Wauconda, for the purpose of providing instructional services to conduct a series of one day art workshops for youth and adults beginning in the fall of 2017 until spring of 2018.
8. Approval of an Ordinance Ratifying and Confirming the Execution of a Previously Executed Independent Contractor Agreement—Frank Swindell
An ordinance authorizing the retention of Mr. Frank Swindell, of Grayslake, for the purpose of providing instructional services to conduct youth and teen Chess classes beginning in the fall of 2017 until the spring of 2018.
9. Approval of an Ordinance Authorizing the Execution of a Quote with Henderson Products to Purchase Equipment for 2-Ton Truck in an Amount not to Exceed \$69,575
Ordinance authorizes the purchase of equipment for the Village's new snow plow truck.
10. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Ordinance provides for the disposal of surplus property.
11. Approval of an Ordinance Authorizing the Chief Operating Officer to Execute an Independent Contractor Agreement—ONG Taekwondo Academy
An ordinance authorizing the retention of ONG Taekwondo Academy of Harwood Heights, for the purpose of providing instructional services to conduct a martial arts program of Tae Kwon Do for youth and families beginning in the fall of 2017 until the spring of 2018.
12. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 7, Section 7-2-8—Establishing Standards for Right-Of-Way Tree Planting Program
The Ordinance provides the requirements of the Right-Of-Way Tree Planting Program that residents can partake in and will be initiated by the Village.
13. Approval of a Resolution Denouncing Federal Cuts to U.S. Forest Service Urban and Community Forestry Program

Resolution denounces the proposed federal budget which threatens to eliminate all funding for the U.S. Forest Service's Urban and Community Forestry Programs.

14. Approval of a Resolution for Municipal Maintenance Expenditure Statement for Fiscal Year 2016

This resolution is required for the Village to report actual Motor Fuel Tax (MFT) funds to IDOT that were used for maintenance operations during fiscal year 2016.

C. Items for Separate Action

1. Approval of a Resolution Providing Authorization to Draw on Irrevocable Standby Letter of Credit Number 3121783—Phase 1 Subdivision Improvements—Hawthorn Hills Subdivision—Pulte Group, Inc.—O/B/O Pulte Home Corporation
2. Approval of a Resolution Providing Authorization to Draw on Irrevocable Standby Letter of Credit Number 3121784—Phase 2 Subdivision Improvements—Hawthorn Hills Subdivision—Pulte Group, Inc.—O/B/O Pulte Home Corporation
3. Approval of a Resolution Providing Authorization to Draw on Irrevocable Standby Letter of Credit Number 3121785—Phase 3 Subdivision Improvements—Hawthorn Hills Subdivision—Pulte Group, Inc.—O/B/O Pulte Home Corporation
4. Approval of a Resolution Providing Authorization to Draw on Irrevocable Standby Letter of Credit Number 3121786—Phase 4 Subdivision Improvements—Hawthorn Hills Subdivision—Pulte Group, Inc.—O/B/O Pulte Home Corporation

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
 1. Village Operations Report
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito, RMC
 - a. Chief Administrative Officer's Report
 - b. Village Clerk's Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report
 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report
 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report
 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Report

IX. EXECUTIVE SESSION

1. Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ADJOURNMENT