



Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2015 To March, 2016

Permit No. ILR40 0209

MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: Village of Hawthorn Woods Mailing Address 1: 35 Old McHenry Road
Mailing Address 2: _____ County: Lake
City: Hawthorn Woods State: IL Zip: 60047 Telephone: 847-540-5223
Contact Person: Erika M. Frable, P.E. Email Address: efrable@vhw.org
(Person responsible for Annual Report)

Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

Lake County

THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- | | | | |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach | <input type="checkbox"/> | 4. Construction Site Runoff Control | <input type="checkbox"/> |
| 2. Public Participation/Involvement | <input type="checkbox"/> | 5. Post-Construction Runoff Control | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle (including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))


Owner Signature:

Erika M. Frable

Printed Name:

06-02-16
Date:

Director of Public Works

Title:

EMAIL COMPLETED FORM TO: epa.ms4annualinsp@illinois.gov

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY
WATER POLLUTION CONTROL
COMPLIANCE ASSURANCE SECTION #19
1021 NORTH GRAND AVENUE EAST
POST OFFICE BOX 19276
SPRINGFIELD, ILLINOIS 62794-9276

**Illinois Environmental Protection Agency
Annual Facility Inspection Report
for General Permit for Discharges from Small MS4s**

**Village of Hawthorn Woods
Permit Year 13: March 2015 to February 2016**

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Part A. MS4 Changes to Best Management Practices, Year 13

Information regarding the status of all of the BMPs and measurable goals described in the MS4's NOI is provided in the following table.

Note: X indicates BMPs that were implemented in accordance with the MS4's NOI
 ✓ indicates BMPs that were changed during Year 13

Year 13	
MS4	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
X	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
X	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
X	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
X	C.3 Detection/Elimination Prioritization Plan
X	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
X	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 13	
MS4	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
X	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operations Waste Disposal
	F.5 Flood Management/Assess Guidelines
X	F.6 Other Municipal Operations Controls

Additional information about the changes that were made to the BMPs described in the MS4's NOI during Year 13 is provided below.

C. Illicit Discharge Detection and Elimination

C.7 Visual Dry Weather Screening

Measurable Goal(s): Annual inspection of storm sewer outfalls for detection of non-stormwater discharges and illegal dumping.

Due to lack of staff, the Village has only been able to inspect approximately 50% of the storm sewer outfalls.

Part B. MS4 Status of Compliance with Permit Conditions, Year 13

Stormwater Management Activities, Year 13

The stormwater management activities that the MS4 performed during Year 13 and the status of each of the MS4's BMPs and measureable goals, as of the end of Year 13, are described in detail below.

A. Public Education and Outreach.

A.1 Distributed Paper Material

The Village will include a stormwater and/or water quality related article once a year in the Village's newsletter.

Measurable Goals: *The Village will include a stormwater and/or water quality related article once a year in the Village's newsletter.*

The Village included a water quality related article in the Village's newsletter once last year.

A.4 Community Event

A soil erosion and sediment control workshop will be conducted on a quarterly basis by SMC. This workshop is geared toward developers, engineers, municipalities and enforcement officers. Hawthorn Woods will participate in the workshops.

Measurable Goals: *Participate in the soil erosion and sediment control workshops.*

The Village attended Lake County Stormwater Management Commission's Municipal Advisory Committee meetings on June 10, 2015 and September 22, 2015. The meeting minutes of Municipal Advisory Committee meetings that the Village was unable to attend were reviewed by staff.

A.6 Other Public Education

The Village of Hawthorn Woods will include information regarding stormwater quality on the Village website.

Measurable Goals: *Participate in the soil erosion and sediment control workshops. Provide accurate and up-to-date information regarding stormwater quality on the Village website.*

The Village's website has included on it the most current Notice of Intent, NPDES Annual Reports and all additional supplementary information. Newsletters are also accessible from the Village's website including BMP's to Improve Water Quality and information on a seminar on Homeowner/Homeowners Association (HOA) Best Management Practice (BMP's) to improve Water Quality. Additionally, the Village has included on their Village website a link to Lake County Stormwater Management's website, which includes many BMP's for homeowners.

B. Public Participation/Involvement.

The SMC will support Hawthorn Woods by performing activities and services related to the Public Participation/Involvement minimum control measure. BMPs will be implemented under BMP numbers B.3 as described below.

B.3 Stakeholder Meeting

Stakeholder meetings are conducted throughout the county for ongoing planning and project implementation efforts. When stakeholder groups (such as watershed planning committees) include the jurisdictional area of the Hawthorn Woods, the Village will publicize stakeholder meetings locally and participate by being represented at the stakeholder meetings.

Measurable Goals: *Participate in relevant watershed planning committees and other stakeholder groups.*

The Village attended Lake County Stormwater Management Commission's Municipal Advisory Committee meetings on June 10, 2015 and September 22, 2015. The Village also attended several Des Plaines River Watershed Workgroup (DRWW) meetings during the reporting period. The meeting minutes and information provide during MAC and DRWW meetings that the Village was unable to attend were reviewed by staff. Additionally, the Village sent out e-blasts to residents and included on their website information regarding the DRWW meetings and the SMC's Homeowner/Homeowners Association (HOA) Best Management Practice (BMP's) to improve Water Quality held throughout the year.

B.4 Public Hearing

The Village of Hawthorn Woods will accept the IEPA Annual Facility Inspection Report for General Permit for discharges from small MS4's at a Village Board meeting.

Measurable Goals: *Accept the Village's IEPA Annual Facility Inspection Report for General Permit for discharge from small MS4's at a Village Board meeting.*

The Village Board was presented and accepted the Village's IEPA Annual Facility Inspection Report for discharge from small MS4's at the June 15, 2015 Village Board meeting.

B.5 Program Coordination

The Village of Hawthorn Woods maintains a process for receiving and processing information about stormwater related problems and concerns from the public.

Measurable Goals: *Contact information is available on the Village's website regarding Village employees that can be contacted to receive and process info regarding stormwater problems and concerns from the public.*

Contact information was available on the Village's website regarding Village employees that can be contacted to receive and process info regarding stormwater problems and concerns from the public.

B.6 Other Public Involvement

The Village of Hawthorn Woods notifies the public regarding upcoming stakeholder's meetings via their website, e-blasts and/or through their newsletters.

Measurable Goals: *Notice of stakeholder's meetings via Village website, e-blast and newsletters are documented.*

Notice regarding the DRWW meetings and the SMC's Homeowner/Homeowners Association (HOA) Best Management Practice (BMP's) to improve Water Quality were included on the Village's website and in Village e-blasts.

C. Illicit Discharge Detection and Elimination.

C.1 Storm Sewer Map Preparation

The Village of Hawthorn Woods has a complete storm sewer map of all drainage facilities under the jurisdiction of the Village.

Measurable Goals: *The goal of this program is to update the storm sewer map to reflect the new development within the Village.*

New neighborhoods are in the process of being built within Hawthorn Woods that will include Village storm sewer. As the neighborhoods are accepted by the Village, the storm sewer atlas map will be updates to include the storm sewer in these neighborhoods

C.2 Regulatory Control Program

Continue to enforce ordinance that prohibits non-storm water discharges to the storm sewer or drainage system.

Measurable Goals: *Continue to enforce the ordinance prohibiting illicit discharges.*

The Village continues to enforce the ordinance provisions.

C.4 & C.5 Illicit Discharges Tracing Procedures and Illicit Source Removal Procedures

Continue to enforce ordinance that prohibits non-storm water discharges to the storm sewer or drainage system.

Measurable Goals: *Continue to follow standard procedures for identifying the source of an illicit discharge.*

The Village has procedures for source identification of a detected illicit discharge. Both the procedures and general BMP's are reviewed and modified as necessary.

C.7 Visual Dry Weather Screening

Annual inspection of storm sewer outfalls for detection of non-stormwater discharges and illegal dumping.

Measurable Goals: *Continue to follow standard procedures for identifying the source of an illicit discharge and enforce ordinances as applicable.*

Standard procedures for identifying illicit discharges are followed and the ordinance is enforced as needed.

D. Construction Site Runoff Control.

Lake County has adopted a Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County. The WDO, which is administered and enforced within the community by the Village, establishes standards for construction site runoff control.

Measurable Goal(s): *Implement, and track progress, of BMPs. Enforce WDO in ensuring that all applicable developments are in compliance with the WDO.*

The Village continues to enforce the ordinance provisions.

E. Post-Construction Runoff Control.

As described above, the Lake County Watershed Development Ordinance (WDO) establishes the minimum stormwater management requirements for development in Lake County. The WDO establishes standards for post-construction site runoff control. These standards apply to any new development or redevelopment which results in over 0.5 acres of new impervious area. This is detailed in the Qualifying Local Program (QLP) Section of the NOI.

Measurable Goal(s): *Implement and track progress of BMPs. Enforce WDO.*

The Village continues to enforce the ordinance provisions.

F. Pollution Prevention/Good Housekeeping.

This minimum control measure involves the development and implementation of an operation and maintenance program to reduce the discharge of pollutants from municipal operations. This program must include a training program for municipal employees. SMC will assist the Village of Hawthorn Woods with BMP number F.1 and the Village will perform inspections related to BMP number F.5.

F.1 Employee Training Program

The Village of Hawthorn Woods has a training program for municipal employees. Any new training materials will be developed based on guidance that is widely available. SMC, the Qualifying Local Program, will serve as a clearinghouse of these materials. The training program may be updated and expanded as Hawthorn Woods implements its stormwater management program.

Measurable Goals: *Limit illicit discharges from Village owned facilities through employee training and education.*

Continue to educate employees.

F.2 Inspection and Maintenance Program

The Village of Hawthorn Woods has a Village-wide initiative to improve efficiency and function of the Village stormwater system through proper inspection, maintenance, and disposal techniques.

Measurable Goals: *Inspect and maintain a minimum of 50% of Village owned stormwater facilities each year.*

Approximately, 50% of Village owned stormwater facilities were inspected this reporting period.

F.3 Municipal Operations Storm Water Control

As part of its pollution prevention/good housekeeping efforts, the Village of Hawthorn Woods has identified municipal activities and operations with the potential to cause stormwater pollution or result in a non-stormwater discharge (e.g., vehicle maintenance, winter roadway maintenance). Through its employee training and operation and maintenance programs, the Village of Hawthorn Woods works to incorporate pollution prevention and good housekeeping practices into these activities and operations.

Measurable Goals: *Continue to incorporate pollution prevention and good housekeeping practices into day-to-day activities and operations.*

The day-to-day activities and operations of the Village include pollution prevention and good housekeeping practices.

F.4 Municipal Operations Waste Disposal

Waste management consists of implementing non-structural (i.e., procedural) and structural pollution prevention and good housekeeping practices for handling, storing, and disposing of wastes generated by municipal activities and operations. Through its employee training and operation and maintenance programs, the Village of Hawthorn Woods works to incorporate these waste management practices into its day-to-day activities and operations to prevent the release of waste into the storm sewer system.

Measurable Goals: Continue to incorporate waste management practices into day-to-day activities and operations.

The day-to-day activities and operations of the Village incorporate waste management practices. An example is that the Village has waste containers that are sent out to be recycled for used oil.

F.6 Other Municipal Operations Controls

The Village of Hawthorn Woods has developed spill prevention, control, and cleanup procedures to prevent and respond to spills that result from municipal activities and operations. Through its employee training and operation and maintenance programs, the Village of Hawthorn Woods works to incorporate these spill prevention, control, and cleanup procedures into its day-to-day activities and operations to prevent the release of spills into storm sewer systems.

Measurable Goals: Continue to incorporate spill prevention, control, and cleanup procedures into day-to-day activities and operations.

The day-to-day activities and operations of the Village incorporate spill prevention, control, and cleanup procedures. An example is that when salt is delivered to public works, it is delivered with no precipitation and immediately loaded into the salt barn. Additionally, staff is trained to street sweep any salt residual from the parking lot and deposit in dumpsters.

Stormwater Management Program Assessment, Year 13

An overall assessment of the MS4's stormwater management program and the appropriateness of its BMPs is provided below.

When the Village performed their dry weather screening, there were no illicit discharges noted. These findings may be attributable to the MS4's stormwater management activities and indicate that the MS4's BMPs and stormwater management program are appropriate.

Additionally, the Village has containers that are available for used oil. This assures that no used oil makes its way into the storm sewer system.

Part C. MS4 Information and Data Collection Results, Year 13

Annual Monitoring and Data Collection, Year 13

Information and data that the MS4 collected to meet the monitoring requirement of the version of IEPA's General NPDES Permit No. ILR40 that applied to the reporting period are summarized below.

Due to budgetary constraints, no annual monitoring of receiving waters upstream and downstream of the Village discharges were conducted. Upon performing annual inspection of the storm sewer, the Village utilized indicators to gauge the effects of storm water discharges on the receiving waters. No potential illicit discharges were noted or reported.

The Village has actively participated in the Des Plaines River Watershed Workgroup and is taking into consideration joining the workgroup. Upon joining the workgroup, the Village would be able to utilize the monitoring info obtained through the workgroups sampling and testing to meet this requirements. It is staff's recommendation that the Village Board join the workgroup.

It is the Village's understanding that there is a Fox River Study Group that meets regularly as well. The Village plans to attend the next meeting to better understand what this groups goals are.

IDDE Monitoring and Data Collection, Year 13

Information and data that the Village collected as part of its illicit discharge detection and elimination program are summarized below.

A total of 22 dry weather flows were investigated at stormwater outfalls. No potential illicit discharges were identified at any of these locations.

Part D. MS4 Summary of Year 14 Stormwater Activities

The table below indicates the stormwater management activities that the MS4 plans to undertake during Year 14. Additional information about the stormwater management activities that the MS4 will perform during Year 13 is provided in the section following the table.

Note: X indicates BMPs that will be implemented during Year 14

Year 14	
MS4	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
	A.3 Public Service Announcement
X	A.4 Community Event
	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
X	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
X	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
X	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
X	C.3 Detection/Elimination Prioritization Plan
X	C.4 Illicit Discharge Tracing Procedures
X	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
X	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
	C.10 Other Illicit Discharge Controls

Year 14	
MS4	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
X	F.2 Inspection and Maintenance Program
X	F.3 Municipal Operations Storm Water Control
X	F.4 Municipal Operations Waste Disposal
	F.5 Flood Management/Assess Guidelines
X	F.6 Other Municipal Operations Controls

IEPA has issued a new version of its General NPDES Permit No. ILR40 (Permit). The new version of the Permit became effective on March 1, 2016. According to the new Permit, MS4s have 180 days from the effective date of the Permit to comply with any changes or new provisions contained in the Permit.

The Village is committed to maintaining its current stormwater management program, which is described in more detail below, and will work to update and enhance its program, as needed, over the coming months, to comply with the requirements of the new Permit. Next year's annual report will contain information regarding the changes that have been made to the Village's stormwater management program to comply with the requirements of the new Permit.

Stormwater Management Activities, Year 14

The stormwater management activities that the Village plans to perform during Year 13 are described in detail below.

A. Public Education and Outreach.

A.1 Distributed Paper Material

The Village will include a stormwater and/or water quality related article once a year in the Village's newsletter and provide the newsletter in take away racks at municipal buildings..

Measurable Goals: *The Village will include a stormwater and/or water quality related article once a year in the Village's newsletter and provide the newsletter in take away racks at municipal buildings.*

A.4 Community Event

A soil erosion and sediment control workshop will be conducted on a quarterly basis by SMC. This workshop is geared toward developers, engineers, municipalities and enforcement officers. The Village will participate in the workshops.

Measurable Goals: *Participate in the soil erosion and sediment control workshop and notify HOA's of SMC's HOA Stormwater Maintenance Workshop held annually.*

A.6 Other Public Education

The Village of Hawthorn Woods will include information regarding stormwater quality on the Village website.

Measurable Goals: *Provide accurate and up-to-date information regarding stormwater quality on the Village website and within weekly e-blasts from time to time through the year. The Village will also include a link to LCSMC's website for additional information regarding water quality and BMP's for homeowners.*

B. Public Participation/Involvement.

The SMC will support Hawthorn Woods by performing activities and services related to the Public Participation/Involvement minimum control measure. BMPs will be implemented under BMP numbers B.3 as described below.

B.3 Stakeholder Meeting

Stakeholder meetings are conducted throughout the county for ongoing planning and project implementation efforts. When stakeholder groups (such as watershed planning committees) include the jurisdictional area of the Hawthorn Woods, the Village will participate by being represented at the stakeholder meetings.

Measurable Goals: *Participate in relevant watershed planning committees and other stakeholder groups, including the DesPlaines River Watershed Workgroup and SMC's Watershed Management Board meetings.*

B.4 Public Hearing

The Village of Hawthorn Woods will accept the IEPA Annual Facility Inspection Report for General Permit for discharges from small MS4's at a Village Board meeting.

Measurable Goals: *Accept the Village's IEPA Annual Facility Inspection Report for General Permit for discharges from small MS4's at a Village Board meeting.*

B.5 Program Coordination

The Village of Hawthorn Woods maintains a process for receiving and processing information about stormwater related problems and concerns from the public.

Measurable Goals: *Contact information is available on the Village's website regarding Village employees that can be contacted to receive and process info regarding stormwater problems and concerns from the public.*

B.6 Other Public Involvement

The Village of Hawthorn Woods notifies the public regarding upcoming stakeholder's meetings via their website, e-blasts and/or through their newsletters.

Measurable Goals: *Notice of stakeholder's meetings via Village website, e-blast and newsletters are documented.*

C. Illicit Discharge Detection and Elimination.

C.1 Storm Sewer Map Preparation

The Village of Hawthorn Woods has a complete storm sewer map of all drainage facilities under the jurisdiction of the Village.

Measurable Goals: *The goal of this program is to update the storm sewer map to reflect the new development within the Village.*

C.2 Regulatory Control Program

Continue to enforce ordinance that prohibits non-storm water discharges to the storm sewer or drainage system.

Measurable Goals: *Continue to enforce the ordinance prohibiting illicit discharges.*

C.4 & C.5 Illicit Discharges Tracing Procedures and Illicit Source Removal Procedures

Continue to enforce ordinance that prohibits non-storm water discharges to the storm sewer or drainage system.

Measurable Goals: *Continue to follow standard procedures for identifying the source of an illicit discharge and enforce ordinances as applicable.*

C.7 Visual Dry Weather Screening

Annual inspection of storm sewer outfalls for detection of non-stormwater discharges and illegal dumping.

Measurable Goals: Continue to follow standard procedures for identifying the source of an illicit discharge and enforce ordinances as applicable.

D. Construction Site Runoff Control.

Lake County has adopted a Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County. The WDO, which is administered and enforced within the community by the Village, establishes standards for construction site runoff control.

Measurable Goal(s): Implement and track progress of BMPs. Enforce WDO in ensuring that all applicable developments are in compliance with the WDO.

E. Post-Construction Runoff Control.

As described above, the Lake County Watershed Development Ordinance (WDO) establishes the minimum stormwater management requirements for development in Lake County. The WDO establishes standards for post-construction site runoff control. These standards apply to any new development or redevelopment which results in over 0.5 acres of new impervious area. This is detailed in the Qualifying Local Program (QLP) Section of the NOI.

Measurable Goal(s): Implement and track progress of BMPs. Enforce WDO.

F. Pollution Prevention/Good Housekeeping.

This minimum control measure involves the development and implementation of an operation and maintenance program to reduce the discharge of pollutants from municipal operations. This program must include a training program for municipal employees. SMC will assist the Village of Hawthorn Woods with BMP number F.1 and the Village will perform inspections related to other BMP's below.

F.1 Employee Training Program

The Village of Hawthorn Woods has a training program for municipal employees based on existing training programs that the Village currently conducts. Any new training materials will be developed based on guidance that is widely available. SMC, the Qualifying Local Program, will serve as a clearinghouse of these materials. The training program may be updated and expanded as Hawthorn Woods implements its stormwater management program.

Measurable Goals: Limit illicit discharges from Village owned facilities through employee training and education.

F.2 Inspection and Maintenance Program

The Village of Hawthorn Woods regularly inspects and maintains municipally owned or operated properties and infrastructure, including streets, parking lots, stormwater management facilities, storm sewer, landscaped area, and maintenance facilities. A primary goal of the operation and maintenance program is to address municipal infrastructure repair and maintenance needs in a way that reduces the amount of pollution that collects or that is generated on municipally owned or operated properties. Consequently, the Village of Hawthorn Woods works to incorporate pollution prevention and good housekeeping into its day-to-day activities and operations.

Measurable Goals: Continue to implement inspection and maintenance program. Continue to incorporate pollution prevention and good housekeeping practices into day-to-day activities and operations.

F.3 Municipal Operations Storm Water Control

As part of its pollution prevention/good housekeeping efforts, the Village of Hawthorn Woods has identified municipal activities and operations with the potential to cause stormwater pollution or result in a non-stormwater discharge (e.g., vehicle maintenance, winter roadway maintenance). Through its employee training and operation and maintenance programs, the Village of Hawthorn Woods works to incorporate pollution prevention and good housekeeping practices into these activities and operations.

Measurable Goals: Continue to incorporate pollution prevention and good housekeeping practices into day-to-day activities and operations.

F.4 Municipal Operations Waste Disposal

Waste management consists of implementing non-structural (i.e., procedural) and structural pollution prevention and good housekeeping practices for handling, storing, and disposing of wastes generated by municipal activities and operations. Through its employee training and operation and maintenance programs, the Village of Hawthorn Woods works to incorporate these waste management practices into its day-to-day activities and operations to prevent the release of waste into the storm sewer system.

Measurable Goals: Continue to incorporate waste management practices into day-to-day activities and operations.

F.6 Other Municipal Operations Controls

The Village of Hawthorn Woods has developed spill prevention, control, and cleanup procedures to prevent and respond to spills that result from municipal activities and operations. Through its employee training and operation and maintenance programs, the Village of Hawthorn Woods works to incorporate these spill prevention, control, and cleanup procedures into its day-to-day activities and operations to prevent the release of spills into storm sewer systems.

Measurable Goals: Continue to incorporate spill prevention, control, and cleanup procedures into day-to-day activities and operations.

Part E. Notice of Qualifying Local Program

The Lake County Stormwater Management Commission (SMC) serves as a Qualifying Local Program (QLP) for MS4s in Lake County. In accordance with IEPA's General NPDES Permit No. ILR40, as a QLP, SMC performs activities related to each of the six minimum control measures. This part of the Annual Report, which summarizes the stormwater management activities performed by SMC as a QLP, consists of the following five sections:

- **Part E1** identifies changes to Best Management Practices (BMPs) that occurred during Year 13 and includes information about how these changes affected the QLP's stormwater management program.
- **Part E2** describes the stormwater management activities that the QLP performed during Year 13.
- **Part E3** summarizes the information and data collected by the QLP during Year 13.
- **Part E4** describes the stormwater management activities that the QLP plans to undertake during Year 14.
- **Part E5** lists the construction projects conducted by the QLP during Year 13.

Part E1. QLP Changes to Best Management Practices, Year 13

Note: X indicates BMPs that were implemented as planned
 ✓ indicates BMPs that were changed during Year 13

Year 13	
QLP	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
X	A.3 Public Service Announcement
X	A.4 Community Event
X	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
X	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
X	C.10 Other Illicit Discharge Controls

Year 13	
QLP	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

Part E3. QLP Information and Data Collection Results, Year 13

The QLP did not collect any monitoring data on behalf of Lake County's MS4s during Year 13. However, SMC has reviewed information presented by the Illinois EPA in the 2014 Illinois Integrated Water Quality Report and 303(d) List and has developed the brief "State of Lake County's Waters" report provided below. Please note that, as of the writing of this report, Illinois EPA has released a draft of the 2016 Illinois Integrated Water Quality Report and 303(d) List, but the 2014 report is the current Integrated Water Quality Report and 303(d) List for the State of Illinois.

State of Lake County's Waters April 2016

This brief report is based on information contained in the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List, dated March 24, 2014. Its purpose is to provide basic information to Lake County's MS4 on the condition of surface waters within Lake County. More detailed information about the condition of surface waters in Lake County can be found in the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List.

Streams

An analysis of data accompanying the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List shows that 183 stream miles in Lake County have been assessed by the Illinois EPA for attainment of at least one designated use. The degree of support (attainment) of a designated use in a particular stream segment is determined by the Illinois EPA through an analysis of various types of information, including biological, physicochemical, physical habitat, and toxicity data. When sufficient data are available, the Illinois EPA assesses each applicable designated use in a particular stream segment as Fully Supporting (good), Not Supporting (fair), or Not Supporting (poor). Waters in which at least one applicable use is not fully supported are called "impaired."

An analysis of data accompanying the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List shows that 139 stream miles (of the 183 stream miles that have been assessed) in Lake County are considered impaired by the Illinois EPA. These stream segments have been mapped and are shown in Figure E3.1.

Lakes

An analysis of data accompanying the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List shows that 170 inland lakes in Lake County have been assessed by the Illinois EPA for attainment of at least one designated use. As with streams, the degree of support (attainment) of a designated use in a particular lake is determined by the Illinois EPA through an analysis of various types of information, including biological, physicochemical, physical habitat, and toxicity data. When sufficient data are available, the Illinois EPA assesses each applicable designated use in a particular lake as Fully Supporting (good), Not Supporting (fair), or Not Supporting (poor). Waters in which at least one applicable use is not fully supported are called "impaired."

An analysis of data accompanying the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List shows that 135 inland lakes in Lake County are considered impaired by the Illinois EPA. These lakes have been mapped and are shown in Figure E3.1.

Lake Michigan

Lake Michigan is monitored by the Illinois EPA through the Lake Michigan Monitoring Program. Bordering Cook and Lake Counties, the State of Illinois has jurisdiction over approximately 1,526 square miles of open water, 13 harbors, and 64 shoreline miles of Lake Michigan.

196 square miles of open water of Lake Michigan, or about thirteen percent of the total open water located within Illinois, were assessed for the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List, and all 196 assessed square miles were rated as Fully Supporting for the following uses: aquatic life use, primary contact use, secondary contact use, and public and food processing water supply use. However, fish consumption use in all 196 assessed square miles of open water was rated as Not Supporting due to contamination from polychlorinated biphenyls (PCBs) and mercury. Additionally, aesthetic quality use in all 196 assessed square miles of open water was rated as Not Supporting due to exceedances of the Lake Michigan open water standard for total phosphorus. It should be noted that such exceedances do not necessarily indicate that there are offensive conditions in Lake Michigan due to excessive algal or aquatic plant growth.

4 of the 13 harbors along Illinois' Lake Michigan shoreline were assessed for the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List for several different designated uses. 66.7 percent of the square miles of harbors assessed for aesthetic quality (i.e., 0.12 of 0.18 sq. mi.) were rated as Fully Supporting, while the remaining 33.3 percent (i.e., 0.06 of 0.18 sq. mi.) were rated as Not Supporting. 97.6 percent of the square miles of harbors assessed for aquatic life use (i.e., 2.52 of 2.58 sq. mi.) were rated as Fully Supporting, while the remaining 2.4 percent (i.e., 0.06 of 2.58 sq. mi.) were rated as Not Supporting. 100 percent of the square miles of bays and harbors assessed for fish consumption (i.e., 2.62 of 2.62 sq. mi.), were rated as Not Supporting. Potential causes of impairment in the harbors of Lake Michigan located in Illinois include contamination from polychlorinated biphenyls (PCBs), mercury, bottom deposits, lead, zinc, cadmium, arsenic, phosphorus, copper, and chromium.

A portion of all 64 shoreline miles of Lake Michigan located in Illinois were assessed for the Illinois EPA's 2014 Illinois Integrated Water Quality Report and Section 303(d) List for several different designated uses. All 64 of the shoreline miles assessed for fish consumption and primary contact use were rated as Not Supporting due to contamination from polychlorinated biphenyls (PCBs) and mercury and bacterial contamination from *Escherichia coli* (*E. coli*) bacteria.

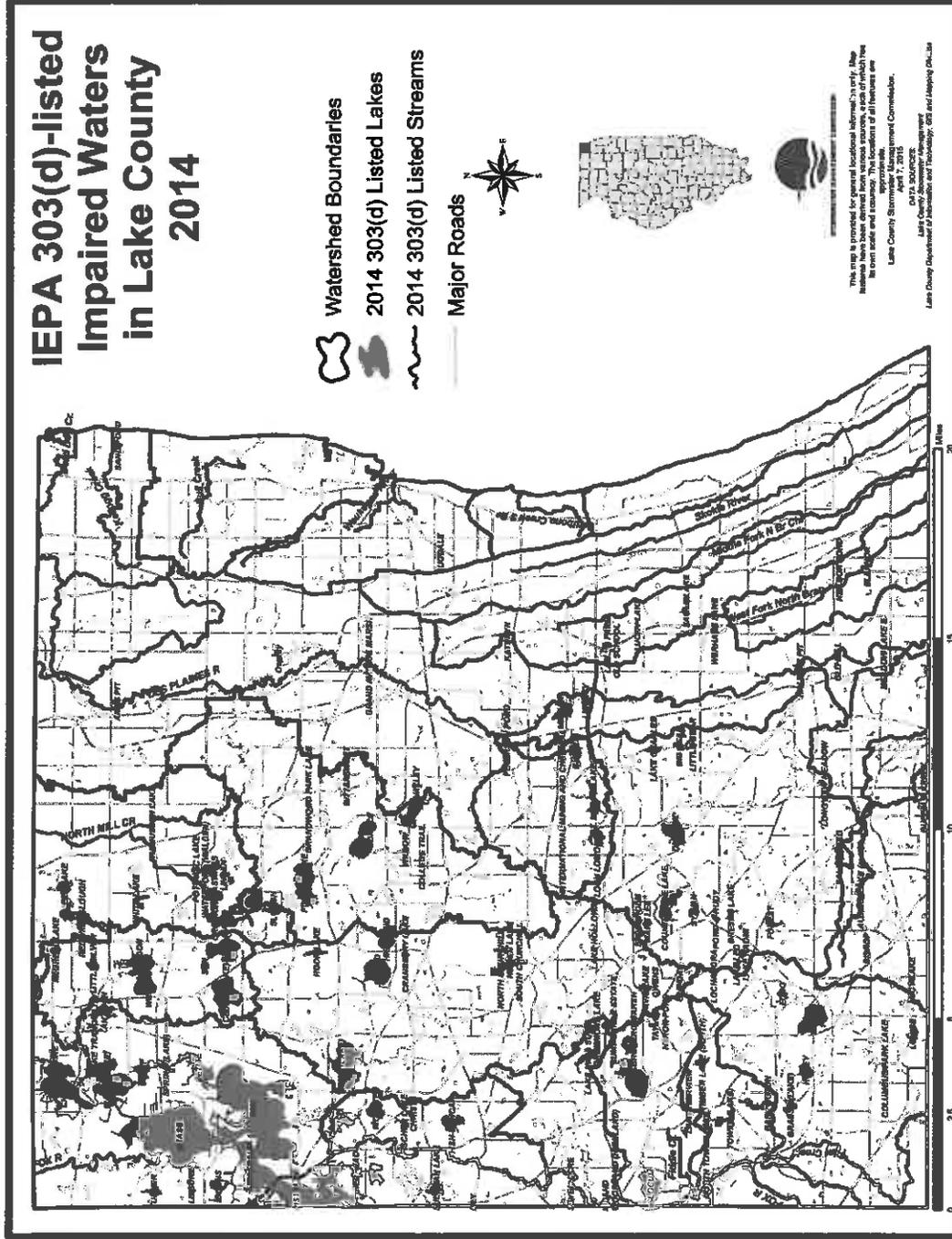


Figure E3.1

Part E4. QLP Summary of Year 14 Stormwater Activities

The table below indicates the stormwater management activities that the QLP plans to undertake during Year 14. Additional information about the BMPs and measurable goals that the QLP will implement during Year 14 is provided in the section following the table.

Note: X indicates BMPs that will be implemented during Year 14

Year 14	
QLP	
A. Public Education and Outreach	
X	A.1 Distributed Paper Material
	A.2 Speaking Engagement
X	A.3 Public Service Announcement
X	A.4 Community Event
X	A.5 Classroom Education Material
X	A.6 Other Public Education
B. Public Participation/Involvement	
X	B.1 Public Panel
	B.2 Educational Volunteer
X	B.3 Stakeholder Meeting
	B.4 Public Hearing
	B.5 Volunteer Monitoring
X	B.6 Program Coordination
	B.7 Other Public Involvement
C. Illicit Discharge Detection and Elimination	
	C.1 Storm Sewer Map Preparation
X	C.2 Regulatory Control Program
	C.3 Detection/Elimination Prioritization Plan
	C.4 Illicit Discharge Tracing Procedures
	C.5 Illicit Source Removal Procedures
	C.6 Program Evaluation and Assessment
	C.7 Visual Dry Weather Screening
	C.8 Pollutant Field Testing
	C.9 Public Notification
X	C.10 Other Illicit Discharge Controls

Year 14	
QLP	
D. Construction Site Runoff Control	
X	D.1 Regulatory Control Program
X	D.2 Erosion and Sediment Control BMPs
X	D.3 Other Waste Control Program
X	D.4 Site Plan Review Procedures
X	D.5 Public Information Handling Procedures
X	D.6 Site Inspection/Enforcement Procedures
	D.7 Other Construction Site Runoff Controls
E. Post-Construction Runoff Control	
	E.1 Community Control Strategy
X	E.2 Regulatory Control Program
X	E.3 Long Term O&M Procedures
X	E.4 Pre-Const Review of BMP Designs
X	E.5 Site Inspections During Construction
X	E.6 Post-Construction Inspections
X	E.7 Other Post-Const Runoff Controls
F. Pollution Prevention/Good Housekeeping	
X	F.1 Employee Training Program
	F.2 Inspection and Maintenance Program
	F.3 Municipal Operations Storm Water Control
	F.4 Municipal Operations Waste Disposal
X	F.5 Flood Management/Assess Guidelines
	F.6 Other Municipal Operations Controls

Please note that IEPA has issued a new version of its General NPDES Permit No. ILR40 (Permit). The new version of the Permit became effective on March 1, 2016. According to the new Permit, MS4s have 180 days from the effective date of the Permit to comply with any changes or new provisions contained in the Permit.

During Year 14, SMC plans to continue to perform a variety of stormwater management activities across the county, as described in more detail below. In addition to the stormwater management activities described below, SMC will work to update and enhance its stormwater management activities, as needed, over the coming months, to assist Lake County MS4s in meeting the requirements of the new Permit.

A. Public Education and Outreach

SMC will continue to support Lake County MS4s in the development and implementation of their stormwater management programs by performing activities related to the Public Education and Outreach minimum control measure, as described below.

A.1 Distributed Paper Material

SMC compiles, develops, and distributes throughout Lake County a variety of materials related to stormwater management. SMC has produced a number of pamphlets and brochures related to stormwater management and prepares a quarterly newsletter, "Mainstream," as well as an Annual Report, which highlight successful stormwater management activities conducted throughout Lake County. SMC also prepares project fact sheets that provide information about ongoing and recently completed stormwater management projects. In addition, SMC has developed or collaborated on a number of manuals related to stormwater management, such as "Riparian Areas Management: A Citizen's Guide," "A Citizen's Guide to Maintaining Stormwater Best Management Practices," and the "Streambank Stabilization Manual," and will continue to develop or collaborate on such manuals or manual updates on an as-needed basis.

Measurable Goal(s): Distribute informational materials from "take away" rack at SMC. Upon request, distribute informational materials directly to Lake County MS4s for local distribution.

A.2 Speaking Engagement

SMC provides educational presentations related to IEPA's NPDES Stormwater Program on a regular basis at Municipal Advisory Committee (MAC) meetings. Upon request, SMC will provide educational presentations related to IEPA's NPDES Stormwater Program to Lake County MS4s.

Measurable Goal(s): Provide educational presentations related to IEPA's NPDES Stormwater Program at MAC meetings. Upon request, provide educational presentations related to IEPA's NPDES Stormwater Program (e.g., "The Big Picture: Water Quality, Regulations & NPDES") to Lake County MS4s.

A.3 Public Service Announcement

A public service announcement related to IEPA's NPDES Stormwater Program will be included in SMC's Quarterly Newsletter, "Mainstream," at least once each year. SMC will coordinate with the Lake County Department of Transportation (LCDOT) to post watershed identification signage in watersheds where watershed planning activities have occurred or are occurring.

*Measurable Goal(s): Include public service announcement related to IEPA's NPDES Stormwater Program in its quarterly newsletter, "Mainstream," at least once each year.
Post watershed identification signage in cooperation and collaboration with LCDOT.*

A.4 Community Event

SMC sponsors and co-sponsors educational and technical training workshops on a variety of stormwater management-related topics. Each year, SMC will sponsor or co-sponsor at least one workshop on a topic related to IEPA's NPDES Stormwater Program, such as soil erosion and sediment control, illicit discharge detection and elimination, or stormwater best management practices (BMPs) that can be used to protect and improve water quality.

Measurable Goal(s): Sponsor or co-sponsor workshop on a topic related to IEPA's NPDES Stormwater Program.

A.5 Classroom Education Material

Upon request, SMC will contribute to the development and compilation of material for inclusion in a stormwater education kit that can be distributed to local students and teachers and/or other local stakeholders. Additionally, upon request, SMC will provide information, materials, and training to local students and teachers and/or other local stakeholders interested in conducting storm drain stenciling.

*Measurable Goal(s): Upon request, develop and compile materials for inclusion in a stormwater education kit.
Upon request, provide information, materials, and training to local students and teachers and/or stakeholders interested in conducting storm drain stenciling.*

A.6 Other Public Education

SMC maintains a website that contains a variety of materials and resources related to stormwater management. The website includes webpages such as "National Pollutant Discharge Elimination System Stormwater Program," "Best Management Practices," "Projects," "Publications," "Watershed Management Plans," "Partnerships," and "Advisory Committees." These webpages provide information about IEPA's NPDES Stormwater Program, provide information about stormwater best management practices (BMPs), allow for download of stormwater management-related publications and documents, provide notices of upcoming meetings and ongoing projects, and provide links to a number of other stormwater management-related resources.

Measurable Goal(s): Maintain and update the portion of the SMC website dedicated to IEPA's NPDES Stormwater Program with resources such as model ordinances, case studies, brochures, and links.

B. Public Participation/Involvement

SMC will continue to support Lake County MS4s in the development and implementation of their stormwater management programs by performing activities related to the Public Participation/Involvement minimum control measure, as described below.

B.3 Stakeholder Meeting

SMC is actively involved in watershed planning throughout Lake County. SMC believes that the watershed planning process cannot happen and will not be successful without the input, interest, and commitment of the watershed stakeholders. Watershed stakeholders may include municipalities, townships, drainage districts, homeowner associations, lakes management associations, developers, landowners, and local, county, state, and federal agencies.

*Measurable Goal(s): Provide notice of stakeholder meetings on SMC website.
Track number of watershed committee meetings conducted.
Establish watershed planning committees for each new watershed planning effort.*

B.4 Public Hearing

SMC coordinates and conducts public meetings as well as committee meetings that are open to the public. A monthly Stormwater Management Commission meeting is open to the public and involves the SMC Board of Commissioners, which includes six municipal representatives and six county board members.

The Technical Advisory Committee (TAC) was created in 1992 to assist in the development, review, and revision of the Watershed Development Ordinance (WDO) and the associated administrative policies and procedures. TAC is made up of representatives from the development, environmental, municipal, and consulting engineering fields. TAC meetings are held monthly or on an as-needed basis.

The Municipal Advisory Committee (MAC) is made up of municipal, township, drainage district, consulting firm, and county representatives. MAC has worked to discuss, coordinate, and collaborate on the implementation of IEPA's NPDES Stormwater Program. MAC will continue to meet quarterly or as needed to assist Lake County MS4s with the implementation of IEPA's Stormwater Program.

The Watershed Management Board (WMB) meets annually to make recommendations on stormwater BMP project funding. WMB members include chief municipal elected officials, township supervisors, drainage district chairs, and county board members from each district within each of Lake County's four major watersheds.

*Measurable Goal(s): Provide notice of public meetings on SMC website.
Track number of meetings conducted.*

B.6 Program Coordination

Consistent with Lake County's comprehensive, countywide approach to stormwater management, SMC serves as a Qualifying Local Program (QLP) for all Lake County MS4s. In this role, in 2002, SMC proactively formed the Municipal Advisory Committee (MAC) to provide a forum for representatives of local MS4s, which include municipalities, townships, and drainage districts, to discuss, among other topics, the implementation of IEPA's NPDES Stormwater Program. SMC will continue to facilitate quarterly MAC meetings and will continue to provide general support to Lake County MS4s as they continue to develop and implement their stormwater management programs. SMC will prepare an annual report on its stormwater management activities and will provide guidance to Lake County MS4s in preparing their own annual reports.

*Measurable Goal(s): Track number of MAC meetings conducted.
Prepare annual report on Qualifying Local Program stormwater management activities.
Prepare template for use by Lake County MS4s in creating their own annual reports.*

C. Illicit Discharge Detection and Elimination

SMC will continue to support Lake County MS4s in the development and implementation of their stormwater management programs by performing activities related to the Illicit Discharge Detection and Elimination minimum control measure, as described below. Note, however, that the primary responsibility for the implementation of the Illicit Discharge Detection and Elimination minimum control measure lies with the MS4.

C.2 Regulatory Control Program

SMC provides local MS4s with model and example illicit discharge ordinances that prohibit all non-stormwater discharges, including illegal dumping, to the storm sewer system. Additionally, the WDO includes provisions that prohibit illicit discharges to the storm sewer system during construction (i.e., prior to final site stabilization) on development sites.

*Measurable Goal(s): Provide model and example illicit discharge ordinances to Lake County MS4s.
Continue to administer and enforce the WDO.*

C.10 Other Illicit Discharge Controls

SMC regularly sponsors and co-sponsors educational and technical training workshops on a variety of stormwater management-related topics. Each year, SMC will sponsor or co-sponsor an illicit discharge detection and elimination workshop or other training workshop related to IEPA's NPDES Stormwater Program and track the number of attendees that attend the workshop.

Additionally, as part of its public education and outreach efforts, SMC distributes informational materials throughout Lake County about the hazards associated with illegal discharges and the improper disposal of waste.

Measurable Goal(s): Sponsor or co-sponsor and track the number of attendees at an Illicit Discharge Detection and Elimination workshop or other training workshop related to IEPA's NPDES Stormwater Program. Distribute informational materials about the hazards of illicit discharges and illegal dumping from "take away" rack at SMC and SMC website.

D. Construction Site Runoff Control

Lake County has adopted a countywide Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County, including requirements for construction site runoff control. SMC will continue to support Lake County MS4s in the implementation of the Construction Site Runoff Control minimum control measure by administering and enforcing the WDO and performing other stormwater management activities, as described below. Note, however, that the primary responsibility for the implementation of the Construction Site Runoff Control minimum control measure in certified communities (i.e., communities certified by SMC to administer and enforce the provisions of the WDO) lies with the MS4.

D.1 Regulatory Control Program

The WDO is the regulatory mechanism that requires the use of soil erosion and sediment controls on development sites throughout Lake County. The soil erosion and sediment control provisions of the WDO are included in Article IV, Section B.1.j. of the ordinance. At a minimum, these standards apply to any development project that hydrologically disturbs 5,000 square feet of land or more.

SMC has also created a Designated Erosion Control Inspector (DECI) program. The purpose of the program is to facilitate positive communication between the permit issuing agency, whether such agency be SMC or a certified community, and the permit holder, by creating a single point of contact for the discussion and resolution of site soil erosion and sediment control issues and concerns. Furthermore, the program is intended to improve site conditions, minimize environmental impacts, and educate contractors, developers, and inspectors about the use of soil erosion and sediment control BMPs. It is worth noting that the DECI program was designed to closely mirror the inspection requirements of IEPA's General NPDES Permit No. ILR10.

Measurable Goal(s): Continue to administer and enforce the WDO. Continue to administer the Designated Erosion Control Inspector (DECI) program outlined by the WDO.

D.2 Erosion and Sediment Control BMPs

Article IV, Section B.1.j of the WDO specifies the soil erosion and sediment control measures that must be used in conjunction with any land disturbing activities conducted on a

development site. It specifies the use of a variety of soil erosion and sediment control BMPs, including: minimize soil disturbance; protect adjoining properties from erosion and sedimentation; complete installation of soil erosion and sediment control features prior to commencement of hydrologic disturbance; stabilize disturbed areas within 7 days of active disturbance; avoid disturbance of streams whenever possible; use controls that are appropriate for the size of the tributary drainage area; protect functioning storm sewers from sediment; prevent sediment from being tracked onto adjoining streets; limit earthen embankments to slopes of 3H:1V; identify soil stockpile areas; and, utilize statewide standards and specifications as guidance for soil erosion and sediment control.

SMC has also prepared a Technical Reference Manual (TRM) to accompany the WDO. The TRM is used to guide the creation of development plans that are in compliance with the provisions of the WDO and provides detailed information on the use of soil erosion and sediment control BMPs. It is currently being updated by the Technical Advisory Committee (TAC).

*Measurable Goal(s): Continue to administer and enforce the WDO.
Continue to work on updates to the Technical Reference Manual (TRM) and toward publication of the updated document.*

D.3 Other Waste Control Program

Article IV, Section B.1.j. of the WDO includes provisions related to the control of waste and debris during construction on development sites.

Measurable Goal(s): Continue to administer and enforce the provisions of the WDO related to the control of waste and debris during construction on development sites.

D.4 Site Plan Review Procedures

A community's designated enforcement officer is responsible for reviewing and permitting development plans and for administering and enforcing the provision of the WDO. Within certified communities (i.e., communities certified by SMC to administer and enforce the provisions of the WDO), responsibility for reviewing and permitting development plans and for administering and enforcing the provisions of the WDO lies with the MS4; within non-certified communities, the designated enforcement officer is SMC's chief engineer. All designated enforcement officers must pass an exam in order to qualify to act as such. SMC administers this enforcement officer program, providing training on an as-needed basis to all enforcement officers to assist them in passing the exam, and maintains an up-to-date list identifying each community's designated enforcement officer. In addition to administering the enforcement officer program, SMC periodically reviews each community's WDO administration and enforcement records, using the results of such review to evaluate the performance of certified communities and designated enforcement officers.

SMC has also prepared a Technical Reference Manual (TRM) to accompany the WDO. The TRM is used to guide the creation of development plans that are in compliance with the provisions of the WDO and provides additional guidance on the administration and

enforcement of the ordinance. It is currently being updated by the Technical Advisory Committee (TAC).

*Measurable Goal(s): Administer the Enforcement Officer (EO) program outlined by the WDO.
Maintain an up-to-date list identifying each community's designated enforcement officer.
Periodically review each community's WDO administration and enforcement records.
Continue to work on updates to the Technical Reference Manual (TRM) and toward publication of the updated document.*

D.5 Public Information Handling Procedures

SMC provides a number of opportunities for the receipt and consideration of information submitted by the public. SMC's Citizen Inquiry Response System (CIRS) documents and tracks the resolution of problems and complaints reported by the public. SMC's website provides information on "who to call" for various stormwater-related problems and concerns. An Interagency Coordination Agreement between SMC, the US Army Corps of Engineers, and the Natural Resources Conservation Service specifies that if any of these agencies receive a report of a soil erosion and sediment control issue, they will relay such report to SMC. SMC will then investigate the report and prescribe appropriate corrective actions, sharing the results of such investigation with the property owner and any applicable local, state, or federal agencies. Within certified communities, such investigations are coordinated with the community's designated enforcement officer.

Measurable Goal(s): Document and track the number of soil erosion and sediment control-related complaints received and processed by SMC.

D.6 Site Inspection/Enforcement Procedures

Article VI of the WDO contains both recommended and minimum requirements for the inspection of development sites. Within certified communities, the community's designated enforcement officer is responsible for conducting these inspections; within certified communities, SMC's chief engineer is responsible for conducting these inspections. Per the ordinance, these inspections may be conducted by a community's designated enforcement officer at any stage in the construction process. For major developments, as defined by the WDO, the enforcement officer conducts site inspections, at a minimum, upon completion of installation of soil erosion and sediment controls, prior to the start of any other land disturbing activities, and after final stabilization and landscaping, prior to the removal of soil erosion and sediment controls.

Article VII of the WDO specifies the legal actions that may be taken and the penalties that may be imposed if the provisions of the WDO are violated. If development activities on a development site are not in compliance with the requirements of the WDO, the enforcement officer may issue a stop work order on all development activity on the development site or on the development activities that are in direct violation of the WDO. In addition, failure to

comply with any of the requirements of the WDO constitutes a violation of the WDO, and any person convicted of violating the WDO may be fined.

Measurable Goal(s): Document and track the number of site inspections conducted by SMC.

E. Post-Construction Runoff Control

As described above, Lake County has adopted a countywide Watershed Development Ordinance (WDO) that establishes the minimum stormwater management requirements for development in Lake County, including requirements for post-construction runoff control. SMC will continue to support Lake County MS4s in the implementation of the Post-Construction Runoff Control minimum control measure by administering and enforcing the WDO and performing other stormwater management activities, as described below. Note, however, that the primary responsibility for the implementation of the Post-Construction Runoff Control minimum control measure in certified communities (i.e., communities certified by SMC to administer and enforce the provisions of the WDO) lies with the MS4.

E.2 Regulatory Control Program

The WDO requires all applicants to adopt stormwater management strategies for controlling post-construction stormwater runoff on development sites. As outlined in Article IV, Section B.1 of the WDO, all applicants must adopt stormwater management strategies that minimize increases in stormwater runoff rates, volumes, and pollutant loads from development sites. Proposed stormwater management strategies must address the runoff volume reduction requirements described in Article IV, Section B.1.d. of the WDO and must include appropriate stormwater BMPs to address the other applicable post-construction runoff control requirements of the WDO.

Measurable Goal(s): Continue to administer and enforce the WDO.

E.3 Long Term O&M Procedures

The WDO requires that maintenance plans be developed for all stormwater management systems designed to serve major developments, as defined by the WDO. Such maintenance plans must include: a description of all maintenance tasks; an identification of the party or parties responsible for performing such maintenance tasks; a description of all permanent maintenance easements or access agreements, overland flow paths, and compensatory storage areas; and, a description of dedicated sources of funding for the required maintenance. The WDO also requires that all stormwater management systems be located within a deed or plat restriction (e.g., easement) to ensure that the system remains in place in perpetuity and that access to the system is maintained in perpetuity for inspection and maintenance purposes.

Measurable Goal(s): Continue to administer and enforce the WDO.

E.4 Pre-Construction Review of BMP Designs

As described above, a community's designated enforcement officer is responsible for reviewing and permitting development plans and for administering and enforcing the provisions of the WDO. This includes a review of the stormwater BMPs that will be used to meet the post-construction runoff control requirements of the WDO.

Measurable Goal(s): Continue to administer and enforce the WDO.

E.5 Site Inspections During Construction

As described above, Article VI of the WDO contains both recommended and minimum requirements for the inspection of development sites. Per the ordinance, these inspections may be conducted by a community's designated enforcement officer at any stage in the construction process. For major developments, as defined by the WDO, the enforcement officer conducts site inspections, at a minimum, upon completion of installation of soil erosion and sediment controls, prior to the start of any other land disturbing activities, and after final stabilization and landscaping, prior to the removal of soil erosion and sediment controls.

Measurable Goal(s): Continue to administer and enforce the WDO.

E.6 Post-Construction Inspections

As described above, Article VI of the WDO contains both recommended and minimum requirements for the inspection of development sites. Per the ordinance, these inspections may be conducted by a community's designated enforcement officer at any stage in the construction process, including after final stabilization and landscaping, after the removal of soil erosion and sediment controls. For major developments, as defined by the WDO, the enforcement officer conducts site inspections, at a minimum, upon completion of installation of soil erosion and sediment controls, prior to the start of any other land disturbing activities, and after final stabilization and landscaping, prior to the removal of soil erosion and sediment controls.

Measurable Goal(s): Continue to administer and enforce the WDO.

E.7 Other Post-Construction Runoff Controls

Through the Watershed Management Board (WMB), SMC provides partial funding for flood damage reduction and surface water quality improvement projects. The WMB, which includes representatives from the Lake Michigan, North Branch of the Chicago River, Fox River, and Des Plaines River watersheds, meets annually to review potential projects and to make recommendations on stormwater BMP project funding. Members of the WMB include chief municipal elected officials, township supervisors, drainage district chairmen, and county board members from each district found within each of Lake County's four major watersheds. The goal of the WMB program is to maximize opportunities for local units of government and other groups to have input and influence on the solutions used to address local stormwater management problems. Previous WMB-funded projects have reduced flooding, improved surface water quality, and enhanced existing stormwater management facilities throughout Lake County.

*Measurable Goal(s): Conduct annual WMB meeting.
Contribute funding to flood damage reduction and water quality improvement projects through the WMB.*

F. Pollution Prevention/Good Housekeeping

SMC will continue to support Lake County MS4s in the development and implementation of their stormwater management programs by performing activities related to the Pollution Prevention/Good Housekeeping minimum control measure, as described below. Note, however, that the primary responsibility for the implementation of the Pollution Prevention/Good Housekeeping minimum control measure lies with the MS4.

F.1 Employee Training Program

SMC will assist Lake County MS4s with the development and implementation of their employee training programs by maintaining a list of known employee training resources and opportunities, making available a software-based employee training program, and providing, upon request, technical assistance to local MS4s in developing and implementing their employee training programs. In addition, each year, SMC will sponsor or co-sponsor a training workshop related to pollution prevention/good housekeeping or other training workshop related to IEPA's NPDES Stormwater Program.

*Measurable Goal(s): Maintain a list of known employee training resources and opportunities.
Make available the Excal Visual Storm Watch: Municipal Storm Water Pollution Prevention software-based employee training program.
Sponsor or co-sponsor a training workshop related to pollution prevention/good housekeeping or other training workshop related to IEPA's NPDES Stormwater Program.*

F.5 Flood Management/Assess Guidelines

In working toward meeting its primary goals of flood damage reduction and surface water quality improvement, SMC follows a set of stormwater management policies that were created to define its roles and responsibilities for stormwater management in Lake County. One of these policies is to integrate multi-objective opportunities (e.g., flood damage reduction, surface water quality improvement, environmental enhancement) into SMC-sponsored projects. In accordance with this policy, SMC will evaluate all SMC-sponsored projects for multi-objective opportunities.

Measurable Goal(s): Track number of SMC-sponsored projects that are reviewed for multi-objective opportunities.

