



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JULY 18, 2016
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. CONTINUATION OF A PUBLIC HEARING

- A. Continuation of a Public Hearing for a Certain Third Amendment to a Certain Annexation Agreement—HDP Stonebridge LLC

V. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Joseph Mancino, Mayor
 - B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
 - C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
 - D. Planning, Building and Zoning Commission -----Jim Kaiser, Chair
Dominick DiMaggio, Trustee Liaison
 - E. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison
1. Approval of the May 2016 Financial Statements
 2. Year-End Fund Balance Transfers
 3. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 1, Section 1-6-3-A—Chief Operating Officer—Functions, Duties, Authority
 4. Approval of a Fund Balance and Reserve Policy
 5. Approval of an Ordinance Authorizing the Chief Operating Officer to Accept the Proposal for Professional Auditing Services the Fiscal Years Ended December 31, 2016, December 31, 2017, and December 31, 2018—Sikich, LLP

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the June 20, 2016 Village Board Meeting Minutes
2. Approval of Paid Invoice List Dated July 2016
3. Approval of Bills List Dated July 2016
4. Approval of an Ordinance of the Village of Hawthorn Woods, Lake County, Illinois, Ascertaining the Prevailing Rate of Wages for Laborers, Mechanics and Other Workers Employed on Public Works of Said Village
5. Approval of an Ordinance Authorizing the Donation of Personal Property Owned by the Village of Hawthorn Woods
A former property owner donated to the Village multiple framed photos of the Old McHenry and Midlothian road area. The Ela Historical Society and Museum has requested one framed photo for their historical exhibit of Ela Township.
6. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1.A.1 Barn Rental; and Title 11, Section 11-1-F.—General Fees and Charges
Text amendment provides for the collection of a fee when the new audio/visual equipment in the Barn is used by the public while renting the facility, and for an administrative fee to be retained by the Village when processing payment of fees collected by the Village on behalf of another entity.
7. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 1, Section 1-5-2-A—Regular Meetings and 1-5-2-C.1—Notice of Meetings
Text amendment updates the Village Code to reflect the Village Board meetings on the 4th Monday of each month at 7:00 p.m.
8. Approval of the Revised 2016 Meeting Calendar
The revised 2016 meeting calendar will reflect the Village Board meetings on the 4th Monday of each month at 7:00 p.m.
9. Approval of a Resolution Designating July as Parks and Recreation Month
10. Ratification of a Previously Executed Resolution in Support of the Federal Railroad Administration (FRA) Crew Size Rule
This resolution provides support of the Federal Railroad Administration's train crew staffing.
11. Approval of a Resolution Designating the Week of September 11-17, 2016 as Rail Safety Week
12. Acceptance of the Police Pension Municipal Compliance Report
The Municipal Compliance Report is required by §5/3-143 of the Illinois Pension Code.
13. Refund of \$10,000 Contingency Escrow to Hawthorn 45—Hawthorn Trails Subdivision
Funds collected in 2013 to guarantee performance under the settlement agreement. Hawthorn 45 is allowing the Village to keep \$10,000 of the remaining \$20,000 to address some of the items that remain issues. The remaining \$10,000 is to be returned to Hawthorn 45.

B. Items for Separate Action

1. Approval of an Ordinance Adopting a Certain Third Amendment to a Certain Annexation Agreement—HDP Stonebridge LLC
2. Approval of an Ordinance Authorizing the Execution of the Stonebridge Amended Subdivision Improvement Agreement—HDP Stonebridge LLC

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
1. Monthly Update—Village Operations
- B. Report from the Village Attorney
- C. Reports from Department Heads
1. Chief Administrative Officer – Donna Lobaito
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report
 1. Review of 2017 Budget Calendar
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report
 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report
 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report
 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Report

IX. EXECUTIVE SESSION

- A. Personnel (5 ILCS 120/2(c) 1), Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ADJOURNMENT