



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, SEPTEMBER 26, 2016
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PRESENTATIONS

- A. Hawthorn Woods Swim Team – Northern Illinois Swim Conference Champions
- B. Approval of a Resolution Recognizing the Life Saving Efforts of Lifeguard Casey Rhew
- C. Approval of a Resolution Recognizing the Life Saving Efforts of Lifeguard Jack Pogalz
- D. Approval of a Resolution Recognizing the Life Saving Efforts of Lifeguard Caitlin Hunter

V. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Joseph Mancino, Mayor
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Kaiser, Chair
Dominick DiMaggio, Trustee Liaison
- E. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison
 - 1. Approval of the June, 2016 Financial Statements
 - 2. Approval of the July, 2016 Financial Statements
 - 3. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 4, Section 4-5-6—Water and Sewer Connection Fees
 - 4. Approval of a Revised 2016 Meeting Calendar

VI. NEW BUSINESS

- A. Consent Agenda
 - 1. Approval of the July 18, 2016 Village Board Meeting Minutes
 - 2. Approval of Paid Invoice List Dated September 2016

3. Approval of Bills List Dated September 2016
4. Approval of an Ordinance Authorizing the Execution of a Customer Service Agreement—Call One—ISDN-PRI
Ordinance provides for upgrade of the Village's Primary Rate Interface (PRI) for the main village phone number. I
5. Approval of an Ordinance Authorizing the Execution of a Customer Service Agreement—Call One—Renewal
Ordinance provides for the renewal of the Village's POTS lines.
6. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Village Hall Exterior Door Replacement Project Contract to Anderson Lock
The Village solicited bids to replace the Village Hall exterior main entry and employee entrance doors. A public opening of the bids occurred on September 15, 2016 with five contractors submitting bids. Staff recommends the Village award the contract to the lowest, responsive bidder, Anderson Lock.
7. Approval of an Ordinance Authorizing the Chief Operating Officer to Award and Execute the Hawthorn Trails Paving Project Contract to Peter Baker & Son Co.
The Village solicited bids to apply surface course to Hawthorn Trails. A public opening of the bids occurred on September 15, 2016 with five contractors submitting bids. Staff recommends the Village award the contract to the lowest, responsive bidder, Peter Baker & Son Co.
8. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Disposal of 2009 Ford Crown Victoria Squad and old portable police radios.
9. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 5, Chapter 2, Section 5-2-1(B)—State Law Provisions Adopted
Add language to include possession of drug paraphernalia as local ordinance offense.
10. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 5, Chapter 2, Section 5-2-3(A)—Sale and Possession of Tobacco Products
Change tobacco definition to include e-cigarettes and alternative nicotine product in regards to possession and sale to a minor. This does not affect the smoke free air regulation ordinance currently in place in Title 4, Chapter 8.

B. Items for Separate Action

1. None

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
1. Monthly Update—Village Operations

- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer – Donna Lobaito
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 - 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 - 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report
 - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report
 - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report
 - 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Report

IX. EXECUTIVE SESSION

- A. Personnel (5 ILCS 120/2(c) 1), Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ADJOURNMENT