



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, MARCH 21, 2016
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PRESENTATION

- A. Presentation Regarding Hawthorn Woods' Designation as a Tree City USA Community

V. MAYOR'S REPORT AND COMMITTEE REPORTS

- A. Mayor's Report -----Joseph Mancino, Mayor
1. Approval of a Resolution Urging Illinois State Leaders to Pass a Final Budget
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Kaiser, Chair
Dominick DiMaggio, Trustee Liaison
1. Approval of an Ordinance Granting a Certificate of Approval for Detention Pond Fountain with Lighting—Hawthorn Grove Homeowners Association—Northeast Corner of Hawthorn Grove Drive and Gino Lane
2. Approval of an Ordinance Rezoning Land Within the Village of Hawthorn Woods to AG Agricultural District—KRW Holdings, LLC—Approximately 21 Acres—24590 & 24630 N. Old McHenry Road—Located South of Old McHenry Road and West of the Canadian National Railroad Tracks
3. Approval of an Ordinance Granting Special Use Permits for a Commercial Stable and Veterinary Clinic and a Planned Unit Development—KRW Holdings, LLC—24590 & 24630 N. Old McHenry Road
- E. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison
1. Approval of the January 2016 Financial Statements
2. Approval of a Resolution Authorizing the Chief Operating Officer to Waive The Sealed Bid Process for Landscape Maintenance Services
3. Approval of an Ordinance Authorizing the Execution of a Landscape Maintenance Agreement—Acres Group

4. Approval of Budget Transfer
5. Approval of an Ordinance Authorizing the Execution of a Certain Master Services Agreement with Paymentus

VI. NEW BUSINESS

A. Consent Agenda

1. Approval of the February 22, 2016 Village Board Meeting Minutes
2. Approval of Paid Invoice List Dated March 2016
3. Approval of Bills List Dated March 2016
4. Approval of an Ordinance Providing for the Official Zoning Map of the Village of Hawthorn Woods, Lake County, Illinois
As required annually by 65 ILCS 5/11-13-19, staff seeks Village Board approval of the Village's official zoning map.
5. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 6, Motor Vehicles and Traffic, Chapter 2—Traffic Code; Miscellaneous Provisions, Section 6-2-4 Stop Intersections Designated
Amendment provides for a stop sign at N. Alder Court, northbound at Ensell Road.
6. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 5, Section 5-4 Animal Control
Village Code currently has no regulations regarding raising or keeping farm animals, such as chickens, on residential property.
7. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 8, Section 8-2-7 Certificate of Occupancy
Ordinance extends temporary C.O. period from three months to six months and eliminates seasonal restriction.
8. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 9, Section 9-3-11 Architectural Review
Ordinance eliminates the need for architectural review as it relates to signs or accessory structures on single-family lots.
9. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 11, Section 11-1-1—Fees for Certain Activities and Purposes
Ordinance changes inspection title from Final Overall to Final Building (no fee change) and adds Refund Processing Fee.
10. Approval of an Ordinance Amending the Village Code of the Village of Hawthorn Woods—Title 10, Section 10-2-4 Final Plat; and Section 10-2-6 Agreements and Guarantee of Improvements
Ordinance updates Village Code language regarding subdivision surety, such as a bond, to be consistent with the State statute (30 ILCS 550/3).
11. Approval of an Ordinance Authorizing the Execution of a Contract with Central Management Services—Joint Purchasing Requisition for Bulk Rock Salt
Staff recommends renewing existing contract with Central Management Services for joint purchase of bulk salt.
12. Approval of an Ordinance Authorizing the Execution of a Proposal with Suburban Garage Door Service Inc.
Staff recommends replacement of six garage doors at the Public Works garage.

13. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Ordinance provides for the disposal of personal property that has been determined to be no longer necessary or useful to the Village.
14. Approval of a Resolution—Arbor Day Proclamation

- B. Items for Separate Action
 1. None this month

VII. OLD BUSINESS

- A. None this month.

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
 1. Monthly Update—Village Operations
- B. Report from the Village Attorney
- C. Reports from Department Heads
 1. Chief Administrative Officer – Donna Lobaito
 - a. Chief Administrative Officer’s Report
 - b. Village Clerk’s Report
 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Report
 - b. Human Resources Department Report
 - c. Risk Management Department Report
 - d. Business Continuity Work Group Report
 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Report
 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Report
 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Report
 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Report

IX. EXECUTIVE SESSION

- A. Personnel (5 ILCS 120/2(c) 1), Purchase of Property (5 ILCS 120/2(c) 5), Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ADJOURNMENT