



**PLANNING, BUILDING AND ZONING COMMISSION MEETING
VILLAGE OF HAWTHORN WOODS
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
TUESDAY, APRIL 25, 2017
6:00 p.m.**

MINUTES

I. Call to Order and Roll Call

Present: Commissioner Kaiser called the meeting to order at 6:01 p.m. The following members were present: Commissioners Sedlacek, Rychlik, Lindquist, Merkel and Kaiser

Absent: None

Staff: Donna Lobaito, Chief Administrative Officer/Village Clerk
Michael Cassata, AICP, Community Development Director

Trustee Liaison: None

Village Attorney: None

A quorum was established.

II. Opportunity for the Public to Address the Commission

None this month.

III. Approval of Minutes

A. Approval of Minutes of the November 9, 2016 Planning, Building and Zoning Commission Meeting

Motion by Merkel, second by Lindquist to approve the minutes of the November 9, 2016 Planning, Building and Zoning Commission meeting.

A couple minor edits to the minutes transcripts were noted.

Motion by Merkel, second by Lindquist to amend their motions to include the edits to the minutes and transcripts.

Voice vote.

Ayes: 4

Nays: 0

Abstain: 0

Motion carried.

IV. Public Meeting

- A. Electronic Message Signs—Consideration, Review and Recommendation to the Village Board of a Request for an Amendment of the Village Code of the Village of Hawthorn Woods relating to Electronic Message Signs as a Special Use in the PU/IB Public Use and Institutional Building District, Title 9, Chapters 9B and 12

Motion by Mr. Sedlacek, second by Mr. Rychlik to open the public hearing.

Voice vote.

Ayes: 4

Nays: 0

Abstain: 0

Motion carried.

Mr. Cassata reported that the amendment to the zoning code would allow for electronic message signs as a special use in the PU/IB zoning district. Presently, no property in the Village is zoned PU/IB. Discussion ensued regarding the allowance of electronic message signs on commercially zoned properties. It was noted this text amendment is specific to PU/IB zoned properties only.

As a special use, applicants would have to come before the Planning, Building and Zoning Commission for a public hearing.

Mr. Lindquist indicated he will be recusing himself from the vote since St. Matthew's is a client of his and that they have plans to apply to the Village for a special use for an electronic message sign. It was noted that St. Matthew's has indicated they will allow the Village to post messages on their sign.

The Commission added several additional standards as recommendations to the Village Board:

1. The sign message shall not change more frequently than once every 20 seconds.
2. Transitions from one message to the next would be allowed.
3. That no fluctuation in the brightness of the sign would be allowed with the exception of going from day to night brightness.

There was no testimony from the public.

Motion by Mr. Sedlacek, second by Mr. Rychlik to close the public hearing.

Voice vote.

Ayes: 4

Nays: 0

Abstain: 0

Motion carried.

Motion by Rychlik, second by Merkel to recommend to the Village Board a Request for an Amendment of the Village Code of the Village of Hawthorn Woods relating to Electronic Message Signs as a Special Use in the PU/IB Public Use and Institutional Building District, Title 9, Chapters 9B and 12.

The Commission added several additional standards as recommendations to the Village Board:

1. The sign message shall not change more frequently than once every 20 seconds.
2. Transitions from one message to the next would be allowed.
3. That no fluctuation in the brightness of the sign would be allowed with the exception of going from day to night brightness.

Roll call vote.

Ayes: Sedlacek, Rychlik, Merkel

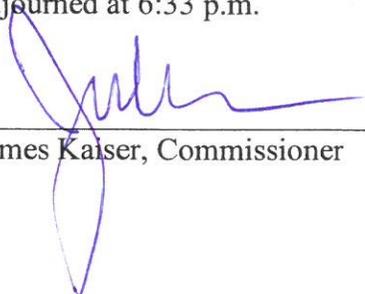
Nays: None

Abstain: Lindquist

Motion carried.

V. Adjournment

Motion by Merkel, second by Lindquist to adjourn the meeting. Upon a voice vote, all voted aye, and the motion carried. There being no further business, the meeting adjourned at 6:33 p.m.



James Kaiser, Commissioner