



**THE VILLAGE OF HAWTHORN WOODS
VILLAGE BOARD MEETING
2 LAGOON DRIVE, HAWTHORN WOODS, ILLINOIS
MONDAY, JANUARY 25, 2016
7:00PM**

AGENDA

I. CALL TO ORDER AND ROLL CALL

II. PLEDGE OF ALLEGIANCE

III. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD

At this time, the public is welcome to address the Village Board. Please keep your remarks concise and state your name and address so that a staff member can follow up with related information if requested.

IV. PRESENTATIONS

- A. Presentation of a Resolution of Appreciation—Police Officer Anthony Cortez
- B. Presentation of the Wellness Committee Annual Report

V. MAYOR’S REPORT AND COMMITTEE REPORTS

- A. Mayor’s Report -----Joseph Mancino, Mayor
- B. Environmental Committee -----John Bickley, Chair
Steve Riess, Trustee Liaison
- C. Zoning Board of Appeals -----John Kosik, Chair
Dominick DiMaggio, Trustee Liaison
- D. Planning, Building and Zoning Commission -----Jim Kaiser, Chair
Dominick DiMaggio, Trustee Liaison
- E. Finance Committee -----Peter Ponzio, Chair
Kelly Corrigan, Trustee Liaison

VI. NEW BUSINESS

- A. Consent Agenda
 - 1. Approval of the November 23, 2015 Village Board Meeting Minutes
 - 2. Approval of Paid Invoice List Dated January 2016
 - 3. Approval of Bills List Dated January 2016
 - 4. Approval of an Ordinance Ratifying and Confirming the Previously Executed Agreement with Sikich, LLP—Audit Services
The ordinance ratifies and confirms the execution of the audit engagement letter with Sikich, LLP for the audit of the Comprehensive Annual Financial Report for the year ended December 31, 2015.

5. Approval of an Ordinance Authorizing the Execution of a Certain Confidentiality Agreement—North Shore Gas
Confidentiality agreement is related to the independent audit of the utility tax revenues received by the Village from North Shore Gas.
6. Approval of an Ordinance Authorizing the Execution of an Agreement – The Village of Hawthorn Woods, The Lake County Board of Health – Animal Care and Control Services Agreement
Agreement with Lake County Health Department for Animal Care and Control Services (revised fee schedule)
7. Approval of an Ordinance Adopting by Reference of the Lake County Watershed Development Ordinance – Amends Title 10, Section 10-4-2B
The new Watershed Development Ordinance includes section reformatting, administrative clarifications, enhancements and new floodplain maps prepared by the Federal Emergency Management Agency. The Village is required to adopt the revised ordinance in order to maintain Community Certification Status through Lake County Stormwater Commission and to remain in good standing in the FEMA National Flood Insurance Program.
8. Approval of an Ordinance Authorizing the Disposal of Personal Property Owned by the Village of Hawthorn Woods
Ordinance provides for the disposition of certain obsolete equipment owned by the Village.
9. Approval of a Resolution Approving the IDOT Municipal Maintenance Expenditure Statement for Fiscal Year 2010
This resolution is required for the Village to certify to IDOT the expenses incurred for maintenance operations funded with Motor Fuel Tax (MFT) during fiscal year 2010.
10. Approval of a Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code for Fiscal Year 2011
This resolution is required for the Village to appropriate Motor Fuel Tax (MFT) funds to be used for maintenance operations during fiscal year 2011.
11. Approval of a Resolution approving the IDOT Municipal Maintenance Expenditure Statement for Fiscal Year 2011
This resolution is required for the Village to certify to IDOT the expenses incurred for maintenance operations funded with Motor Fuel Tax (MFT) during fiscal year 2011.
12. Approval of a Resolution approving the IDOT Municipal Maintenance Expenditure Statement for Fiscal Year 2012
This resolution is required for the Village to certify to IDOT the expenses incurred for maintenance operations funded with Motor Fuel Tax (MFT) during fiscal year 2012.
13. Approval of a Resolution approving the IDOT Municipal Maintenance Expenditure Statement for Fiscal Year 2013
This resolution is required for the Village to certify to IDOT the expenses incurred for maintenance operations funded with Motor Fuel Tax (MFT) during fiscal year 2013.
14. Approval of a Resolution approving the IDOT Municipal Maintenance Expenditure Statement for Fiscal Year 2014
This resolution is required for the Village to certify to IDOT the expenses incurred for maintenance operations funded with Motor Fuel Tax (MFT) during fiscal year 2014.
15. Authorization for the Release of the Countryside Meadows Maintenance Letter of Credit Posted by Starzwood Development

In October of 2014, the improvements installed by Starzwood Development for Countryside Meadows were accepted and a one year maintenance period began. The maintenance period is over and an inspection was performed to verify satisfactory condition of improvements. Staff recommends the release of the maintenance LOC.

- B. Items for Separate Action

VII. OLD BUSINESS

- A. None this month

VIII. ADMINISTRATION REPORTS

- A. Report from the Chief Operating Officer – Pamela O. Newton, MSOL
 - 1. 2015 Annual Report – Village Operations
- B. Report from the Village Attorney
- C. Reports from Department Heads
 - 1. Chief Administrative Officer – Donna Lobaito
 - a. Chief Administrative Officer’s Annual Report
 - b. Village Clerk’s Annual Report
 - 2. CFO/Human Resources Director – Kristin N. Kazenas, CPA, MBA, CPFO
 - a. Finance Department Annual Report
 - b. Human Resources Department Annual Report
 - c. Risk Management Department Report
 - 3. Chief of Police – Jennifer R. Paulus
 - a. Police Department Annual Report
 - 4. Director of Public Works/Village Engineer – Erika M. Frable, PE
 - a. Public Works Department Annual Report
 - 5. Director of Parks and Recreation – Brian J. Sullivan, MPA, CPSI, CPRP
 - a. Parks and Recreation Annual Report
 - 6. Director of Community Development – Michael Cassata, AICP
 - a. Community Development Department Annual Report

IX. EXECUTIVE SESSION

- A. Probable or Pending Litigation (5 ILCS 120/2(c) 11), and Discussion of Executive Session Minutes (5 ILCS 120/2(c) 21)

X. ACTION ITEM AFTER EXECUTIVE SESSION

- A. Approval of an Ordinance Authorizing the Execution of a Settlement Agreement with Harless

XI. ADJOURNMENT