



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, MAY 16, 2016
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report ----- Joseph Mancino, Mayor
- B. Environmental Committee ----- John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals ----- John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission ----- Jim Kaiser, Chair
Dominick DiMaggio, Trustee Liaison
- E. Finance Committee ----- Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

V. NEW BUSINESS

- A. Consent Agenda
 - 1. Approval of the April 25, 2016 Special Village Board Meeting Minutes
 - 2. Approval of Paid Invoice List Dated May 2016
 - 3. Approval of Bills List Dated May 2016
 - 4. Approval of an Ordinance Authorizing the Mayor and Village Clerk to Enter Into a Professional Service/Consultant Agreement with AECOM Technical Services, Inc.—Downtown/Uptown Market Analysis
Ordinance provides for initiation of market analysis of the Downtown and Uptown areas to guide and ensure feasibility of development.
 - 5. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Ordinance provides for the disposition of certain obsolete equipment owned by the Village.

6. Approval of an Ordinance Authorizing the Execution of a Security Agreement – Citibank, NA and PMA Financial Network
Agreement provides for collateral for any deposits made with PMA Financial Network in excess of \$250,000.00, as required by the Village’s investment policy.
7. Approval of a Resolution Approving the List of Municipal Officials Authorized to View Confidential Information Provided to the Village of Hawthorn Woods by the Illinois Department of Revenue
Resolution certifies the list of municipal officials authorized to review confidential information received by the Village of Hawthorn Woods from the Illinois Department of Revenue under the Reciprocal Agreement on Exchange of Information. This list of employees must be approved on an annual basis.
8. Approval of Authorized Financial Institutions List
Adds Citibank to the Village’s authorized financial institutions.

B. Items for Separate Action

1. None this month

VI. OLD BUSINESS

- A. None this month.

VII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
 1. Monthly Update—Village Operations
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report
 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report
 - b. County and State Road Construction Project Update
 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report
 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Report

VIII. EXECUTIVE SESSION

- A. Personnel (5 ILCS 120/2(c) 1), Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

IX. ADJOURNMENT